SAN FRANCISCO PUBLIC LIBRARY
3 1223 06010 5245

CLOSED
STACKS

San Francisco Public Library

GOVERNMENT INFORMATION CENTER
SAN FRANCISCO PUBLIC LIBRARY

REFERENCE BOOK

Not to be taken from the Library

FEB 2 7 2002

Digitized by the Internet Archive
in 2013

http://archive.org/details/minutes199798sanf

3 1223 06010 5245

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Est *ommissioner*
ael Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

F
72
1
/22/97

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Dir

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION

WEDNESDAY, JANUARY .22, 1997, 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

The Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority.

*** * NO SMOKING DURING COMMISSION MEETING * ***

This is a public meeting. Public comment may be heard after Commission discussion of a specific item on the agenda.

AGENDA

DOCUMENTS DEPT.

JAN 22 1997

SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes - January 9, 1996.

IV. Presentation: Kathleen Keith, McDonald's Corp. - Update on the proposed McDonald's "drive-thru" on Third & Carroll Sts.

V. Communications: Response to New Bayview Committee (NBVC) regarding use of the Southeast Community Facility Community Room

VI. Director's Report: Update on Mayor's Ad Hoc Committee on the Bayview-Hunter's Point Public Nuisance, toxic/debris/trash dumping and "potential" areas in the BVHP that need improvement"

VI. Facilities Committee Report: Recommendation on the Culinary Program as related to the CCSF Southeast Campus Lease Extension at Southeast Community Facility

VIII. Old Business: Dept. of Real Estate update on CCSF Southeast Campus lease

VIII. Introduction of New Business by Commission for future agendas

IX. Public Comment

X. Adjournment

Note: Next meeting SECF Commission Meeting is scheduled for Thursday, Feb. 13, 1997.

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-162

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, tape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

12
2
22/97

APPROVED

DOCUMENTS DEPT.
MAR 11 1997
SAN FRANCISCO
PUBLIC LIBRARY

MINUTES

WEDNESDAY, JANUARY 22, ~~1996~~ 1997
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

I. Call to Order: The Southeast Community Facility Commission meeting of Wednesday, Jan. 22, 1997 was called to order by Commission Chair Bobbrie Brown at 6:04 p.m.

II. Roll Call:

Commissioner Present:	Bobbrie Brown Esther Blanchard Thomas Galante Ethel Garlington Linda Richardson
Excused:	John Knox Rollie Lepana

III. Approval of Minutes:

Commissioner Garlington corrected the location on TicToc's on Third and Yosemite (not Carroll) Streets.

Action: Commissioner Garlington moved and Commissioner Galante seconded to accept the minutes of January 9, 1997. Motion passed.

IV. McDonald's Presentation: Due to illness, the McDonald's representative - Kathleen Keith would not be present today. The update on the McDonald's presentation would be postponed until such time as Ms. Keith would be able to attend. The chair directed staff to contact Ms. Keith and extend an invitation to attend the next Commission meeting.

V. Communications:

The only communication send or received since the last Commission meeting is the enclosed notice from acting New Bayview Committee President, Cati Okorie stating that since another group would be using the Community room on the third Wednesdays of the month between 6:30 p.m. and 9 p.m. the New Bayview Committee meeting would be postponed until later in the month (January) at a time and location to be determined and announced.

VI. Director's Report:

At the last Commission meeting, it was reported that the Bayview Public Nuisance Task Force would be meeting every Thursday. However, as per a call from the Mayor's office, it seems the Committee will be taking a week or two off. I will be notified when the meetings will resume and keep you informed.

I also would like to inform you that I will be meeting with the PUC and PUC General Manager, Andy Moran, tomorrow (Jan. 23) at 9 a.m. to discuss our budget. Then the process will take the budget to the Mayor's office, over to the Board of Supervisors, back to the Mayor's office. After tomorrow's meeting I should have a better idea of our budget for next fiscal year and will keep you informed.

VII. Facilities Committee Report - Commissioner Garlington read the following Committee recommendations for discussion and approval by the full Commission:

a) Commissioner Galante moved and Commissioner Lepana seconded to recommend to the full Commission to set-up an ad-hoc Committee that will hold a town hall style meeting to obtain input from the Community on a Culinary Program at Southeast; the ad-hoc committee to be made up of: the Real Estate Dept.'s Charlie Dunn; representatives from the City Attorney's

Office, John Roddy and/or Robert Bryan and Commissioners Garlington and Knox from the Southeast Community Facility Commission with Commissioner Lepana/Galante as alternate, and representatives from City College of San Francisco.

b) Commissioner Galante moved and Commissioner Knox seconded to continue the least with CCSF Southeast Campus on a month-to-month basis until such time as the Commission obtains input from the Community, makes a decision and is able to implement this decision on a Culinary Program at the Southeast Community Facility not later than June, 1997.

Commissioner Richardson asked: if at the town hall meeting it is determined that a Culinary Program is not what the Community wants, then will alternative ideas/programs be investigated? Commissioner Brown answered yes, that the Commission would be open to discussing whatever alternatives the Community wanted to discuss if it was determined that a Culinary Program was not what they wanted. Commissioner Richardson then asked that any flyers/invitations/advertising for the town hall meeting reflect that intention.

Commissioner Blanchard then asked: When the Community is invited to this town hall meeting, will we (the Commission) be prepared to answer any questions if someone wants to know what exactly is the Culinary curriculum will be? Commission Brown replied that the exact curriculum is something the Community College would put together for us or we could look at their existing Culinary Program.

Dr. Moses explained that these questions and others will be taken into consideration by the ad-hoc committee and they will report back to the full Commission before the actual town hall meeting.

Commissioner Brown asked what the meeting schedule is; to which Dr. Moses replied that there was no set time yet, since the ad-hoc committee still had to be approved by the full Commission, then the ad-hoc committee members could be notified, their schedules checked and meeting times arranged.

4 47608 SFPL: ECONO JRS
21 SFPL 02/15/02 49

Commissioner Richardson asked what are the plans for advertising for the town hall meeting? Dr. Moses replied that advertising for the town hall meeting would be through the local newspapers, flyer/mailers and the college newspapers. Notification will be widely publicized.

Dr. Moses suggested adding Mr. Alex Pitcher, PUC/Public Affairs to the Culinary Program ad-hoc committee as an ex-officio member. Commissioner Galante offered that this was a sound idea to include Mr. Pitcher.

Action. Commissioner Richardson moved and Commissioner Galante seconded to accept the Facility Committee report. Motion passed.

VIII. Old Business - Real Estate Dept. Update on CCSF/Southeast Campus lease:

Real Estate Dept. is continuing to work with the PUC, DPW and the City Attorney's office to clarify jurisdiction for E. P. Mills Community Center and the satellite facilities. We are also continuing to work with each of the five tenants to add domestic partner required language to the leases.

In answer to Commissioner Brown's request for elaboration, Mr. Dunn explained that the SF Board of Supervisor recently passed an ordinance requiring all City agencies and agencies that contract with the City and County of San Francisco to offer the same benefits to domestic partners as is offered to spouses. This ordinance is required of all agencies, including non-profit agencies and since the City Attorney's office is working on the specific language (and the Board of Supervisors will not review any contracts that do not contain a domestic partner clause) we will have to wait at least until after Feb. 10 when we expect to have some questions answered by the City Attorney's office.

Action: Commissioner Garlington moved and Commissioner Richardson seconded to accept the report from the Real Estate Dept. Motion passed.

IX. New Business:

Commissioners Brown and Galante asked about getting the topic of liquor licenses/transfers put on the Commission meeting agenda; Dr. Moses asked for some guidance as what the Commissioners would like to discuss about liquor licenses/transfers in the Bayview-Hunter's Point Community?

In response to Dr. Moses inquiry, Commissioner Brown explained that Capt. Hettrick (Potrero Station Capt. before Capt. Sylvia Harper) committed to the Commission and the Community that no more liquor stores would be allowed to open in this Community and that the last transfer that would be allowed through was Mrs. Kennedy's.

We (the Commission) now sees that this is not happening and we want to know why transfers are being allowed and why more liquor stores are being opened here when they are not being opened in other communities.

Commissioner Richardson stated that it seemed some stores are staying open later than others; perhaps Capt. Hettrick could provide a list of the hours of operation of the stores in the Community.

Commissioner Blanchard stated that Capt. Hettrick has been transferred to Planning Division and Capt. Harper is now Captain at Potrero Station. These questions should be directed to the Dept. of Alcohol Beverage Control (ABC); this is the agency that covers the ABC Act and Rules and Regulations. The Police Dept. enforces those rules and regulations.

Commissioner Garlington suggested that it would be good if more Community residents and Commissioners could attend the ABC meetings.

Commissioner Richardson asked where is the moratorium in effect if there are no new licenses permitted, but transfers are acceptable.

Commissioners Blanchard and Brown suggested to invite both the ABC and the Potrero Police (Capt. Harper with Officer Mike Mahoney who issued liquor licenses and transfers) to the Commission for a public information meeting.

Commissioner Galante suggested asking the ABC to bring a (license/transfer) report with them going back about a year, so specific questions can be asked.

Action: Commissioner Garlington moved to invite the ABC to an upcoming Commission meeting, Commissioner Blanchard added to also invite the Police and Commissioner Galante seconded the motion. Motion passed.

X. Public Comment:

Algernon Dedmon, Neighborhood Safety Partnership asked about the rescheduling of the McDonald's Presentation: Commissioner Brown replied that Ms. Kathleen Keith cancelled today due to illness, but would be invited back as soon as she can make it.

XI. Adjournment:

Action: Commissioner Galante moved and Commissioner Blanchard seconded to adjourn the Southeast Community Facility Commission meeting at 6:56 p.m.

Note: The next regular meeting of the Southeast Community Facility Commission is scheduled for Thursday, February 13, 1997.

Bobbrie Brown
President
Linda Richardson
Vice President
ther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

72
1
/13/97

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION

THURSDAY, FEBRUARY 13, 1997 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

The Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority.

*** * NO SMOKING DURING COMMISSION MEETING * ***

This is a public meeting. Public comment may be heard after Commission discussion of a specific item on the agenda.

AGENDA

DOCUMENTS DEPT.
FEB 13 1997
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes - January 22, 1997

IV. Communications:
  a) Decorative Plant Quarterly Report
  b) Commission discussion & action

V. Presentation:
  a) Greg Semos/Kathleen Keith, McDonald's Corp. - Update on the proposed McDonald's "drive-thru" on Third & Yosemite Streets;
  b) Commission discussion & action

VI. Director's Report:
  a) Update on WPC/SECF 1997-98 budget presented to PUC;
  b) Update on Neighborhood Preparedness Advisory Committee meeting held in BVHP;
  c) Commission discussion & action

VII. a) Culinary Ad-Hoc Committee Report: Recommendation to the Commission;
  b) Commission discussion & action

VIII. Old Business:
  a) Dept. of Real Estate update on all Southeast Community Facility Commission leases;
  b) Commission discussion & action

IX. Introduction of New Business by Commission for future agendas

X. Public Comment

XI. Adjournment

Note: Next meeting SECF Commission Meeting is scheduled for Wednesday, Feb. 26, 1997.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

SOUTHEAST COMMUNITY FACILITY COMMISSION

February 13, 1997

The Minutes of this meeting are missing.

San Francisco Public Library
Government Information Center

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

SF
S72
#1
2/26/97

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION

WEDNESDAY, FEBRUARY 26, 1997 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

The Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority.

*** * NO SMOKING DURING COMMISSION MEETING * ***

This is a public meeting. Public comment may be heard after Commission discussion of a specific item on the agenda.

AGENDA

DOCUMENTS DEPT.
FEB 25 1997
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes - January 22 and February 13, 1997

IV. Communications:
  a) Response letters from Senator Quentin L. Kopp and Legislative Counsel, Bion Gregory regarding the Culinary Program at Southeast Community Facility;
  b) Letter from the La Salle Heights Homeowners Association regarding the E.P. Mills Community Center;
  c) Commission discussion & action

V. Director's Report (Commission discussion & action):

VI. Old Business:
  a) Dept. of Real Estate update on all Southeast Community Facility Commission leases;
  b) Decorative Plant Qtrly. Employment/Hiring report - Ms. Dena, Human Resources Mgr.;
  c) Follow-up on issues from the Town Hall Meeting in the Bayview-Hunter's Point with Mayor Brown re: "Ballpark";
  d) Commission discussion & action

VII. Introduction of New Business by Commission for future agendas

VIII. Public Comment

IX. Adjournment

Note: Next meeting SECF Commission Meeting is scheduled for Thursday, Mar. 13, 1997.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, tape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Minutes

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

WEDNESDAY, FEBRUARY 26, 1997
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

72

26/97

I. CALL TO ORDER

The Southeast Community Facility Commission Facility Committee meeting was called to order by Commission Chair Bobbie Brown at 6:15 p.m.

II. ROLL CALL

Present:	Commissioner Bobbrie Brown, Chair Commissioner Esther Blanchard Commissioner Ethel Garlington Commissioner Thomas Galante Commissioner Rollie Lepana Commissioner Linda Richardson, Vice Chair
Excused:	Commissioner John Knox
Staff Present:	Robert Bryan, City Attorney's Office; Toye Moses, Exec. Dir., SECFC; Kathy Basconcillo, Sec., SECFC.

III. APPROVAL OF MINUTES:

Action: Commissioner Galante moved and Commissioner Garlington seconded to approve as mailed the minutes of Wednesday, January 22, 1997.

Minutes of Southeast Community Facility Commission Meeting of Thursday, February 13, 1997 were tabled until the next Commission meeting.

DOCUMENTS DEPT.
MAR 26 1997
SAN FRANCISCO
PUBLIC LIBRARY

IV. COMMUNICATIONS:

As an overview to the Correspondence sent to the Commissioners this past week:

a) Memo from the City Attorney's Office (Privileged & Confidential) informational for the Commissioners regarding the Earl P. Mills Facility;
b) Letter from the La Salle Heights (formerly New Bayview) Homeowners Association opposing the type of fence proposed to be built around Whitney Young;
c) Response letters (to Mr. Pitcher's letter) from Senator Quentin Kopp and Bion Gregory, Legislative Counsel, regarding the use of Funds ear-marked for a Culinary Arts Program at the CCSF Southeast Campus;

and included in today's packets:

d) selected excerpts from Robert's Rules of Order provided by Robert Bryan for running the Southeast Community Facility Commission meetings;
e) copy of proposed letter to the Real Estate Dept. (Mr. Anthony Delucchi) requesting to make the matter of the SECF-tenants leases be made a priority and to proceed with the CCSF Southeast campus lease agreement; and
f) letter from ABC District Admin. Michael Tyrrell with a list of the liquor licenses/transfers in the 94124 zip code area to prepare the Commission for ABC's attendance at the March 13, 1997 Commission meeting, (similar information was requested from Capt. Harper who said that it would be forthcoming next week).

Commissioner Garlington asked what type of fence does the Homeowners Association want and what can be done about it? Dr. Moses responded that the Homeowners Association just did not want a cyclone fence, perhaps something a little less "institutionalized looking" and a meeting between the Homeowners, the Parents at E.P. Mills and the Bureau of Building Repair could possibly produce some kind of affordable compromise.

City Attorney Bryan informed Commissioner Blanchard that unless specifically agenda'd, questions regarding the fence itself and not referring to the letter could not be discussed.

Action: There being no additional comments or discussion, Commissioner Richardson moved and Commissioner Galante moved to accept the Correspondence Report. Motion passed.

V. DIRECTOR'S REPORT:

As an update to what has transpired during these last two weeks and/or important community events to be aware of:

a) the new Bayview Police Station located at 201 Williams held its Grand Opening on Monday, Feb. 24 to much fanfare and public/community in attendance with the Mayor cutting the ribbon;
b) on Thursday, Feb. 27 (tomorrow) the AACE/United Way is sponsoring a Conference with workshops and seminars on Philanthropy and Education in the Community with Martin Luther King III as the Plenary Session Keynote Speaker; and
c) pursuant to keeping in accord with the Board of Supervisor's new "bicycle ordinance" (where all City building must provide bike racks/City will provide funds), the Dept. of Parking and Traffic came to inspect all our facilities for compliance, then they will let us know what we have to do.

Action: Commissioner Richardson moved and Commissioner Galante moved to accept the Director's Report. Motion passed.

VI. OLD BUSINESS:

a) Although Mr. Dunn was not in attendance, he did inform the staff that regarding the EOC tenants, they (EOC) will be meeting internally to discuss whether or not they can comply with the Board of Supervisors Domestic Partners ordinance (providing benefits regardless of spousal status) and get back to the Real Estate Dept. The Commission will be updated with the outcome.

b) Regarding the Decorative Plant quarterly report: Their representative was not able to attend today's meeting, but wants to reschedule to attend a later Commission meeting. Dr. Moses suggests calendering this item to the March 26 meeting due to a full March 13 agenda.

c) Regarding Commissioner Knox's inquiry as to clarifying the level of involvement/support expected by the Mayor on the issue of the "Ballpark", Commissioner Brown suggests waiting until Commissioner Knox is in attendance to understand his inquiry fully. Commissioner Blanchard: "We/the Commission are overlooking what the Community feels about this issue. I have heard concern about the businesses on Third St. being left out if a shopping mall goes in at the Ballpark." Mr. Larkin, from the audience, stated: "The Commission may want to be supportive of the Mayor, but the Commission also needs to take into consideration the needs of the Community since they represent the Community."

Commissioner Lepana stated that he has read newspapers headlines that have declared the "Community to be 101% behind the Ballpark proposal." Commissioner Richardson expanding on what has already been remarked: "The Mayor is calling us (the Commission) to be attentive and disseminate information to the Community, and . . . provide a forum for discussion on this issue."

Commissioner Brown suggests any further comment on this issue be tabled until Commissioner Know has a chance to explain his inquiry.

VII. INTRODUCTION OF NEW BUSINESS FOR FUTURE AGENDAS:

a) Dr. Moses suggests perhaps an invitation could be extended to SF County Sheriff, Mike Hennessey to discuss his plans for the Bayview-Hunter's Point Area.

Action: Commissioner Richardson moved and Commissioner Lepana moved to invite Sheriff Mike Hennessey to present at a future Commission Meeting. Motion passed.

b) Letter from Sen. Kopp re: Culinary Program funds expenditure; no Commission needed until after Town Meeting (planned for Thurs. May 8, 1997);
c) Decorative Plant Quarterly Report;
d) The installation of the proposed cyclone fence at E. P. Mills Community Center and other related concerns;
e) What preparation for the Town Hall Meeting (announcements, flyers, etc.) scheduled for Thursday, May 8, 1997.

VIII. PUBLIC COMMENT:

Commissioner Richardson announced the Health Status Forum which will be held on Saturday, March 22, 1997 from 10 a.m. - 1 p.m. here in the Southeast Community Facility Community Room sponsored by the Southeast Health Center located on Keith St.

IX. ADJOURNMENT:

Action: Commissioner Garlington moved and Commissioner Richardson seconded to adjourn the Southeast Community Facility Commission meeting at 6:50 p.m.

The next regular meeting of the Southeast Community Facility Commission is scheduled for Thurs., March 13, 1997.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

F
72
1
/13/97

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION

THURSDAY, MARCH 13, 1997 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

The Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority.

*** * NO SMOKING DURING COMMISSION MEETING * ***

This is a public meeting. Public comment may be heard after Commission discussion of a specific item on the agenda.

AGENDA

DOCUMENTS DEPT.
MAR 11 1997
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes - February 26, 1997

IV. Presentation: Capt. Sylvia Harper and Officer Mike Mahoney, SF Bayview Police Station; & Mr. Michael Tyrrell, ABC, on the Liquor Licenses/Transfers in the Bayview-Hunter's Point

V. Communications:
   a) Response letter from A. J. Delucchi, Real Estate Dept. explaining: 1) reason for lease agreement delay of tenants under perview of the Southeast Community Facility Commission; 2) additional classification regarding the CCSF Southeast campus lease renewal.
   b) Commission discussion & action

VI. Director's Report:
   a) Update on preparation for the Town Hall Meeting (scheduled for May 8, 1997) regarding the Culinary Arts Program Proposal;
   b) Update on E.P. Mills bar "enclosure"
   c) Commission discussion & action

VII. Real Estate Dept.Report - Charlie Dunn:
   a) Status of the five E.P. Mills and satellite leases;
   b) Technical correction to resolution passed by the Southeast Community Facility Commission at 12/23/96 meeting changing recommendation to the correct department of jurisdiction: Dept. of Public Works (DPW) not Public Utilities Commission (PUC).
   c) Commission discussion & action

VIII. Old Business:

- a) La Salle Heights Homeowners Association letter opposing the type of fence proposed to be built around Whitney Young and related items;
- b) Follow-up on issues from the Town Hall Meeting in the Bayview-Hunter's Point with Mayor Brown re: "Ballpark" continued from meeting of February 13, 1997);
- c) Culinary Program Town Hall Meeting (scheduled for May 8, 1997) update;
- d) Commission discussion & action

VII. Introduction of New Business by Commission for future agendas

VIII. Public Comment: Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

IX. Adjournment

Note: Next meeting SECF Commission Meeting is scheduled for Wednesday, Mar. 26, 1997.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, tape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

F
72
1
13/97

ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! !

PLEASE JOIN US IN A MEETING

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

DOCUMENTS DEPT.
MAR 11 1997
SAN FRANCISCO
PUBLIC LIBRARY

INVITES

CAPT. SYLVIA HARPER & OFFICER MIKE MAHONEY

OF BAYVIEW POLICE STATION, AND

MR. MIKE TYRRELL

OF THE STATE ALCOHOL BEVERAGE CONTROL (ABC)

TO SPEAK ON

The Number of Liquor Licenses/Transfers in the Bayview-Hunter's Point

THURSDAY, MARCH 13, 1997
6:00 P.M. - 8 P.M.

SOUTHEAST COMMUNITY FACILITY - COMMUNITY MEETING ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO

DO NOT MISS THIS OPPORTUNITY TO HEAR
WHAT IS GOING ON IN YOUR COMMUNITY
& HOW WE CAN WORK TOGETHER TO MONITORTHE LIQUOR LICENSE/TRANSFER
ABUSES IN THE BAYVIEW-HUNTER'S POINT COMMUNITY

INVITE YOUR FRIENDS AND NEIGHBORS ! ! !

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXECUTIVE DIRECTOR, SOUTHEAST COMMUNITY FACILITY COMMISSION AT (415) 821-1534.

SOUTHEAST COMMUNITY FACILITY COMMISSION

March 13, 1997

The Minutes of this meeting are missing.

San Francisco Public Library
Government Information Center

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION

WEDNESDAY, MARCH 26, 1997 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

/26/97

The Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority.

*** * NO SMOKING DURING COMMISSION MEETING * ***

This is a public meeting. Public comment may be heard after Commission discussion of a specific item on the agenda.

DOCUMENTS DEPT.
MAR 26 1997
SAN FRANCISCO
PUBLIC LIBRARY

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes - March 13, 1997

IV. Presentation:
   a) Jim Wunderman, Field Director: "Build the Stadium" Campaign on the proposed 49er stadium and its economic impact on the Bayview-Hunter's Point neighborhood;
   b) Commission discussion & action

V. Communications:
   a) Southeast Community Facility Commission Rules of Order, revised 12/12/96, for distribution only;
   b) letter of invitation to Jim Wunderman re: 49ers stadium
   c) additional copies available for review in Commission office

VI. Director's Report:

VII. Real Estate Dept. Report - Charlie Dunn:
   a) Status of the five E.P. Mills and satellite leases;
   b) Commission discussion & action

VIII. Old Business:
   a) Decorative Plant Quarterly Employment/hiring Report, Ms. Dena Guerrero;
   b) Commission discussion & action

VII. Introduction of New Business by Commission for future agendas

VIII. Public Comment: Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

IX. Adjournment

Note: Next meeting SECF Commission Meeting is scheduled for Thursday, April 10, 1997.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! !

PLEASE JOIN US IN A MEETING

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

DOCUMENTS DEPT.
MAR 26 1997
SAN FRANCISCO
PUBLIC LIBRARY

INVITES

JIM WUNDERMAN,

FIELD DIRECTOR FOR THE BUILD THE STADIUM CAMPAIGN

TO SPEAK ON THE

Economic Impact of a New Stadium on the Bayview-Hunter's Point Neighborhood

Wednesday, March 26, 1997
6:00 P.M. - 8 P.M.

SOUTHEAST COMMUNITY FACILITY - COMMUNITY MEETING ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO

DO NOT MISS THIS OPPORTUNITY TO HEAR
WHAT IS GOING ON IN YOUR COMMUNITY

INVITE YOUR FRIENDS AND NEIGHBORS ! ! !

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT. FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXECUTIVE DIRECTOR, SOUTHEAST COMMUNITY FACILITY COMMISSION AT (415) 821-1534.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

Minutes

DOCUMENTS DEPT.
MAY 06 1997
SAN FRANCISCO
PUBLIC LIBRARY

WEDNESDAY, MARCH 26, 1997
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

6/97

I. CALL TO ORDER

The Southeast Community Facility Commission Facility Committee meeting was called to order by Commission Chair Bobbie Brown at 6:14 p.m.

II. ROLL CALL

Commissioners Present:	Bobbrie Brown Esther Blanchard Thomas Galante Ethel Garlington Rollie Lepana Linda Richardson
Excused:	John Knox

Staff Present: Robert Bryan, City Atty's. Office, Charlie Dunn, Real Estate Dept., Toye Moses, Ex. Dir., Kathy Basconcillo, Commission Secretary

Guests Present: Dorris Vincent, PAC/ROSES; Victoria Stith, Judy Guillory, Melvin Washington, Kevin Owens, H. J. McCoy, BMA; Reuben Smith, HP Boys' & Girls' Club,; SBCDC: Sy Allen, George Mix; Willie B. Kennedy, TDC; Onyx Walker, Theresa Dawson, PAC/Roses; Gwendolyn Westbrook, Black Leadership Forum; Huel Washington, BayView Newspaper; Derrick Crumpler, Apex Fin. Group; Dena Guerrero, Decorative Plant; Alvin Jones, PAC; Bisun Dutt, DSS Group; Walter Turner, Espanola Jackson, Matthew Duhon, DPT; Cati Okorie, New Bayview Committee; Maurisa Thompson, SFUSD; Mack Burton, Gerald Thomas, Leonard Gage, Sims, Ocie Rogers, Baby Lepana, Keena Turner, 49ers; Alex Humphrey, Rhea Palmer; Hazel King, Bayview Democratic Club; Algernon Dedmon, Neighborhood Safety Partnership, Robert Herndon

III. Presentation:

After a brief introduction by Commission President, Bobbrie Brown, Mr. Jim Wunderman, Field Director for the "Build the Stadium" Campaign gave the following presentation on the economic impact of a new stadium on the Bayview-Hunter's Point neighborhood:

After thanking all the Commissioners for the invitation to come present to this Commission meeting and all the audience members for coming out to hear the presentation, Mr. Wunderman asked that he be able to give his presentation first then would be glad to entertain questions from the Commission and the audience after that. Mr. Wunderman outlined his presentation by saying that he'd like to explain how things came to be this way, how we can best move into the next phase, where are we going from here, how we can do this all together so it will be successful, and hopefully, what you can do to help make this happen.

As Field Director of the Campaign, his primary responsibility is to build up a volunteer force that will help get this/these proposition(s D&F) passed. Along these lines perhaps a little explanation of his background with the City and the policy making process will assist you in deciding to help on the Campaign.

Mr. Wunderman has strong feelings and a close relationship with this community in that he first became familiar with this neighborhood when he worked on first the Burton and then the Feinstein campaigns back in the early '80's. While doing an internship in Feinstein's office, during a difficult period for Muni, there was a breakfast meeting regarding the then-proposed multi-purpose sports stadium at China Basin. As it turned out the stadium was not built but many of the neighborhood folks/community leaders had been contacted about how that stadium would impact the area. This was his first lesson in both humility and public policy.

Mr. Wunderman was present the day the Southeast Community Facility was dedicated and knows all about the metigation tie-in with the Southeast Sewage Treatment Plant down the street and the federal funding for the Water Treatment Program (Clean Water Program). He was also around when Mayor Feinstein appointed the first Southeast Community Facility Commission, and back in 1992 he became then-Supervisor Willie B. Kennedy's campaign manager to begin what he expected to be a shoe-in effort for the only African-American candidate on the Board of Supervisors and turned out to be a lot tougher fight for the African-American community.

It was an invigorating effort that involved going all the way to Arkansas to insure Supervisor Kennedy's name on the Democratic Party's slate card that had Clinton/Gore on one side of the card and the endorsed Democratic candidates on the other.

Mr. Wunderman was also Chief of Staff to Mayor Frank Jordan one year into his term, right off the Kennedy campaign and was directed make the Jordan administration more open and diverse in its representation of the City communities. Therefore, Mr. Wunderman set out to make sure that African-Americans were more than equally represented in various staff positions, on City Commissions and as City Department Heads. He feels he was very successful in achieving that as a director for that administration. Then when Willie Brown decided to run for Mayor, although he felt very strongly for the administration he was working for, he also realized that someone like Willie Brown meant empowerment for this Community.

That brings things up to the present, the campaign for the new 49er stadium: Mr. Wunderman first became involved with the idea of building a new stadium when it was first being talked about a little more than one year ago. That's when Jordan promised a $26 million package to improve Candlestick Park so the Super Bowl could be brought to San Francisco. The Super Bowl, which Mr. Wunderman considered to be the premiere entertainment event of the world, was awarded to San Francisco for 1999. When Mayor Brown took office, he inherited a Super Bowl in 1999, but no money for the improvement, since it was never designated where the $26 million was to come from. So Mayor Brown sat down with the 49ers to try to figure out how to do this project and was faced with the issue of why invest $26 million into an aging facility for very little improvement when about $150 million could really make some improvements for the future and have any chance at all to be able to get the 49ers to extend their lease and stay in San Francisco. But it was difficult to proceed with any real plan until it was decided what was going to happen with the Giants and their plans for a separate stadium. In the meantime it was also realized that there was no way San Francisco would be able to host a Super Bowl in 1999 and Mayor went to the NFL to ask them to push back San Francisco's Super Bowl to the year 2001.

After the NFL agreed, further negotiations back in San Francisco soon determined that 2001 was also not doable. Mayor Brown went back to the NFL again and was able to convince them to move the Super Bowl in San Francisco to 2002, but there could be no more juggling of dates, 2003 and 2004 have already been awarded to other cities. If San Francisco does not do everything it can now to get the Super Bowl in 2002, then there may never be another chance to bring the Super Bowl to San Francisco. So plans for a new stadium were investigated and it was discovered that the cost of a new stadium were huge. A newer stadium would have 30,000 more seats, traffic improvements and seismic nature of the soil would have to be taken into consideration, the old stadium would have to be demolished; this was going to be one expensive project and when the figures were brought to the Mayor, he said to get lost. He was not in favor of a general obligation bond where 2/3 of the voters would have to pass the measure.

Then Ed Debartolo approached the highly successful (in retail development) Mills Corporation, asked them to review the situation. The Mills Corporation said they thought a joint sports complex/retail shopping mall would be highly successful in San Francisco and would be glad partner with the 49ers towards the accomplishment of these ends. In the meantime the project would provide about 10,000 new jobs (2/3 full time, 1/3 part-time or seasonal). This is the plan that just made it on the June ballot and this presentation is an attempt to clear up any questions/concerns and involve the community in the planning stages.

Prop. D is the revenue bond issue for $100 million with the 49ers/Mills partnership paying the lions share of $425 million as well as any cost-overruns. Prop. F is the issue to make the best use of the land use ordinances to make sure the stadium is built on-time and on-budget. The repayment of the revenue bonds comes from three (3) sources: a) $4.2 million in hotel tax proceeds already ear-marked for Candlestick improvements, b) $2.7 expected revenue generated from the new retail shopping complex, and c) $6.5 million expected to be generated from sales tax, gross receipt tax, and utility tax from the new stadium (Annual revenue is expected to be about $400 million which is about average for this size facility).

At this point Mr. Wunderman expounded a little on the successfulness of the Mills Corporation in the South Florida area (Miami and Ft. Lauderdale where 40% of business comes from tourists second only to Disney World/ Epcot Center) and other cities like Chicago (Kern Mills), Philadelphia (Franklin Mills where the Mayor said the Liberty Bell should be moved to so more people could see it), Washington, D.C. (Conan Mills) and (the newest Mills development in California) Ontario (where 4 million people passed through the turnstiles in the first forty-five (45) days.

Mr. Wunderman also explained that in these instances the development of the Mills malls contributed to the economic development or redevelopment of areas in need of new development similar to what is anticipated in the Bayview-Hunter's Point area particularly the Third Street Corridor (where there will be no competing interests). It is expected that this stadium/mall complex will draw to the City from around the Bay Area and further. Besides bringing in revenue that can be distributed to different City programs, there is the prospect of the new jobs and training it can provide (it is written into the legislation that 50% of the construction jobs plus training in the construction phase and 25% of the permanent jobs are guaranteed/ reserved for Bayview-Hunter's Point residents). Then there is always the bottom line that we want to keep the 49ers playing in San Francisco and they should be playing in a stadium that befits their achievements.

At this point, Mr. Wunderman introduced former 49er linebacker, Mr. Keena Turner, who is still involved with some of the youth programs in the City, to say a few words about his support of the new stadium. Mr. Turner stated that he still has some continuing relationships in this community that were started when he was with the 49ers as well as some new relationships whose beginnings are also in this community. His wish is that as more of this process (community educating process) unfolds and more people are educated as to the specifics of these propositions then they will see the advantages to this win-win situation.

Commissioner Brown thanked Mr. Turner for his comments and opened the question and answer session by asking (Mr. Wunderman and any of the accompanying campaign staff that could answer): It has been stated that 50% of the construction phase jobs have been identified as being reserved for people from this Community. In the past, some of the excuses for this not happening (some of the union construction workers actually came from outside the state), for community residents being able to get into the apprenticeships and unions, was that the unions were closed shops. How will this time be any different from the other times? Mr. Wunderman replied: in the first place the legislation in proposition D specifically makes the hiring of 50% of the construction phase jobs to be from this community a requirement; so until this requirement is satisfied, we will not be able to move forward with this project. Secondly, Mayor Brown appointed Supervisor Amos Brown to oversee the hiring process of both the construction phase as well as the all the employment efforts for the completed project; and thirdly, we have been working with the union to ensure the intent of the plan is carried out. We will have a signed, seal and delivered MOU (Memorandum of Understanding) from the unions if they want to get the work on this project. This is a very important part of the negotiations; part of the success of the whole program rides on the construction - if we don't have cooperation from the unions then construction doesn't start and slows the plan behind.

In response to Commissioner Richardson's question about what is being done to reserve permanent jobs for our residents, Mr. Wunderman explained that the other important negotiations is with the concessions where 25% of the permanent jobs is reserved for Bayview-Hunter's Point residents. The best thing we could have done at that time was to make these requirements part of the actual legislation so the intent of the resolution is well-known.

Based on previous promises made to the Community, Commissioner Garlington expressed concern about being able to make these current promises stick and further asked if Young Community Developers was being utilized and was a dome being planned for the new stadium? Mr. Wunderman's answer was that he realizes that to some who have been involved in the community for a while this is just the next group of people coming in with more promises. He asked that in the first place a close look be given to the details of the project and consider that this project is very important to this very capable, very experienced Mayor, whom he has every confidence in. Mayor Brown really wants this project to go forward, and has gone way over to deliver this project; there isn't anyway he's going to let this project happen without each requirement being met - he's got the power to ensure that these things happen.

Secondly, look at the "letter of the law", review the actual legislation to make sure that it says what it needs to say. The Board of Supervisors did try to put as much assurance in writing in the law as possible. So if these things aren't happening it essentially stops the funding and this project can't go forward, thus forcing the City and the 49ers to negotiate to stick true to their points along certain levels of expectations.

Another point was that although Mr. Wunderman is not known well at this forum he wanted to assure everyone that if he felt for one moment the project couldn't deliver what he's been saying all along it would deliver, he couldn't associate himself with it, especially with his own personal history with this community.

Regarding the tax issue, Mr. Wunderman quoted lines 12 - 17 of proposed Proposition D which in part states that " . . . no City taxes are increased or newly imposed without Proposition 218 voter approval." (Prop. 218 voter approval being 2/3 of those voting.) So the campaign is actually to build the new facility without any new or increased taxes which could not be gotten without 2/3 vote anyway.

As far as a dome structure on the new facility, one (dome) was not being considered for several reasons: a) a dome structure on the facility would make the plan quite a bit more expensive; b) the weather in the San Francisco Bay Area is temperate enough not to require a dome structure; c) a dome structure actually increases the temperature on the playing field to the point where it can be quite unbearable for the players and anyone else on the playing field; and d) the stadium Commissioner Garlington referred to in Houston is not going to continue housing their NFL team; in fact the Houston Oilers are moving out of the Astrodome into another "domeless" stadium until they move the franchise completely out of Houston in a couple of years. The City of Houston will soon join Los Angeles, Baltimore and (as recently as last year) Cleveland as one of the cities across the country who lost their NFL franchise team.

Next, Mr. Charlie Walker from the audience asked for several points to be addressed: 1) What are you going to do when the contractor say I have to meet a deadline and I have so many dollars invested, I don't have time to be bothered with hiring from this neighborhood or that neighborhood - what can you do after you've already awarded the contract; 2) regarding the tax base in this community, there should be a moratorium for 15 years once the project is built. The masses of the City could very well vote for a tax increase at the very real cost of the people in this community where taxes could be raised (from what we learned) anywhere from $900 to $1500 per house because of the proximity to that development and the so-called land valuation. Imagine what the people on fixed income and situations like that - what are we going to do about these people with these houses who are not going to be able pay their taxes, five years from the day they put something on the ballot and their tax goes up; 3) why is it that every time somebody comes out to this community they bring everybody with them to tell us they're going to create new jobs for us, yet how many people from this community are working for them right now?

4) What is the plan for fixing the traffic problem out here once this stadium project is underway? 5) What is the plan for cleaning up the community after the home games? 6) How long will the people of this community have to wait to see equity among the (support) staff of professional sports teams?

Mr. Wunderman first of all informed Mr. Walker that he was invited to this Commission meeting to make a presentation on the economic impact of a new stadium on the Bayview-Hunter's Point neighborhood. Also the people working on the "Build the Stadium" campaign are from all over the City, it was not a requirement that those that live in this area assist on this presentation for this area. Regarding the tax issue, you do not have the figures for an honest tax assessment - in order to get a tax increase you need a 2/3 vote. Now, neither myself nor this project can take personal responsibility for all the problems that are being faced in this Community. What you have is a responsive Mayor that I suggest you and other community leaders sit down and define a priority list for the community and tackle that project by project. Work with Mayor Brown, who negotiated to get the project this far, and Supervisor Brown who sponsored the legislation, to make sure every concern you have is answered. The negotiations with the 49ers so far have been open and honest to try to make this project a reality for everybody: the team, the City, and the Community. We feel this project needs looking at on its merits; look at what recognition the 49ers have brought to the City, look at what the developments of the Mills Corp. has done for the surrounding areas, look at their employment figures and revenue, look at how the sales tax revenues have been distributed and make up your own mind on this project.

After Commissioner Brown reminded everyone that Mr. Wunderman and those who came to assist him came at the invitation of the Commission to disseminate information about the stadium project and the economic impact on the neighborhood, the speakers were limited to 2 minutes per question/ comment, and were also asked to refrain from any personal attacks/comments directed at our presenters.

The next speaker was Mr. Harold McCoy, Sr. who had two questions after first stating that he felt Mr. Wunderman was not the person he should be addressing his questions to, but rather someone who signs the contracts: a) first, who is going to oversee whether or not contractors from this community are employed during the construction phase and how are they going to do it; and b) there are plans to build a complex right next door to a public housing project - are there also plans to leave that public project standing, if there are plans we need to know that, and if not, what is going to happen to the people that live in the Alice Griffith Projects?

Mr. Wunderman asked to respond to the latter questions first: b) you can take a look at any of the plans for this project and see that they do not consider in any way, shape, or form removing the Alice Griffith Housing Project; hopefully, what you will see is that some of the people who live in the project may actually become employed at the complex and that's the intent. I have personally driven right out to the Housing Project and through the community immediately surrounding the proposed site with the Mills Corporation representative and by all indications, the Bayview is expressly the type of neighborhood that this type of project should be in and that could profit from it in many different ways.

Now in answer to the concern about the minority contracting positions: be assured that per law and written into Proposition F, all of the City's minority contracting provision are intact. Some changes have been made in the competitive bid process to speed the process along, but particular attention has been paid to preserving all the minority contracting provisions that are overseen by the San Francisco Human Rights Commission.

Next question from audience member Teresa Dawson was why can't the old stadium be remodeled? Mr. Wunderman answered that the cost of totally remodeling the present stadium would be between $100-$150 million; that doesn't include the cost of a mall. That means that moneys the City can't afford to spend will not be recouped through a mall project, and additional training and jobs would not be available to the community. What this project does is provide economic revitalization to the community as well as a new stadium. Maybe it's not the worst thing to refurbish the old stadium, but the Mayor, the Board of Supervisors and the (49er) team feel we can do much better than that.

Then Mr. Derrick Crumpler, APEX Financial, asked: a) What are the bonding issues that prevent minority contractors from working out in this community; and b) the same things for vendors - what are the conditions for insuring minority bonding? Mr. Wunderman did not have a response for Mr. Crumpler, but said he would check (specifically with the Mayor's Office of Community Development) on the development of a fund to assist minority small businesses achieve the necessary bonding and would get back to Mr. Crumpler with this information.

Next Mr. Onyx Walker asked: As a Third St. Merchant, we have heard a lot of talk about the role Third St. will play in this project. What exactly is Third St.'s role in this project? Mr. Wunderman replied: For some of the businesses on Third St. that want to relocate to the stadium/mall there may be an opportunity for them, but there is no plan to displace all the businesses on Third St. Some businesses may benefit by the new economy moving into close proximity. It's important that the community work with the project team and City Hall to ensure that Third Street. achieve all the benefits that could come to Third St. because of this project. The Community will be able to do that through the new Project Area Committee (PAC) overseeing all the redevelopment along the Third Street Corridor.

Mr. Wallace Turner from the audience was the next speaker who stated: He was a supervisor at Berkeley Farms, but lives in the community and has been taking neighborhood children to the 49ers homes games for the past 18 years. The only way I have been able to do this is because the 49ers are the only team in the NFL (do your research now) that sets aside (375) tickets for at-risk kids that can't normally go to games.

He said if anyone was interested or has a question in their mind about how this project would work out all they need to do is check out the New Orleans project - the mall next to the stadium (where his daughter works) is owned by Eddie Debartolo, and there are alot of people working in New Orleans because of this mall which right down the street from the Lafitte housing project where they are glad its situated. The people of New Orleans sat down with the Mayor and the developer and worked out a 10-yr. low-income rent scale in the mall. It's working down there, it can work here.

The next speaker from the audience was Espanola Jackson, who commented: The printed materials say that approximately 1,400,000 sq. ft. of space is required for the stadium/mall project. The present stadium and parking lot sits on 77 acres. Where are we? What is the difference between 1,400,000 sq. ft. and 77 acres and where is that difference coming from? Does Proposition F supersede Proposition D? What about the other propositions on the ballot, as a home-owner/taxpayer in this City, I'm not sure I can afford all these increases (Prop. A: $140,000,000/Prop. B: $49,000,000/ another prop.: $48,000,000/Prop. D: $100,000,000). How much tax am I going to have to pay to stay in my own home?

Mr. Wunderman attempted to answer some of Ms. Jackson's concerns with: He didn't have all the answers to all the questions with him right now, but he could take these questions back and get thorough, proper answers for you. In the meantime, he felt that this proposal should not be looked at in the light of other propositions (namely Props. A-school bond issue, B-cultural facilities issue, and C) the zoo, which are all general obligation bond issues (Asking the voter: "Do you want to pay new taxes to pay for . . .); Prop. D does not ask the taxpayer for new or additional taxes, it is a revenue bond (needs only 50% to pass) not a general obligation bond (needs 2/3 vote to pass or raise the tax); nor does D supersede Prop. F or vise versa - they are independent of each other, but both need to pass for this project to go forward. Prop. D allows the City to sell $100,000,000 worth of revenue bonds, Prop. F allows for certain changes in the language components so the stadium can be built on time and on budget.

Commissioner Brown then announced the next two speakers from the audience would be Victoria Stith, and Willie B. Kennedy. Ms. Stith asked: What type of businesses will utilize the stadium and what guarantee is there that they will stay; financially will the people in the neighborhood afford the rent in the stadium? Mr. Wunderman replied that this is the type of question that needs to be brought to the Mills Corporation negotiations; what Mills has said so far is that this project will provide about 10,000 permanent jobs, above that 50% of the construction jobs will be reserved for people from this community and 25% of the permanent 10,000 are reserved for this community. To be truthful, we haven't gotten to the point of discussing the participation in the concessions; this is where the community (through the newly elected PAC) can work with the Mayor's office so in the negotiations about concessions, there will be something in it for the community.

Then Ms. Kennedy as a home-owner in this community and resident of San Francisco City and County for over 50 years thanked Mr. Wunderman again for running her 1992 campaign (and because of it she was able to serve 4 more years of public service for this City & County) and thanked those present this evening for their support, past and present. Then Ms. Kennedy stated: A lot of people are wondering how can we be sure all the things talked about tonight and promised will really come to pass; well, we can't really dwell in the past, we have to look to the future. When you ask how do we keep the past from happening again this time, the answer is it's up to us - we make sure we have people trained to take these jobs. If they came to this neighborhood today and asked for 500 young black skilled workers, they can't find them. Let's get our people prepared for these skilled jobs that are coming with these construction jobs, get these minority contractors to bring our young people into their "fold" and train them so when these jobs are offered no one can say they can't find trained people in this community. We can learn from the past, but we can't dwell in the past - let's get our people prepared for these jobs. Then if we don't get them, we can squawk, but until they are prepared to take these jobs - not only the jobs on this project but at the shipyard as well and down the Third Street Corridor, we can't say anything. There's alot of progress coming to this town, we can't stop it; we got to get on that train and move that train; not only move that train, but control that train.

The next speaker was Cati Okorie: She asked how many Commissioners were born in this community as opposed to how many have relocated to this community and are doing an excellent job; her point being that it is not necessary to be from the community to do good for the community. Down at the campaign headquarters there are people from all walks of life and from everywhere you can think of. At the PAC ceremony - out in our neighborhood - I saw Mr. Debartolo, many of the people from the campaign headquarters, a few 49ers including Keena Turner, and I say better late than never, these people had other things they could be doing, but they came to support us. That's what this neighborhood needs is support - support in training it's young people to take these jobs that will come from this project. And I have faith in our Mayor, he knows what he's talking about.

At this point Commissioner Brown announced the next four speakers: Algernon Dedmon, Alex Humphrey, Robert Herndon, and Mack Burton.

Mr. Dedmon asked: Could a rough breakdown of the proposed 10,000 jobs be given - about how many upper management jobs/higher paying jobs, concession stand jobs and entry level, etc.? Mr. Wunderman responded: the 10,000 jobs will be permanent, full time, part-time, seasonal jobs and will run the gamut. That's the total number of jobs that will be produced in the retail complex and they will be all types/levels. These jobs will be clerks, to the inventory control, to computer operators to restaurant workers to people running the multi-plex cinema to workers in the 49er's Hall of Fame. There will be some management jobs, management trainees jobs, entry-level type jobs, and all different levels in a large operation plus some seasonal jobs, like around the holidays. Once people get these jobs, then they can maneuver to get into higher jobs within the same company, especially the larger, national companies. For some people this can be a career move, for especially the larger, national companies. For some people this can be a career move, for others an opportunity for steady employment. Additionally, there will be the construction jobs: we expect to start up with approximately 3,000 workers when the project begins.

Next Mr. Alex Humphrey as resident and single-parent in the Bayview-Hunter's Point stated: Many homeowners talk about pushing drug users out and taking back their streets and neighborhood when in actually it's our streets and neighborhood too. Although I haven't been living that life for a long time now, the reason I was on those streets was there were no job opportunities, and I had no training - I wasn't prepared to take on a job. We need jobs in this community, we need training in this community, we could use a new stadium too. Every time I go to Serramonte which is right down the street (but in Daly City, another County) I see so many people from this community, spending their money in another County, we need a mall in this community too. This is not a racial issue, and no one is trying to take business away from Third Street. We should all be circulating our money within our own community, everyone else does it and to their benefit.

Next Mr. Herndon said he would make his statements brief: He retired from a large corporation recently and his concern is, that when he was working and he questioned why so many people, particularly minorities were being let go, he was told in no uncertain terms that they (the corporation) was told they had to hire so many minorities in order to open their business here, but no one said they had to keep them. I'm worried that's what will happen with this stadium/mall complex. Another concern is as a homeowner, I want to see in writing what the actual figures will be for my taxes. And finally I feel that if your going to offer jobs out here, you should also offer some kind of training for this jobs - what good is a job if your not going to be trained how to do and you've got no chance of furthering yourself.

Mr. Mack Burton as the next audience speaker stated: We need training for the people of our community. We need to listen to our Mayor, we voted him in now we need to listen to the plays giving us and we need to put those plays in action to win this community game.

Next Ms. Hazel King stated: I may not be around when this project comes to pass but I'm concerned for my children grandchildren, all our children and grandchildren. They need to have these opportunities to work, need to have this training for jobs, need to have something to do, somewhere to go in their neighborhood, and bring others to spend their money here. I'm thinking about them.

Then Mr. Wunderman thanked the Commission for inviting him and the campaign out for this opportunity to make this presentation and wanted to echo some of the speakers and say if there are concerns, discuss them with us, work with us. Come down to campaign headquarters on 9th and Market, or the area office opening on Third St. in a couple of weeks.

Commissioner Brown then asked staff to carry over the rest of the agenda items over to next Commission meeting of Thursday, April 10, 1997.

IX. Adjournment:

Action: Commissioner Richardson moved and Commissioner Lepana seconded a motion to adjourn at 8:15 p.m. Motion passed.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Bobbrie Brown
President
Linda Richardson
Vice President
her Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

10/97

Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION

THURSDAY, APRIL 10, 1997 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

The Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority.

*** * NO SMOKING DURING COMMISSION MEETING * ***

This is a public meeting. Public comment may be heard after Commission discussion of a specific item on the agenda.

AGENDA

DOCUMENTS DEPT.
APR 1 0 1997
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes - March 13 and 26, 1997

IV. Communications:
  a) Bayview-Hunter's Point (BVHP) PAC members to Gerald Green, SF Planning Dept. re: BVHP Massage Parlor Proposal;
  b) additional copies available for review in Commission office

V. Director's Report:

VI. Old Business:
  a) Decorative Plant Quarterly Employment/hiring Report, Ms. Dena Guerrero;
  b) Commission discussion & action

VII. Introduction of New Business by Commission for future agendas

VIII. Public Comment: Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

IX. Adjournment

Note: Next meeting SECF Commission Meeting is scheduled for Wednesday, April 23, 1997.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, tape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

SOUTHEAST COMMUNITY FACILITY COMMISSION

April 10, 1997

The Minutes of this meeting are missing.

San Francisco Public Library
Government Information Center

SOUTHEAST COMMUNITY FACILITY COMMISSION

April 23, 1997

The Agenda of this meeting is missing.

San Francisco Public Library
Government Information Center

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

APPROVED

WEDNESDAY, APRIL 23, 1997
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

I. Call to Order: The Southeast Community Facility Commission meeting of Wednesday, April 23, 1997 was called to order by Commission Chair, Bobbrie Brown at 6:10 p.m.

II. Roll Call:

Commissioner Present:	Esther Blanchard Bobbrie Brown Ethel Garlington Rollie Lepana Linda Richardson
Excused:	Thomas Galante John Knox

DOCUMENTS DEPT.
JUN 11 1997
SAN FRANCISCO
PUBLIC LIBRARY

Guests: Dorris Vincent, ROSES;

III. Approval of Minutes:

Commissioner Garlington corrected the amount of the CAC dinner tickets from $25 to $27.50 and the keynote speaker will be Dennis Normandy, President of the Public Utilities Commission.

Action: Commissioner Lepana moved and Commissioner Garlington seconded to accept the minutes of April 10, 1997 with the above-noted corrections. Motion passed.

IV. Communications:

A reminder from the clerk of the San Francisco Board of to a City employees that " . . Running Red Lights is Not Acceptable Conduct"

V. Director's Report:

a. Met with the Mayor's Neighborhood Anti-Dumping Campaign Task Force and discussed increasing the fine for dumping trash/waste/refuse in the Bayview-Hunter's Point from $75 to $1,000.
b. Met with a small group including City Engineer, Harlan Kelly; Recreation & Park Director, Joel Robinson; and representative from the Mayor's office as well as representatives from the seniors and community at large to discuss what could be done to re-open Martin Luther King swimming pool as soon as possible. Preliminary discussions discovered that a new pool would cost in the neighborhood of $3 million, and research was being done into whether or not the Mayor's Office of Community Development and/or the San Francisco Redevelopment Agency would consider funding a neighborhood/community project such as this. The next meeting on this topic is scheduled for Monday, May 5, 1997 at 1:30 p.m.
c. Late this afternoon, we received a fax in the office listing the names and positions of the Bayview-Hunter's Point Project Area Committee (PAC). We have distributed this for your information and will make it available for anyone else from the office.
d. To expand on the last meeting's report on security measures at E. P. Mills: 1) Hour for security patrol service has been changed from 5 p.m. - 10 p.m. to 7 a.m. - 12 noon and, 2) the security monitoring service has been changed from ADT to DET (San Francisco Dept. Electronic and Telecommunications). As far as the fence around the perimeter of the facility: we are in the process of getting estimates on each section, but the project is on hold until we figure out the funding. We are trying to work something out with some of the tenants for funding - possibly a donation of $24,000 for part of the project. We will keep the Commission updated.

Action: Commissioner Richardson moved and Commissioner Garlington seconded to accept both the Communications and the Director's Report. Motion passed.

VI. Old Business:

Commissioner Brown reminded the Commission that with the Town Hall meeting scheduled for next Commission meeting Commissioners continued to think of other options and plans that could be presented at this forum that would be beneficial to the community.

Commissioner Richardson reminded staff that notices and announcements of the upcoming Town Hall meeting should also be distributed to the residents up on Hunter's Point hill.

VII. Intro. of New Business:

Commissioner Blanchard asked to place on the agenda "What are City College's plans for courses/curriculum offered at City College Southeast campus and Evans St. campus?" at a Commission meeting after the Town Hall meeting where Bernice Brown, Dean at both campuses would be invited. Dr. Moses suggested also inviting Chancellor Del Anderson which was a friendly amendment to Commissioner Blanchard's request.

VIII. Public Comment:

Commissioner Richardson introduced Ms. Dorris Vincent, from the Bayview-Hunter's Point PAC in the audience.

IX. Adjournment:

Action: Commissioner Richardson moved and Commissioner Lepana seconded to adjourn the Commission meeting at 6:38 p.m. Motion passed.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

8/97

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION

THURSDAY, MAY ~~10~~ 8, 1997 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

The Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority.

*** * NO SMOKING DURING COMMISSION MEETING * ***

This is a public meeting. Public comment may be heard after Commission discussion of a specific item on the agenda.

AGENDA

I. Call to Order

DOCUMENTS DEPT.
MAY 06 1997
SAN FRANCISCO
PUBLIC LIBRARY

II. Roll Call

III. Approval of Minutes - April 23, 1997

IV. Presentation:

- a) Town Hall Meeting - Meeting the Educational and Marketable Job Challenges of the Bayview-Hunters Point Community

V. Adjournment

Note: Next meeting SECF Commission Meeting is scheduled for Wednesday, May 28, 1997.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! !

THE SOUTHEAST COMMUNITY
FACILITY COMMISSION
&
THE SAN FRANCISCO CITY COLLEGE,
SOUTHEAST CAMPUS
INVITE YOU TO A

COMMUNITY-WIDE TOWN HALL MEETING ON MEETING THE EDUCATIONAL AND MARKETABLE JOB CHALLENGES OF THE BAYVIEW-HUNTER'S POINT COMMUNITY

TOPICS FOR DISCUSSION:

Culinary Art Program
Computer Technology: Repair and Training
Vocational Nursing Program
Childcare Development
Other ______________

DOCUMENTS DEPT.
MAY 06 1997
SAN FRANCISCO
PUBLIC LIBRARY

THURSDAY, May 8, 1997
6:00 P.M. - 8 P.M.

SOUTHEAST COMMUNITY FACILITY - COMMUNITY MEETING ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO

DO NOT MISS THIS OPPORTUNITY TO HEAR
WHAT IS GOING ON IN YOUR COMMUNITY

WITHOUT YOUR SUPPORT IT CANNOT BE A SUCCESS.
INVITE YOUR FRIENDS AND NEIGHBORS - LIGHT REFRESHMENTS PROVIDED

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SCFC AT (415) 821-1534.

PRESS RELEASE

SOUTHEAST COMMUNITY FACILITY COMMISSION
TOWN HALL MEETING

Meeting the Educational and Job Challenges of the
Bayview-Hunter's Point Community Through the 21st Century

DATE & TIME	Thursday, May 8, 1997, 6:00 P.M.
PLACE	Community Meeting Room, Southeast Community Facility, 1800 Oakdale Avenue (corner of Phelps), San Francisco.
BACKGROUND	The Southeast Community Facility was built at the request of the Bayview-Hunter's Point Community. It is under the direction of a seven-member Commission appointed by the Mayor. The Commission is charged with fostering the progressive development of marketable job skills for untrained and undertrained residents, and creating and expanding opportunities for residents to participate in day and evening education programs. Accordingly, the Commission wants to assist the Southeast Campus Center, a tenant in the Facility, in providing needed employment training and educational activities for Bayview-Hunter's Point residents.
PURPOSE OF MEETING	To find out current and future needs of the Community in basic and occupational education (culinary, computer repair, vocational nursing, child care development). *Does the Center meet your current and future educational needs? Does it meet the standards and expectations of the community? If not, what changes would you like to see?* *Will you be interested in any of the courses if offered: culinary, computer repair, vocational nursing, child care development?* Come to the meeting and find out. Current and potential students are especially welcome. A short presentation of the current problems/needs and opportunities related to jobs and education in the Community will be made by expert in the field. City College Chancellor Del Anderson and Alex Pitcher, Public Utilities Commission-Public Affairs Mgr., have been invited to participate.
FOR FURTHER INFORMATION	Please write/call Toye Moses, Executive Director, Southeast Community Facility, 1800 Oakdale Ave., Ste. B. Rm. 4, San Francisco, CA 94124, (415) 821-1534. Light refreshments provided.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

THURSDAY, MAY 8, 1997
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

I. CALL TO ORDER

The Southeast Community Facility Commission Facility Committee meeting was called to order by Commission Chair Bobbie Brown at 6:26 p.m.

II. ROLL CALL

DOCUMENTS DEPT.
JUN 11 1997
SAN FRANCISCO
PUBLIC LIBRARY

Commissioners Present:	Bobbrie Brown, President
	Esther Blanchard
	Thomas Galante
	Ethel Garlington
	John Knox
	Rollie Lepana
	Linda Richardson

Staff Present: Robert Bryan, City Atty's. Office, Charlie Dunn, Real Estate Dept., LaVonne Barnes, Mayor's Office of Citizen's Assistance; Alex Pitcher, Mgr./PUComm.-CSB-Public Affairs Toye Moses, Ex. Dir., Kathy Basconcillo, Commission Secretary

Guests Present: CCSF: Del Anderson, Chancellor, Peter Goldstein, CFO; Michael Steinback, Adv. Brd.; Hope Hayes, Caroline Washington, Adv. Brd., Frances Lee, Provost; Southeast Campus Admin.: Bernice Brown, Dean; Leo Sykes, Instr; Roland Willis, Comp. Ctr., Stephen Rico; Bayview-Hunter's Point/PAC: Ena Aguirre, Alvin Jones; SECC: Theresa Dawson, Irene Harris, Patricia Blunt, Esselene Stancil, Beverly Jackson, Bobbrie Herron, Yolanda Carstensen, Florence Ostenberg, Harry Simms, Anita Wu Claire McKinley, Kenrill Howe, Violet Prescod; Marie Harrison, Bayview Paper; Tempe Priestly, Kim Collins, Renaissance; Lawrence Richard, Morrisania West; Edward Davis, Noretha Jones, BV-HP; Elder L. Roberts, Village Elders; Bernestein Beasley, San Francisco Trucker Co.;

Sheila Davis, Materials/Future; Wiela Sims, All Hallow Community; B. Sharen Hewitt, Montel Jennings, MOCD; Owen Robinson, Alemany RMC; I Onoakpuri, Kefex Co., Shirley Jones, CAHEED;

III. Presentation:

After introductory remarks welcoming Chancellor Anderson, CCSF staff and the Community to this Town Hall meeting Commission President Bobbrie Brown explained the format for this evening's meeting and laid out a few ground rules for public commentary: First, Mr. Alex Pitcher, Manager of Public Affairs for the Customer Services Bureau of the Public Utilities Commission will offer a brief historical overview of the Culinary Arts Program for which the funding became available at Southeast Community College; then Chancellor Anderson and staff will give a presentation on the current status of the situation. After that questions and comments from the audience will be limited to three minutes from identified speakers at the podium.

Mr. Pitcher explained: Back in the late 70's when the City was thinking about enlarging the Southeast Treatment Plant down the street there was a big howl in the community because odors had started coming from all over the place. Many of these odors emanated from the Treatment Plant and the City began on the expansion about one year before notifying the Community. When the Community found about all this, because people were getting sick that's when the City started appealing to this Community. So much so that many of the people in this Community (and I was one of them at the time) formed a large coalition and we filed suit against the City and other agencies to drive them from constructing the standing Treatment Plant. After a few months, the City settled with the Community that: 1) with the expansion of the Treatment Plant the entire Community would be odor-free, 2) that it (the City) would allow them (the Community) to build whatever kind of facility they want on a 7.5 acre tract of land (what you see here) and that would provide jobs for people in the Community. We had over 50 - 75 Community meetings about what should be developed on this 7.5 acre tract as mitigation to the Community. Afterward we had to add family needs of the Community. We came upon the plans for this facility and had it approved by this Community at its inception. We had the Skills Center from the Community College District and the Community decided it wanted the Skills Center at the Community College to have the majority of the space. We wanted a Senior Citizen's Program in this facility, which we have for a little while until it was defunded. So everything in here had to be decided by this whole Community down to the planning and such.

Then in November of 1985 City College wanted to do a cooking school at this facility. So some of us talked to Agnos, and he had agreed to get some funding through legislation through the State so this facility could get some new furniture, new equipment for the Community College to use.

That occurred at the time through Senator Quentin Kopp when he put legislation through the State legislature in the amount of $1 million to provide for new equipment at this facility. A part of the $1 million was appropriated for a Culinary Program which was one of the programs approved by the total community that they wanted to see in this facility. And they settle this in the early '80's. $300,000 was suppose to be ours to purchase equipment for the delivery of the program. The figures/invoices indicate the kind of equipment that we should have provided to us by the Community College. After a lot of discussion, a couple of years went by, there was a change in Chancellors at the City/Community college and during that time, the officials of the Community College District tried to determine what share to was fair for them to pay for the equipment used in a Culinary Program, how much to pay for initiating the program, what was necessary to offer the program; basically what would the Community College District would have to pay to start-up a Culinary Program at Southeast.

At that time funds were short and money was being cut back from other programs. After more time went by, changes had been made to the plumbing and electrical codes and we decided to find out what it would take to bring the facility up to code. So around 1988, the City Architects and Engineers took look what it would take to bring the area designated for the Culinary Program up to speed and be part of the existing code. It was determined to be over $1/2 million at that time. The question of who was going to pay for what to start a Culinary Program had plagued us before, so we never did get anywhere. At this point in time we determined that we did not have the $.5 million on the City's side to upgrade the present Culinary area for use. Now the State wanted to take the funding it set aside because it was bond money, but through the legislation presented Quentin Kopp we were awarded more than $300,000. He assisted us in getting the money to the Community College district office in San Francisco until we find a use for the money we can utilize.

Upgrades to the facility would currently cost over $3/4 million right now by my estimation. As you know the City is strapped; Mayor Brown is scrutinizing the budget. We understand that not this year or any other will he allow $3/4 million to be spent on upgrades/repairs. At a meeting we had at the City Attorney's office, we visited the question: Why don't we take another look and see how we can utilize this near-$300,000 for the benefit of the people and citizens of the Bayview-Hunter's Point?

We talked to some of the attorneys from the State Legislature to give us advise. Since the money has been designated for a Culinary Program, there are certain restrictions on how it may be utilized, and there are limited alternatives to the Culinary Program funds expenditure. This is what we want to share with you tonight: we can still use these funds in an effective way that will assist our people in the Community.

Commissioner Brown thanked Mr. Pitcher for his commentary and announced that if audience members had questions for any of the presenters, gold speakers cards would be distributed and speakers would be called on in the order in which they are received. Then she introduced Chancellor Del Anderson and asked her to introduce her staff and proceed with her presentation.

Chancellor Anderson thanked the Commission for the invitation to the San Francisco City/Community College staff and the opportunity to hear this Community's views on the educational opportunity available in this area through the City/Community College system (and to take feedback on recommendations the Community would make). There are several programs indicated on the post questionnaire where there is someone in attendance this evening from each area to speak on the available educational opportunities and respond to respective questions.

Chancellor Anderson first introduced Chief Operating Officer, Peter Goldstein; Provost Frances Lee, over all academic and student services programs; Pat Willey, Dept. Chair of the Hotel & Restaurant Program for Culinary Arts; Stephen Rico, Dept. Chair for Early Childhood Education; Arthur Rose, Instruc. in the Business Dept. speaking on the Computer Technology issues; Ellen Massey-Porter, Linda Schwarts-Rowe, Dean of John Adams campus; and Bernice Brown, Dean of both Southeast campus and Evans campus. At this point, Chancellor Anderson opened the forum up to questions (from the Commission and audience) and answers (from any of the City/Community College staff).

First Commissioner Linda Richardson asked (to the Dept. Chair of the Hotel & Mgmt. Program, Pat Willey): Please comment on the status of the existing CCSF Culinary Programs. We understand the current program operates at a deficit, could you elaborate? Mr. Willey explained: there are actually three separate Culinary programs at CCSF, Mr. Willey represents the largest one at Phelan campus, and it is true that the operation is losing money.

Mr. Goldstein was called to give an accounting of the financial operations and explained: The three combined existing Culinary programs operate at a loss of about $100,000/annually. It simply costs more to run the programs than they generate revenue to offset this loss.

Then Mr. Willey re-took the mic: "Without getting too detailed in the profit-loss statements of our food and beverage operation, essentially the prime "loss" comes from the purchase of food we bring in (the raw product) versus the final product (and also our labor costs) that we offer. Because we are a culinary school our finished product is a very nice product, one you would probably pay a lot more for at another location; but because we are a school we also try to subsidize our programs for participating students."

Commissioner Richardson then asked: "If another culinary program were to be started up, then would the situation you currently have would be duplicated? To which Mr. Willey replied: "In operating these three current programs, we have been unable to determine how to stop loosing money."

Commissioner Garlington commented that due to her long "history" with this issue, she knows that the stated $270,000 + should be $338,000 plus interest and there's the little matter of 10% matching funds. People have worked long and hard to get this money and it should be spent on what we got it for. I don't want to see it go back to the State and I don't want to spend it on anything else.

Commissioner Lepana then asked: Was there originally a study on the Culinary Program; I mean if they knew it was not going to be viable business-wise, why continue to pursue the program? To which Mr. Willey replied: There probably was an original study when the program was instituted back in 1935, but I personally don't know anything about it, I could try to find out for you. As far as the program loosing money, there is an educational benefit to running this type of program as well as subsidizing the price of food to the student population.

Commissioner Knox then asked: Why not consolidate the running of the Culinary programs into one program to also "consolidate the losses"; why run three programs at $100,000/yr. loss when you could run one program at a smaller loss? Mr. Willey answered that this program provides a valuable educational and training program for graduating student in hotel & restaurant management (there are about 170 full-time student at Phelan campus and 11 full-time faculty; Downtown campus about 60 students).

Then from the audience, Marie Harrison asked a "two-part" question: a) Why didn't/don't we (in the Community) know more Evan's campus? and b) $100,000 is a lot of money to be loosing every year for at least three years, where exactly is the loss? What is the cost/benefit ratio and what is the job placement level? Mr. Willey replied: There is excellent placement opportunity with the culinary program; basically all student currently have jobs, paid internships or are going on to 4-year programs. As far as the cost/benefit ratio, how does one measure the cost of education and training you receive. We try to keep track of our alumni, but we can't make them keep in contact with us. Unfortunately ours is a high turn-over industry: average tenure at a restaurant is 150 days, hotels about 110 days. So when employees move they frequently don't notify us.

We do feel successful that so many of our graduates go on 4-year programs or are employed in the field; where we don't feel successful is we don't have enough students. The annual loss would not be off-set by having more students; the number of students doesn't have anything to do with the cost of running the program. However, the cost/loss per student would not be as much if we had more students graduating from the program.

Some changes have been made in how the program(s) is/are run; changes have been made in the menus, cafeteria procedures are a little different and revenues have come up a little. All our food services (snack bar, cafeteria and formal dining room) are only on-campus, there is no outside catering of the food we prepare. We do not publicize our prices off-campus and do not compete with the neighborhood businesses. Also is we did not subsidize our food service (program/classes) then, City College very well may be asked to subsidize another (off-campus business) food service - that's that nature of the industry.

Next audience member Caroline Washington offered the comment: If it's not feasible to use the funds that are available on a Culinary Program here, then let's find a program we can use it on.

Next, Mr. Roland Willis, Sr. commented: As far as educational and technological needs to get this community into the 21st century his goals and aspirations are to put a computer in every home, and train folks in the computer technology field. Some of that $300,000 should be used towards that end.

Commissioner Brown reminded the audience that comments/questions will be limited to three minutes to accommodate everyone that wants to speak to be heard.

Ms. Bobbie Herron, after hearing the questions and answers already asked this evening, commented and asked: With a $100,000/year projected loss (for 1997), the City/Community Culinary Program should be the best in the City and it should be all consolidated at one site that really services the Community.

Then Ms. Beverly Jackson commented: I have come to this campus through Youth for Services and the computer services/repair and technology classes. We need to keep and expand PC training and keep the Macs (-intoshes).

Piggybacking on what Ms. Jackson stated, Commissioner Richardson explained: At the Mayor's economic summit, it was announced that the City is aggressively trying to establish San Francisco as a multi-media center. To that end, my vision is to have state-of-the art computer and multi-media training right here in our neighborhood for our kids/youth whether here at City College or the Shipyard.

Commissioner Brown explained that the curriculum is not controlled by the Commission but by the Community College.

Next Ms. Esselene Stancil commented: I am a returning-to-school student and I think you should leave the MacIntosh computers in place. I'm sure there are other students like myself who need them as much as I do.

Commissioner Brown further explained: There seems to be a misconception of what this meeting is about. It is not to suggest that the Commission is asking to remove any program that is offered here at the Community College; those decisions lie with Chancellor Anderson and her staff. But we are here to give input to what other programs should be offered or could be expanded on.

Then Ms. Patricia Blundt offered: As a para-professional in the computer field I think the Computer Training and Repair Technology should be expanded.

To clarify for the record, Chancellor Anderson explained that there is no discussion on removing any computers, computer programs or training from any of the Community College campuses; but rather whether a computer technology program would be an alternative in/for the community for the money that's available.

At this point Commissioner Brown announced that Dr. Moses was now distributing a questionnaire asking for community input as to what type(s) of programs should this available money be used for - what in addition to what currently being offered at Community College would you like to see this money spent on. Please remember to fill them out and leave them here to be collected and tabulated.

The next audience speaker, Ms. Aurelia Price asked: What is the difference between this meeting this year and this meeting last year? To which Commissioner Brown replied - clearer, more accurate information/figures for space and cost of running a Culinary Program and then, taking another, updated community poll for spending this available money. Hopefully, this meeting will bring some kind of closure to the issue of a Culinary Program in the Bayview-Hunter's Point and move on to some action in using this money since it has been so long and issue.

Ms. Price then had the suggestion: Some kind of networking between local businesses, the Community College and this neighborhood should be established to assist in locating, training and matching members of the community with jobs. Therefore, I can see the value in expanding the computer training and repair program in this community.

Next Ms. Shirley Jones commented/asked: I can't believe we are still discussing this same issue of the Culinary Program. I'm glad you mentioned that this meeting should be some kind of closure for it and I won't go back and restate many of the things that have been said over the years. I just want to know: In order for City/Community College to gather matching money, what exactly did you say would have had to be shut down? To which Mr. Goldstein answered: All three present Culinary Programs would have had to be shut down in order to gather enough funds to match start-up of a Culinary Program at southeast.

Ms. Jones continued her commentary: "So again, when it comes to getting something for the Bayview-Hunter's Point (even if its planned and funded) there are always problems and obstacles in the implementing. It feels inappropriate to, in good faith, receive something you asked for, get it and don't use it for what it was asked for. I feel that if its not used for what it was appropriated for it should go back." Mr. Pitcher then responded by stating that the Legislative Attorney's, after reviewing the case/facts suggest using the money in a similar way for a different program.

Next Michelle Henry-Ellis asked: Are there any opportunities to "earn while you learn" (or similar programs) provided through the City/Community system? Provost France Lee answered there is a cooperative effort with Galileo High School by a similar name called "Learn to Earn". With respect to an internship where you get paid, the City/Community College District received $40,000 from a Foundation for student in the Hotel & Restaurant Mgmt. Program and the Vocational Nursing Program/Community Health Workers. We are hoping to get twice that amount ($80,000) this year. The students get a stipend that assists in their training while they are working in their field.

Next Ena Aguirre had four issues to comment on: 1) How do we accept CCSF loosing $100,000 annually; what can we do to change this? 2) Who is being short-changed by this loss - some program, some students, who pays for this loss? 3) This facility should be used for some kind of Community training: bicycle repair, computer repair, watch repair, a veterinary program. 4) How much would it cost to provide for a food concession/service area on this campus?

Then Mr. Michael Steinback (representing the Urban Economic Development Corp. and SE campus advisory group) stated: We have been wrestling with low-attendance at this campus for a long time. No matter what type of programs we offer here, we cannot seem to attract the local students to attend classes here. So my suggestion is to everyone here - Commissioners, Community leaders, City/Community College staff - work as hard as you can, speak to young people about the campuses. There are two campus in this area that are grossly underused. Most of the students at both campuses are from other parts of the City. We need to work together to market programs that already exist to make them better.

The Community needs to be responsible also and seek out the source of the answers we need to be vital. I work with many of the small business in the area that are willing to hire from the community, but are very reluctant to give up control of their business to someone unskilled, with no training and no motivation to get trained. Personal training and development, getting more information out to people, providing resources, learning how to represent yourself as a viable employee - this is where funding would do the most good.

Also one of my concerns is that it looks like this Commission is going to move forward based on the information you receive here tonight. My concern is that although there may be 20 - 30 vocal, interested people in attendance - is this really representative of the whole community? I feel that you are not getting a lot of important information from this large community - maybe some more outreach needs to be done until you can get information that's representative.

The last audience speaker, Tempe Priestly commented: Our Organization, Renaissance Parents of Success is very grateful to be located at Southeast because our students get an opportunity to be on a college campus and see first hand what kinds of programs are available to them. But since we also do Job Placement teaching people to present themselves as viable employees is a very important in this Community. Job Placement is a key issue in terms of working in the Bayview-Hunter's Point and important for welfare reform. This campus needs to work with the Community-based organizations (CBO's), take a look at what we're doing because we offer a lot of what the community needs.

Audience member Marie Harrison asked why the Bayview Newspaper didn't get notice of this meeting until just today? To which Dr. Moses answered that this large mailing went out within the time limits specified by the Brown and Sunshine Act, every effort was made to inform and invite the Community at-Large. City Atty. Representative Robert Bryan informed Ms. Harrison that the City has a contract with the San Francisco Independent that required that all public notices by City Dept. will be published in the Independent. Mr. Pitcher added that since the inception of this Commission notice has also been given to/through the Bayview Newspaper; every effort will be made to continue this practice in a timely manner.

Commissioner Garlington added: Because Dean Brown has recently been appointed as Dean over at Evans campus also, we'd like to know what the plans are for this campus as well as over at Evans campus. Chancellor Anderson welcomed the question and replied: There have been no discussions at the City/Community District about moving out of either the Southeast or Evans campus. This is the only Community in the City/County that has two campus for their use; however, the Evans campus is dedicated as the primary vocational training campus for the entire City and student should be coming from all over the City to attend.

Commissioner Richardson then directed a question to Provost Frances Lee: San Francisco has a historical collaboration with the fashion industry; can we implement a similar program with the CCSF? Provost Lee replied: With respect to Welfare Reform, we are looking at trying to redesign a lot of the programs that would be suitable to change over a very short time.

With Dean Brown now at Evans and Southeast campuses, we are looking to integrate some of the programs here with some of the programs at the other campus. Mr. Wayne Morris who has been instrumental with the Garment 2000 program at Evans is assisting in setting-up similar classes at Southeast.

Ms. Caroline Washington reported: Al Young, is collaborating with members of the Bayview-Hunter's Point community to establish a program based on the Garment 2000 program which has garnered Evans campus as having the leading garment program in the City as well as all over the nation.

In closing, Chancellor Anderson stated: This Community is very fortunate to have a nationally noted campus within its boundaries, it would behoove you to find out more of what it has to offer. Then she expressed gratitude to the Commission for the invitation to this Town Hall meeting. We heard and learned a lot and all input, comments, testimony, criticisms, and suggestions will be taken under advisement. We will wait for further communication from the Commission regarding the results of the questionnaires. And we too hope that we will see closure to this issue that although did not begin on my our watch is satisfactory to the Community and will end during our watch. We will work with the Community and the Commission to make that happen.

Next Dr. Moses, Executive Director of the Southeast Community Facility Commission, took this opportunity to thank everyone for coming out - over 500 flyers were mailed out. After a couple of public announcement, we'd like to invite everyone to enjoy the refreshments.

On Friday, May 23, 1997, Assemblywoman Carol Migden will hold a Legislative Forum on Welfare Reform here in this Community Room at 2:30 p.m.

On Wednesday, May 21, 1977 at 1: p.m. the San Francisco Board of Supervisors Finance Committee will hold a hearing regarding the leases of five (CAHEED @ Capt. Shorey, Whitney Young, Sojourner Truth, Martin Luther King and Bayview Repertory Theatre) of our tenants; please make every effort to support them.

Today is Commission President Bobbrie Brown's birthday. Please join the Commission in wishing her a very happy birthday.

Adjournment: 8:20 p.m.

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

obbrie Brown
President
inda Richardson
Vice President
Esler Blanchard
ommissioner
thel Garlington
Commissioner
homas Galante
Commissioner
ohn Knox
Commissioner
ogelio Lepana
Commissioner

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

WEDNESDAY, MAY 28, 1997, 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

28/97

The Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority.

*** * NO SMOKING DURING COMMISSION MEETING * ***

This is a public meeting. Public comment may be heard after Commission discussion of a specific item on the agenda.

DOCUMENTS DEPT.
MAY 27 1997
SAN FRANCISCO
PUBLIC LIBRARY

AGENDA

I. Call to Order:

II. Roll Call:

III. Approval of Minutes: April 23, 1997 and May 10, 1997

IV. Correspondence:
  a) Letter from Real Estate Office to City/Community College Chancellor Del Anderson regarding Southeast Campus lease.
  b) Letter to five (5) tenants of the Southeast Community Facility Commission requesting their annual budget.
  c) Letter from Bayview-Hunter's Point Project Area Committee Chair requesting to lease a portion of Suite B at the Southeast Community Facility.
  d) Response letter from Real Estate Dept. to Supervisor Leal, Chair of San Francisco Board of Supervisors Finance Committee regarding Lease of Property, item 12 of Finance Committee meeting 5/14/97.

V. Director's Report:
  a) Update on (Lease of Property) Resolution from the Board of Supervisors Finance Committee authorizing CAHEED, Martin Luther King Nursery, Sojourner Truth Nursery, Bayview Repertory Theatre, and Whitney Young Child Care Development under the perview of the Southeast Community Facility Commission.
  b) Update of the Security problem at Earl P. Mills Community Center.

VI. Report from the Real Estate Dept., Charlie Dunn:
  a) Update on the Lease of Property, i.e. City College of San Francisco/Southeast Campus and the five non-profit agencies under the perview of the Southeast Community Facility Commission.

VII. Old Business:
  a) Results of the Post Questionnaire from the Town Hall meeting of Thursday, May 8, 1997: "Meeting the Educational and marketable Job Challenges of the Bayview-Hunter's Point" (Discussion and Action)

VIII. New Business:

IX. Public Comment:

X. Adjournment:

Note: Next meeting SECF Commission Meeting is scheduled for Thursday, June 12, 1997.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

8/97

WEDNESDAY, MAY 28, 1997
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

I. Call to Order: The Southeast Community Facility Commission meeting of Wednesday, May 28, 1997 was called to order by Commission Chair, Bobbrie Brown at 6:14 p.m.

II. Roll Call:

DOCUMENTS DEPT.
JUN 24 1997
SAN FRANCISCO
PUBLIC LIBRARY

Commissioner Present:	Bobbrie Brown Thomas Galante Ethel Garlington Rollie Lepana Linda Richardson
Excused:	Esther Blanchard John Knox

Guests: Joe Gallaread, ROSES; Savander Parker, CCSF; Careth Reid, Whitney Young CDC; Rose Mary Johnson, Southeast campus; Alvin Jones, PAC; Willie McDowell, DPW/Public Affairs; Algerine Clayton, LaSalle Residents Assoc.

III. Approval of Minutes:

Action: Commissioner Galante moved and Commissioner Garlington seconded to accept the minutes of April 23, 1997 and May 10, 1997. Motion passed.

IV. Communications:

Toye Moses, Southeast Community Facility Commission Executive Director informed the Commission about the following correspondence:

a) Receipt of copy of letter from the Real Estate Dept. to Chancellor Anderson regarding the terms of the lease agreement submitted for consideration.
b) Copy of the letter to five non-profit tenants requesting their annual budget.
c) Copy of letter received from the Chair of the Project Area Committee's Facilities Committee requesting use of the space previously occupied by the South Bayshore Community Development Corporation.
d) Response letter from the Real Estate Dept. to Supervisor Leal, Chair of the San Francisco Board of Supervisors Finance Committee regarding Lease of Property.

V. Director's Report:

a) At the Finance Committee Meeting of the San Francisco Board of Supervisors, the updated budget information was presented from each of our non-profit tenants. This information was submitted to assist in the decision to accept the proposal to increase the tenants rent of their three-year lease. The Board of Supervisors amended the terms of the leases to read that Capt. Shorey, Martin Luther King, Sojourner Truth and the Bayview Repertory Theatre pay $1/year plus expenses and Whitney Young Child Development Center pay $100/mo. plus expenses.
b) We are currently working on adding to the hours that McCoy's Patrol Security will be patrolling at E. P. Mills Community Center. We propose Monday through Friday 6:00 a.m. - 7:00 p.m., but Purchasing Dept. will make the decision on the contract and the Commission will be kept informed.
c) Assemblywoman Carol Migden's office held a Welfare Reform Community meeting which she as well as many Community residents attended.
d) I will be on vacation from Thursday, May 29 through Tuesday, June 3, 1997.

Action: Commissioner Garlington moved and Commissioner Galante moved to accept the Director's Report. Motion passed.

VI. Report from the Real Estate Dept., Charlie Dunn:

The lease with San Francisco City College/Southeast Campus has not yet been signed. The lease will require a Board of Trustees vote. Mr. Dunn is scheduled to meet with CCSF's Chief Operating Officer, Peter Goldstein to present the lease terms; he was not sure whether a 10-yr. lease would get approval, but seemed optimistic for a five-yr. lease.

VII. Old Business:

Dr. Moses reported on the results of the Post Questionnaire from the Town Hall Meeting of Thursday, May 8, 1997. The total of fifty-three (53) responses breaks out into the following:

- Culinary Arts Program: 3
- Computer Technology & Repair: 43
- Vocational Nursing: 3
- Child Development/Care: 2
- Others: 2 [a) Business: 1; b) Barber Shop: 1]

Then Dr. Moses reminded the Commission that since Senator Quentin Kopp wrote the legislation awarding the funds for a Culinary Arts Program at Southeast, his office should be notified of the results of the Town Hall meeting. He also suggested setting up a(n ad-hoc) committee consisting of 2-3 Commissioners, representatives from the Real Estate Dept. and City Attorney's office, and whomever CCSF would like to assign.

Further course of action discussion included: a) Robert Bryan's recommendation the Public Utilities Commission (as the body with ultimate jurisdiction over Clean Water funding) be notified about whatever plans are decided on by this Commission; b) Commissioner Richardson suggested meeting with the college to determine what needs to be done to implement the Computer Technology/Repair Program; c) Commissioner Lepana expresses concern that a letter to Kopp's office may prompt forfeiture of the funding to which Commissioner Brown explained that any correspondence with Kopp's office would request legislation re-directing already awarded funds.

Action: Commissioner Galante moved and Commissioner Richardson seconded that staff be directed to draft a letter to be sent to the Public Utilities Commission informing that: After holding a Town Hall meeting and receiving Community input, the Southeast Community Facility Commission supports using funds originally awarded for a Culinary Program to be used towards a Computer Technology/Repair Program at Southeast. This draft letter should be presented at the next Commission meeting. Motion passed.

Further discussion on how to proceed with the notification process and committee set-up, etc. was tabled until next Commission meeting.

VIII. New Business:

Dr. Moses asked what should the official response be to requests to use the space at the Facility that has been used by the South Bayshore Community Development Corporation? Mr. Dunn, the Real Estate Dept. representative responded that the South Bayshore CDC has three more years on a five-year lease contract for said space which does include an option to terminate prematurely for lack of funding. However, South Bayshore has not yet asked for this option and the CDC's Board Chair, Mr. Alex Pitcher said they are currently seeking alternate funding sources. So the official response to anyone seeking to use this space should be informed that the Southeast Community Facility Commission is currently bound by an existing lease agreement for said space.

IX. Public Comment:

Alvin Jones, PAC member requested clarification on use of the South Bayshore space in the Facility. Commissioner Brown reiterated the answer from the Real Estate Dept. that the Commission is bound by an existing lease contract.

Careth Reid, Director at Whitney Young CDC informed the Commission that since the issue of their (Whitney Young's) lease has been signed, she wanted to reiterate that the State awarded Whitney Young $25,000 to be spent on a security fence for the E. P. Mills Community Center. Dr. Moses added that estimates have been received from BBR on two sections of fence at E. P. Mills: one for about $23,000 and one for about $3,000. Once the Commission receives written notification from Mrs. Reid on her intentions to spend this money on a fence, BBR can proceed with the installation.

Willie McDowell announced a Mayor's Youth Event to be held on Sat., May 31 from 10 a.m. - 2 p.m. at Yerba Buena Gardens and invited everyone to attend and participate.

Al Norman, author of the letter requesting use of the South Bayshore space and PAC's Facility Committee chair, arrived late and asked for clarification on this issue, to which Dr. Moses responded the Committee would be receiving correspondence to the effect that the Commission is currently under lease contract for said space.

Algerine Clayton, from the LaSalle Residents Association requested that the Commission be copied on correspondence for the purpose of being kept informed of Association's/Community's issues.

X. Adjournment:

Action: Commissioner Lepana moved and Commissioner Richardson seconded to adjourn at 7:40 p.m. Motion passed.

obbrie Brown
President
nda Richardson
Vice President
her Blanchard
Commissioner
thel Garlington
Commissioner
homas Galante
Commissioner
hn Knox
Commissioner
ogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION

THURSDAY, JUNE 12, 1997 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

The Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority.

*** * NO SMOKING DURING COMMISSION MEETING * ***

This is a public meeting. Public comment may be heard after Commission discussion of a specific item on the agenda.

/97

DOCUMENTS DEPT.
JUN 11 1997
SAN FRANCISCO
PUBLIC LIBRARY

AGENDA

I. Call to Order:

II. Roll Call:

III. Approval of Minutes: May 28, 1997

IV. Correspondence:
   a) Draft letter to Public Utilities Commission informing what transpired at the May 8, Town Hall Meeting regarding the culinary Arts Program at Southeast Campus;
   b) Response letter to Easter Seals regarding the use of Room B at E. P. Mills Community Center;
   c) Request letter from San Francisco Recreation and Park Dept. to share Room 110 with the Mayor's "Bayview-Hunter's Point Neighborhood City Hall" office.

V. Director's Report:
   a) Oakdale Avenue Bridge project: DPW unveiled the plans and schedule to replace the dilapidated Oakdale Avenue Bridge;
   b) Martin Luther King Swimming Pool: Community members met with representatives from the Dept. of Recreation and Parks, Mayor's Office and DPW. Total cost for the proposed new pool: about $8 million.
   c) Resolution: Authorizing the Executive Director to execute a Memorandum of Understanding (MOU) with the Dept. of Recreation and Parks to share a portion of Room 110 currently in use by the Mayor's Bayview-Hunter's Point Neighborhood City Hall.

VI. Old Business:
   a) Update on the Lease of Property, the five non-profit agencies under the perview of the Southeast Community Facility Commission - Real Estate Dept., Mr. Charlie Dunn.

VII. Introduction of New Business by Commissioners:

VIII. New Business:

IX. Public Comment:

X. Adjournment:

Note: Next meeting SECF Commission Meeting is scheduled for Wednesday, June 2~~3~~5, 1997.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

SOUTHEAST COMMUNITY FACILITY COMMISSION

June 12, 1997

The Minutes of this meeting are missing.

San Francisco Public Library
Government Information Center

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

/97

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION

WEDNESDAY, JUNE 25, 1997 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

The Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority.

*** * NO SMOKING DURING COMMISSION MEETING * ***

This is a public meeting. Public comment may be heard after Commission discussion of a specific item on the agenda.

AGENDA

DOCUMENTS DEPT.
JUN 24 1997
SAN FRANCI
PUBLIC LIBR

I. Call to Order:

II. Roll Call:

III. Approval of Minutes: June 12, 1997

IV. Correspondence:
  a) Draft resolution for PUC's approval requesting Sen. Kopp to re-allocate funds initially allocated for the Culinary Program to a Computer Training and Technology Program.

V. Director's Report:
  a) Status (Facility Committee) on response letter to Easter Seals re: Room B at E.P. Mills;
  b) Fence around E. P. Mills;
  c) Update: YouthWorks Internship and Employment Program in City Government.

VI. City Attorney's Office Report, Robert Bryan:
  a) Presentation - Charter Commission vs. Ordinance Commission (Discussion).

VII. Real Estate Dept. Report, Charlie Dunn:
  a) Update on South Bayshore CDC lease (Discussion);
  b) Update on CCSF/Southeast lease (Board of Trustees meeting);
  c) Update on (five) non-profit leases (receipt of Board of Supervisors resolution).

VII. Introduction of New Business by Commissioners

VIII. Public Comment

IX. Adjournment

Note: Next meeting SECF Commission Meeting is scheduled for Thursday, July 10, 1997.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, JUNE 25, 1997
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

/97

I. CALL TO ORDER

The Southeast Community Facility Commission meeting was called to order by Vice Chair, Linda Richardson at 6:12 p.m.

DOCUMENTS DEPT.
AUG 1 0 1997
SAN FRANCISCO
PUBLIC LIBRARY

II. ROLL CALL

Commissioners

Present:	Commissioner Esther Blanchard Commissioner Thomas Galante Commissioner John Knox Commissioner Rogelio Lepana Commissioner Linda Richardson, Vice President
Excused:	Commissioner Bobbrie Brown, President Commissioner Ethel Garlington
Staff Present:	Robert Bryan, City Attorney's Office; Charlie Dunn, Real Estate Dept.; Toye Moses, Exec. Dir., Southeast Community Facility Commission; Kathy Basconcillo, Sec., SECFC;
Guests:	Bill Keaney, Mgr. Water Pollution Control; Greg. Norman, San Francisco Adult Probation Dept.

III. APPROVAL OF MINUTES:

Action: Commissioner Galante moved and Commissioner Blanchard seconded to accept the minutes of June 12, 1997. Motion passed.

Before proceeding with the Commission meeting, Commissioner Richardson recognized the presence of Mr. Bill Keaney, Manager of the Water Pollution Control Division.

IV. CORRESPONDENCE:

a) Letter from Bernice Brown, Dean, CCSF/Southeast campus and Dr. Moses' response;
b) the resolution letter to the Public Utilities Commission is still in progress and should be ready for review by next Commission meeting.

V. DIRECTOR'S REPORT:

The complete text of Dr. Moses' submitted Director's Report was included and opened for questions and discussion. A highlighted item for discussion sake: 2a) Regarding the installation of a security fence around Whitney Young CDC - Mrs. Reid signed the work order for DPW/BBR to move ahead with the installation. Dr. Moses suggests the Commission move to direct the Real Estate Dept./BBR to proceed with the installation of a security fence at Earl P. Mills Community Center. Dr. Moses suggests the Commission direct the staff to send a letter of acknowledgment to the Whitney Young Board of Directors commending Mrs. Reid for the wonderful job she has done in obtaining the funding for the fence from the State.

Action: Commissioner Galante moved to 1) direct the Real Estate Dept. and/or BBR to proceed with the installation of a security fence at Earl P. Mills Community Center, and 2) direct the staff to send a letter of acknowledgment to the Whitney Young Board of Directors commending Mrs. Reid for the wonderful job she has done in obtaining the funding for the fence from the State. Commissioner Knox seconded the motion. Motion passed.

Action: Commissioner Blanchard moved to accept the Director's Report and Commissioner Knox seconded the motion. Motion passed.

VI. CITY ATTORNEY's OFFICE PRESENTATION:

Commissioner Richardson reminded the Commissioner that at the last meeting Mr. Bryan was requested to make a presentation explaining the differences between Commissions set up in the City Charter and Commissions set up by Ordinance and asked Mr. Bryan to proceed.

Mr. Bryan explained to the Commission that although there are not many differences between Commissions set up in the Charter or by Ordinance there are some. For instance: Powers of Charter Commissions are enumerated in the Charter (so you could look each of them up in the Charter; generally Charter Commissions have departments set up under them; they provide advice to the Board of Supervisors regarding budget; they can relieve department heads of their posts; and their powers cannot be modified except by an amendment to the Charter (which must be submitted to the voters).

Commissions set up by ordinance, on the other hand, have varying powers; they do not have the authority to make policy that is not in conflict with the Charter unless specifically stated in the Ordinance (they may make advice as to what the policy should be, but they do not set the policy). Their powers are generally limited and very specific; and most important the powers they do have can be modified by amending the existing ordinance establishing these powers or passing a new ordinance. Its basically if after 60 days there are no objections you have a new ordinance. It is a lot easier to change an ordinance than the City Charter, therefore the powers given to an Ordinance Commission are easier to change.

So the power of a Charter Commission is more secure and could be seen as more permanent and those powers of an Ordinance Commission are not as broad and easier to amend.

When Commissioner Richardson asked for question regarding Mr. Bryan's presentation, Dr. Moses first announced that a complete set of the new San Francisco Charter and Administrative Code was in the Commission office for anyone's referral, then asked for an explanation of why the Southeast Community Facility Commission now reports to the Public Utilities Commission. Mr. Bryan's explanation is that the Southeast Community Facility Commission has jurisdiction over the Southeast Community Facility whose funding comes from the Clean Water Program/Water Pollution Control Division which is now under the Public Utilities Commission (as of August 8, 1996 moved over from the Dept. of Public Works). Therefore the budget for the Facility is under the PUC.

Dr. Moses further explained that the Southeast Community Facility Commission also has jurisdiction over the satellite sites (Earl P. Mills Community Center, Martin Luther King Child Care, Sojourner Truth Child Care, and CAHEED @ Capt. Shorey) whose funding comes from the General Fund. Therefore the Southeast Community Facility Commission has two types of budget: PUC/Water Pollution and PUC/General Fund.

Although this concluded Mr. Bryan's presentation on Charter vs. Ordinance Commissions, Commissioner Richardson had another question for Mr. Bryan: As far as the status of the Culinary Program Funds, are we (the Commission) just waiting for the Public Utilities Commission to advise us what the next step should be? Mr. Bryan replied that yes, in effect that's exactly what the status is and Dr. Moses updated that he and Mr. Bryan were meeting on Thursday, July 17 with Public Utilities Commission General Manager Anson Moran on how to proceed with the Culinary Program/Computer Training funding "implementation".

VII. REAL ESTATE DEPT. REPORT - Charlie Dunn:

- The resolution approving the Earl P. Mills Community Center and the other satellite site leases was received during this past week (copy forthcoming to the Commission office) (also please change the wording in the Director's Report regarding the satellite leases q.v.: ". . . without expenses");
- The CCSF Board of Trustees meet in closed session as we speak regarding the lease at Southeast (terms are currently being negotiated), Commission will be kept apprised;
- A letter has been received from Easter Seals regarding the status of the space that used to be rented by the Concord Missionary Baptist Church (suggest that this item be taken up in Facility Committee and returned to the Commission);
- The South Bayshore Community Development Corp. is current in their rent and lease is for approximately another three years (and there is a sublet clause written into their lease along with substantial restrictions).

Action: Commissioner Knox moved and Commissioner Blanchard seconded to accept the report (pending the change in the minutes/Director's Reports section regarding satellite lease information) from the Real Estate Dept. Motion passed.

At this point Commissioner Richardson asked Mr. Keaney if he had a few words he wanted to share with the Commission and he replied: He hadn't planned on making any type of presentation but he did want to say that he and the Water Pollution Control Division have experienced quite a few changes recently not the least of which is the change from DPW to PUC. I just wanted to come over and introduce myself; get in touch with how you do things and let you know I'm in full support of the programs here. I'm not here to make changes but rather lend my support to help improve them anyway I can. I am committed to that purpose and just wanted you to know that.

VII. INTRODUC TION OF NEW BUSINESS:

Commissioner Galante asked for an update on the security (or lack of security problems) at the Facility and Earl P. Mills Community Center.

Commissioner Richardson requested the Executive Director to schedule a Facilities Committee to discuss the space at Earl P. Mills Community Center formerly rented by the Concord Missionary Baptist Church.

VIII. PUBLIC COMMENT:

Commissioner Richardson asked for the audience member to introduce himself: Greg Norman from the San Francisco Adult Probation Program thanked the Commission for the invitation and explained his interest in attending Southeast Community Facility Commission meetings due to his supervising about 30 young men in the Bayview-Hunter's Point community and the need to keep up with community issues.

IX. ADJOURNMENT:

Action: Commissioner Blanchard moved and Commissioner Know seconded to adjourn at 6:40 p.m. Motion passed.

Bobbrie Brown
President
Linda Richardson
Vice President
her Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION

THURSDAY, JULY 10, 1997 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

The Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority.

*** * NO SMOKING DURING COMMISSION MEETING * ***

This is a public meeting. Public comment may be heard after Commission discussion of a specific item on the agenda.

AGENDA

I. Call to Order:

II. Roll Call:

III. Approval of Minutes: June 25, 1997

IV. Presentation: Chancellor Del Anderson and/or Dean Bernice Brown, CCSF/Southeast Campus. Update on Courses/curriculum offered at Southeast Campus and the issue of "Computer Training and Technology Program" as opposed to a Culinary Program.

V. Correspondence:

VI. Director's Report:
  a) Status of Security at Earl P. Mills Community Center;
  b) Update on Southeast Community Facility Commission FY1997/98 Budget.

VII. Old Business:

VIII. Real Estate Dept. Report, Charlie Dunn:
  a) Update on CCSF/Southeast campus lease;
  b) Update on five (5) non-profit leases.

IX. Introduction of New Business by Commissioners

X. Public Comment

XI. Adjournment

Note: Next meeting SECF Commission Meeting is scheduled for Wednesday, July 23, 1997.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, tape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

THURSDAY, JULY 10, 1997
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

0/97

I. CALL TO ORDER

The Southeast Community Facility Commission meeting was called to order by Vice Chair, Linda Richardson at 6:18 p.m.

DOCUMENTS DEPT.
AUG 10 1997
SAN FRANCISCO PUBLIC LIBRARY

II. ROLL CALL

Present:	Commissioner Esther Blanchard Commissioner Bobbrie Brown, Chair Commissioner Thomas Galante Commissioner John Knox Commissioner Rogelio Lepana Commissioner Linda Richardson, Vice Chair
Excused:	Commissioner Ethel Garlington

Staff Present:	Robert Bryan, City Attorney's Office; Charlie Dunn, Real Estate Dept.; Toye Moses, Exec. Dir., Southeast Community Facility Commission; Kathy Basconcillo, Sec., SECFC;
Guests:	Del Anderson, Chancellor-CCSF; Careth Reid, Director-Whitney Young Child Care Development

IV. PRESENTATION:

Although not able to make today's Commission meeting Dean Brown sent a packet of information for each Commissioner and the Executive Director consisting of two memos (dated 6/20/97 re: Equipment Purchased with "Kopp" Funding, and 7/9/97 re: Unable to attend 7/10/97 Commission meeting) and the Fall class schedules for Southeast, Evans and Main (Phelan) campuses. Dean Brown was invited to discuss and answer questions regarding the curriculum and course offerings at Southeast campus.

In consideration of Chancellor Anderson's schedule the balance of agenda items were tabled until after her presentation. Chancellor Anderson began by expressing her appreciation at the Southeast Community Facility Commission working with City College on the issue of the Culinary Arts Program and providing a venue for community discussion on what types of programs they'd like to see implemented at Southeast. City College certainly wants to be responsive to what the Community feels is appropriate curriculum.

Although Chancellor could certainly hear and pass along any concerns the Commission has about the curriculum at Southeast, she is usually not involved with the details of the curriculum at each campus and instead chooses to leave that to the respective Deans. However if there are special concerns with the implementation of this new Computer Technology and Training Program she would be interested in what they are and Southeast campus would be glad to work with the Commission in alleviating these concerns.

Chancellor Anderson saw the tabulated results of the Town Hall meeting in the minutes of the May 10, 1997 Commission meeting and is not overly concerned that the results may not seem indicative of the whole Community to some who read the results. However she does realize the whole Community was invited to participate and the tabulation is representative of those who chose to participate. ". . . Our job now is to try to get past the controversy of the Culinary Program, get beyond the ill or bad feelings of promises not fulfilled . . "

Commissioner Richardson wanted to comment that this issue seems to be the first time that the Commission and the Community College are working together; we have been dealing with this particular issue for about 10 years now - through several administration and I for one am glad to be moving forward on it.

Commissioner Brown thanked Chancellor Anderson and her staff for their efforts in reaching a type of consensus about on an issue that has been around for so long and maybe now that there is a consensus the focus can be directed towards that.

Regarding the "obsolete" equipment (computers purchased by City College with "Kopp" funds so long ago as to now be obsolete) memo from Dean Brown to Dr. Moses stating that due to continued concern " . . I have decided to place all of these obsolete computers in your area so that you may decide on their disposition" Commissioner Knox asked if in fact this equipment was in Dr. Moses's area. Dr. Moses replied: A letter was sent back to Dean Brown stating that since it was not under the perview of this Commission that this equipment was purchased, it is not under the perview of this Commission to dispose of this equipment. Chancellor Anderson added there is usually a provision for disposal of equipment/property purchase with public funds so she was sure this situation could be worked out.

Commissioner Knox also asked: Since this Commission is now under the Public Utilities Commission, what will their involvement be with the implementation of the new Computer Technology and Repair Program here at Southeast? Dr. Moses replied: A meeting has been scheduled with City Attorney representative, Robert Bryan, himself and the PUC's General Manager, Anson Moran on Thursday, July 17 at 2 p.m. He would better be able to answer this question after that meeting.

Charlie Dunn, Real Estate Dept. inquired about the time line and budget requirements for implementing the new Computer Technology and Repair Program. Chancellor Anderson replied that regarding the timeline, that depended on how much curriculum was already in place from similar programs. Regarding necessary or additional budget, she would only know details about her own budget and not the particulars of a specific program on a specific campus. Perhaps the same questions should best be posed to someone more directly related to the program. Commissioner Brown asked Dr. Moses at this point to check on Dean Brown's availability for attending another Commission meeting.

Commissioner Blanchard stated that one aspect of the Computer Technology/ Repair Program she would like to see developed is to have some of the major computer manufacturers involved with the program so that students successfully completing the program will have access to job opportunities at these companies.

Chancellor's Anderson stated that as for their part CCSF would go ahead with what they need to do to prepare curriculum for implementing the Computer Technology and Repair Program but would wait in terms of funding until Senator Kopp's office was contacted about redirecting the Culinary Program money.

Regarding the lease agreement for Southeast Campus, Chancellor Anderson reported that this item was on the July 11 meeting agenda for the City College Board of Trustees; however after a some questions about the curriculum at Southeast the lease item was tabled to the August 24 meeting where the Commission is invited to attend.

Also regarding the lease agreement for Southeast Campus, Mr. Dunn reported that current negotiations have been around a 5-year lease; however, the Commission would strongly prefer a long-term (10-year) lease due to the substantial investment at the facility (over $60,000 commitment for the HVAC system and about $50,000 for the ADA upgrades.)

At the conclusion of Chancellor Anderson's presentation, Commissioner Brown thanked her for coming and assured her a continued positive working relationship between the Commission and CCSF and reminded the Commissioners the CCSF/ Southeast campus lease would be on the agenda at the City/Community College Board of Trustees meeting on August 24.

III. Approval of Minutes:

Because Commission meeting minutes were just delivered to the Commissioners in their meeting packet, the minutes for Wednesday June 25 were tabled until next Commission for approval.

V. Correspondence:

The only correspondence this week was received just about an hour ago for distribution at this meeting. It is a packet of information from Dean Brown consisting of the following: a) letter to the Commission informing that she will be unable to attend today's Commission meeting; b) memo dated June 20, 1997 regarding "Equipment purchased with Kopp funding"; c) the fall Course offerings at Southeast campus and, d) the full Fall Schedule for San Francisco City College.

VI. Director's Report:

Besides the submitted report, Dr. Moses asked to expand on the status of security at Earl P. Mills Community Center: The tenants at Earl P. Mills Community Center reported a break-in this past weekend, perhaps Mrs. Reid (Director at Whitney Young) who is in attendance today after my report can explain what actually happened and will submit a written report as well.

Included in your folders is some information on the latest "adjustments" to our submitted FY 1997-1998 budget. Without going through every last detail right now, you can readily see that cuts have been made in the areas of: the request for an addition staff person (class 1840 that was going to assist in coordinating all satellite facilities) has been denied. This is particularly unfortunate because we should have had an opportunity to speak/answer any questions regarding this position directly to the Finance Committee, and now the budget will be presented as a whole on Monday to the San Francisco Board of Supervisors. We also have to make adjustments in the following line items: Materials & Supplies, Overtime.

Commissioner Brown inquired as to what the appeal process would be, and suggested that a letter (of appeal) be submitted to the effect that: the Commission was disappointed to hear that (the position) had been turned down as part of the package, but more importantly the Commission is quite concerned that the Executive Director was not included in this process. We recognize this was an oversight, therefore we are requested that it be re-visited.

In answer to Commissioner Knox' concern that time is of the essence (since Monday, July 14 is the scheduled agenda for the budget, Commissioner Brown replied that if a letter is sent immediately, the time factor is on the recipient, also adjustments are made all during the year, and there is still the option of temporary assistance.

Commissioner Galante also noted that whether this letter has any effect on this years budget, there is always next year to re-submit for this position and this effort may lay the basis for such a future request.

Just for your information: I was just denied my request to transfer more than 140 hrs. of comp-time (accumulated from OT at Commission, etc. meetings). Because we are only a two-person staff is has been difficult to take additional time off; therefore the tie-in with the denied class 1840 position. It is PUC's policy not to grant transfer of OT in excess of 80 hours; therefore this year I will be using all my comp-time.

In response to Commissioner Knox' concern about PUC's internal/departmental policies, Dr. Moses said that the staff will attempt to obtain a written copy. Regarding Commissioner Lepana's request of what can the Commission do to assist in alleviating some of these problems. Dr. Moses' response was that he will keep closer and more often communications with the Commission Chair.

At this point, Commissioner Brown acknowledged Ms. Reid from Whitney Young and asked her to give her report of the incident at Earl P. Mills Community Center. Ms. Reid reported how when she was working this past weekend she heard youngsters running on the roof of the facility, went out to tell them to get down and heard something break in another room, went to investigate and found that someone had broken into one of the classrooms. In the confusion of trying to board up the broken window, the director's keys were misplaced (possibly taken) and the Locksmith had to be called out to cut a new key for the exterior locks and block the interior locks temporarily. The police were called out and a copy of the police report along with Ms. Reid's written report will be sent to Dr. Moses.

Ms. Reid did comment that while changing the security schedule to cover the morning hours during the week, there is still no security during the weekends when most of these break-ins occur and there is no security at all on the back windows of the facility. She suggested that she will look into expanding child care service through the weekend so as to quality for extra security funding for the facility and also asked that perhaps staff (the Executive Director) could investigate the funding of security staff for evenings and weekends at Earl P. Mills Community Center.

Action: Commissioner Blanchard moved and Commissioner Galante seconded to accept the Director's Report including the budget report and the Earl P. Mills Community Center security report. Motion passed.

Dr. Moses also reported that he will be on vacation the early part of next month, August 11 - 15.

VII. Real Estate Dept. Report:

Mr. Dunn reported that he has been working closely with the staff of City College on the proposed lease agreement and will be able to report to the Commission after the Board takes a vote during their August meeting. At this point Dr. Moses suggested the Commission commend Mr. Dunn on all his diligent work not only on this lease but those of the non-profit tenants.

Mr. Dunn also reported that he will be on vacation tomorrow through July 28 and would be glad to attend a Facility Committee regarding the space up at Earl P. Mills Community Center upon his return.

VIII. Old Business:

Regarding the Commission's presentation on the Brown and Sunshine Acts, Deputy City Attorney, Robert Bryan brought three copies of a video of the Orientation held for Commissioners 2/96 and specifically called attention to the portion of the video dealing with both the Brown and Sunshine Acts. These videos were disbursed to the Commissioners for their viewing/reviewing and to return to the Commission office for re-distribution. Mr. Bryan also brought copies of the Overview material distributed at the Orientation for each Commissioner. He stated that a question and answer period could be devoted at a future meeting after the Commissioners had a chance to review the material.

IX. Introduction of New Business:

Commissioner Brown reiterated to invite Dean Brown to a Commission meeting to speak on curriculum at Southeast.

X. Adjournment:

Action: Commissioner Galante moved and Commissioner Blanchard seconded to adjourn the meeting at 7:33 p.m. Motion moved.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

/97

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

WEDNESDAY, JULY 23, 1997 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

The Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority.

*** * NO SMOKING DURING COMMISSION MEETING * ***

This is a public meeting. Public comment may be heard after Commission discussion of a specific item on the agenda.

AGENDA

DOCUMENTS DEPT.
JUL 24 1997
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: June 25 and July 10, 1997

IV. Correspondence:
  a) Letter to Dean Brown, Invitation to August 27 Commission meeting;
  b) Letter to City College Provost Frances Lee Invitation to August 27 Commission meeting;

V. Director's Report:
  a) Update of CCSF Culinary Program/Computer Technology & Repair Program.

VI. Old & On-going Business:
  a) Health and Public Safety issues at all facilities under the purview of the Commission; (Discussion and action)

VII. Introduction of New Business by Commissioners

VIII. Public Comment

IX. Adjournment

Note: Next meeting SECF Commission Meeting is scheduled for Thurs., August 14, 1997.

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, JULY 23, 1997
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

DOCUMENTS DEPT.
AUG 25 1997
SAN FRANCISCO
PUBLIC LIBRARY

I. CALL TO ORDER

The Southeast Community Facility Commission meeting was called to order by Commission Chair, Bobbrie Brown at 6:14 p.m.

II. ROLL CALL

Present:	Commissioner Esther Blanchard
	Commissioner Bobbrie Brown, Chair
	Commissioner Thomas Galante
	Commissioner John Knox
	Commissioner Rogelio Lepana
	Commissioner Ethel Garlington
Excused:	Commissioner Linda Richardson

Staff Present: Robert Bryan, City Attorney's Office; Toye Moses, Exec. Dir., Southeast Community Facility Commission; Kathy Basconcillo, Sec., SECFC;

III. APPROVAL OF MINUTES: June 25 and July 10, 1997

Action: Commissioner Blanchard moved and Commissioner Knox seconded to accept the minutes of June 25, 1997 and July 10, 1997 with a correction to page 3, first paragraph (change . . . "Commissioner Know . . ." to ". . . Commissioner Knox . . . ". Motion passed.

IV. CORRESPONDENCE:

Dr. Moses stated that the Commissioners would find the following correspondence in their packets:

a) letter to Dean Brown inviting her to come to the August 27 Commission meeting, and
b) letter to CCSF Provost Frances Lee also inviting her to the August 27 Commission meeting, both with the intention of requesting information on the curriculum at Southeast Campus;
c) Dean Brown response to the invitation.

Commissioner Knox asked if , as suggested in Dean Brown's response letter, an invitation could also be sent to the Engineering Dept. Chairperson, Mr. Fabio Saniee, who can describe in detail the curriculum for the State approved Computerized Machine Technology Program (Computer Repair class). Dr. Moses agreed to send an invitation.

Action: Commissioner Garlington moved and Commissioner Galante seconded to receive the Correspondence. Motion passed.

V. Director's Report:

1a) The meeting with Public Utilities Commission-General Manager Anson Moran (and Deputy City Attorney, Robert Bryan and Dr. Moses) to discuss the PUC/SECF/Culinary-Computer program agenda/resolution was cancelled until further notice. Today (July 23) Bill Keaney called to deliver a message from Andy Moran stating that he was still working on the issue in conjunction with his/the PUC's attorneys.

1b) Due to the noise disturbance issues surrounding the scheduling of events at Earl P. Mills Community Center, reservations requests for next calendar year (Jan. 1, 1998 through Dec. 31, 1998) have been put on hold at least until after the Facility Committee can meet to review the Rules and Regulations. Also regarding this noise disturbance issue, the LaSalle Homeowners Association from up around Whitney Young invited Dr. Moses (and any available Southeast Community Facility Commissioner) to hear some of their concerns at their next monthly meeting (at Earl P. Mills Community Center) to be held on Tuesday, August 5, 1997 from 7 p.m. - 9 p.m. Once this issue has been resolved then we can open the calendar back up to scheduling by the Community.

Commissioner Knox asked if noise disturbance has been an issue for scheduling purposes in the past at Earl P. Mills Community Center, making the reminder that when scheduling for the auditorium first started up there, housing was such that there was more open space around the Facility. Dr. Moses responded that there were a few complaints and therefore policy reflects that all social events terminate no later than 1:00 a.m. with clean-up/close-up no later than 2:00 a.m.

Action: Commissioner Garlington moved and Commissioner Knox seconded to accept the Director's Report. Motion passed.

Commissioner Lepana inquired about the difficulty in getting into the LVN (Licensed Vocational Nurse) Program at CCSF's Vocational Center of Hayes Street and whether or not the program was offered at Southeast. Commissioner Brown explained that a very successful LVN Program was once offered at here, but moved several years ago despite quite a bit of Community involvement to keep it here. Commissioner Brown also suggested that these are the types of questions that should be reserved for Dean Brown and Provost Lee when they come to the August 23, Commission meeting.

VI. Old & On-going Business:

a) Housing, Health and Pubic Safety Committee Chair, Esther Blanchard announced the Committee will be meeting on Monday, August 25 at 12 noon to discuss goals and other specific items for all the facilities under the purview of the Committee/Commission.

b) At the last Commission meeting, Deputy City Attorney, Robert Bryan distributed copies of a video and a hard copy of the Overview of the Commissioner's Orientation held by the City/City Attorney's Office in February, 1995. As an update, he expressed a willingness to hold a question and answer presentation if there are enough questions to warrant such a session; however this item could be continued to the next Commission meeting to accommodate those who have not yet had a chance to view the tape/peruse the hard copy.

VII. Introduction of New Business:

Commissioner Knox suggested inviting the new General Manager of the Dept. of Human Services (formerly Dept. of social Services), Mr. Will Lightborne to a Commission meeting. In light of all the planned economic developments and job opportunities in this neighborhood, there seems to be interest in opening up an DHS extension or satellite office somewhere in the Bayview-Hunter's Point. Perhaps this new Director could shed a little light on how the DHS is planning to tackle these challenges as they relate to this Community.

Commissioner Brown also inquired as to the status of the McDonald's proposed for Third Street. Since we have not had any response from the last time they were contacted to update, maybe staff could try again.

Commissioner Galante asked for an update on the massage parlor proposed for somewhere in the Bayview-Hunter's Point.

Staff agreed to checking on Mr. Lightborne's availability for a Commission meeting and get updates on the two other items (Third St. McDonald's and the massage parlor) for the next Commission meeting.

VIII. PUBLIC COMMENT: There was no public comment brought up at this meeting.

IX. ADJOURNMENT:

Action: Commissioner Galante moved and Commissioner Blanchard seconded to adjourn the Commission meeting at 6:52 p.m.

Bobbrie Brown
President
Linda Richardson
Vice President
her Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION

THURSDAY, AUGUST 14, 1997 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

The Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority.

*** * NO SMOKING DURING COMMISSION MEETING * ***

This is a public meeting. Public comment may be heard after Commission discussion of a specific item on the agenda.

/97

AGENDA

DOCUMENTS DEPT.
AUG 10 1997
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: July 28, 1997

IV. Correspondence:
  a) Letter to Will Lightbourne, Gen. Mgr./Dept. of Human Service invitation to August 27 Commission meeting;

V. Director's Report:

VI. Facility Committee Report: Recommendation
  a) Office space at Earl P. Mills Community Center (Discussion and action);
  b) Revision of Rules &Regulations governing the Southeast Community Facility and Earl P. Mills Community Center (Discussion and action)

VII. Real Estate Dept. Report, Charlie Dunn:
  a) Update on CCSF/Southeast campus lease;
  b) Update on five (5) non-profit lease.

VIII. Old and On-going Business: (Discussion and action)

IX. Introduction of New Business by Commissioners

X. Public Comment

XI. Adjournment

Note: Next meeting SECF Commission Meeting is scheduled for Weds., August 27, 1997.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

MINUTES

THURSDAY, AUGUST 14, 1997
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

I. CALL TO ORDER

The Southeast Community Facility Commission meeting was called to order by Commission Vice-Chair, Linda Richardson at 6:07 p.m.

II. ROLL CALL

Present:	Commissioner Esther Blanchard Commissioner Bobbrie Brown, Chair Commissioner Thomas Galante Commissioner John Knox Commissioner Rogelio Lepana Commissioner Ethel Garlington Commissioner Linda Richardson

Staff Present: Charlie Dunn, Real Estate Representative; Kathy Basconcillo, Sec., SECFC;

III. APPROVAL OF MINUTES: July 25, 1997

Action: Commissioner Galante moved and Commissioner Knox seconded to accept the minutes of July 25, 1997 with two corrections to page 2, Director's Report: delete "Commissioner Blanchard said she would be available" and change the reference to "Phelan campus" to "CCSF's Vocational Center on Hayes Street". Motion passed.

IV. CORRESPONDENCE:

In Dr. Moses' absence, his assistant stated that the Commissioners would find the following correspondence in their packets:

a) Flyer announcing the guest speakers for the Aug. 27 Commission meeting, and

b) invitation Mr. Will Lightbourne to speak at the Aug. 27 Commission meeting;
c) copy of the Certificate of Appreciation to the Southeast Community Facility Commission for "Outstanding Assistance with the 1997 Summer Youth Employment & Training Program";
d) an invitation to the Commission as Civic Leaders to interact with the Pastors of San Francisco at a breakfast to be held Tues. Sept. 9, 1997 8:30 a.m. at the San Francisco Christian Center Fellowship Hall.

V. DIRECTOR'S REPORT:

In the Director's absence the only atypical item reported was the Commission Secretary's attendance at the Public Utilities Commission/DPW Finance meeting. This was the last regular meeting of a task group formed a few months back to ease the transition of incorporating the section of DPW that moved over to Public Utilities Commission - namely the Water Pollution Control/Clean Water Program and a portion of BERM. Now that the transition has taken place, key players have been identified, the new fiscal year has begun, and the operational procedures have been implemented the main task of the group has been accomplished and meeting will only continue on an "as-needed" basis.

Action: Commissioner Lepana moved and Commissioner Galante seconded to accept the Director's Report. Motion passed.

Commissioner Blanchard inquired about make-up of the group and what type of matters they met on. Kathy replied that members represented the areas of DPW's OFFMA Acctg. Group (Henry Gee and Betty McCoy - who is moving to PUC) and Purchasing Group; PUC's Budget and Finance Group, Purchasing Group, and members of WPC's Administrative Dept., and Maintenance Dept. (the Southeast Plant), BERM and SECF/EPM (the Southeast Facility). Basically what they accomplished was the smooth transition and establishment of Purchasing and Accounting support for the Water Pollution Control/Clean Water Program (& BERM) that moved from DPW to PUC.

VI. FACILITY COMMITTEE REPORT: RECOMMENDATION

After Commissioner Garlington read the Facility Committee report (copy attached) *Commissioner Knox moved and Commissioner Galante seconded to receive the Facility Committee report. Motion passed.*

Regarding the first part of the Facility Committee report, Commissioner Brown asked if the Real Estate Dept. was seeking a long-term lease for the space at Earl P. Mills Community Center. Mr. Dunn replied that for the space in question at Earl P. Mills Community Center the Real Estate Dept. was seeking a lease that the Director of Property would be able to sign without having to go through the

process involving the full Board of Supervisors, therefore a lease structured according to the Administrative Code was most advantageous.

Action: Commissioner Brown moved and Commissioner Galante seconded structure the lease agreement for Room #2 at Earl P. Mills Community Center so the Director of Property could sign it under the provisions of the Administrative code. The Request for Qualification (RFQ) shall reflect: the assignment of Fair Market Value to the property; a lease dollar amount under $1,000/mo.; and a lease term of less than one(1) year. Motion passed.

Further action: Commissioner Galante moved and Commissioner Knox seconded to use the same advertising and selection process for leasing Room #2 at Earl P. Mills Community Center as was used for leasing Room #1. Motion passed.

As final action on this section of the report: Commissioner Blanchard moved and Commissioner Brown seconded to accept RFQ submittals from both profit and non-profit community serving organizations. Motion passed.

Then regarding the second half of the Facility Committee report: Commissioner Richardson requested clarification on types of events the 6 p.m. time limit would affect and whether or not the same policy was being requested at Southeast Community Facility. Commissioner Brown replied that the report states clearly that the 6 p.m. time limit pertains to social events only (particularly those serving alcohol) and only at Earl P. Mills Community Center.

Commissioner Garlington stated that the Committee worked very diligently to work out a compromise cut back in use for the auditorium at Earl P. Mills Community Center without cutting out Community scheduling completely.

Commissioner Lepana stated that the proposed recommendations strengthen security and the age limit restrictions (requiring adults in charge of all events for minors), but some kind of action from the Commission is required due to the complaints of noise, vandalism, etc. reaching the Mayor's office.

Action: Commissioner Blanchard moved and Commissioner Knox seconded to change the policy of scheduling the use of the Auditorium at Earl P. Mills Community Center to have all social events end by 6:00 p.m. and have the parking lot cleared by 7:00 p.m. Additionally all social events must have at least one (1) contracted event monitor and two (2) bonifide security guards (thereby strengthening security to include the perimeter of the parking lot. These policy changes will go into effect September 1, 1997.

Further Commissioner Galante moved and Commissioner Blanchard seconded direct staff to modify the Rules and Regulation accordingly:
- *Item #1: Add quotations and make bold:* ***"No personal checks accepted."***

- Item #4: Modify to contain "All social event users are required to have one (1) contractual event monitor and one (1) or more bonifide security guards . . ."
- Item #10: Modify to contain "Presence of a responsible adult(s) is required at all of meetings/activities minors (under age 21). . ."
- Add wording to the effect that: No admission fees shall be charged unless event is sponsored by a verifiable non-profit (501c 3) organization.
Motion passed.

VII. Real Estate Dept. Report, Charlie Dunn:

a) Regarding the City college lease at Southeast campus, Mr. Dunn reported that City College will be holding a Board of Trustees meeting later this month to discuss the lease. In the meantime Mr. Dunn has been working with Dr. Moses and the Bureau of Building Repair (BBR) to complete additional minor work on the facility so the lease can be signed.

b) All five leases to the tenants have been completed and were mailed out today.

Commissioner Blanchard asked what Mr. Dunn's feeling was on the Board's acceptance of the proposed lease to CCSF/Southeast campus. He replied that staff required a resolution by the Board of Trustees to proceed and the Trustees meeting was scheduled for sometime the week of the next Commission meeting.

Action: Commissioner Knox moved and Commissioner Garlington seconded to accept the Real Estate Dept. report as given by Mr. Dunn. Motion passed.

VIII. Old & On-going Business: There was no report of Old or On-going Business.

IX. Introduction of New Business:

Commissioner Brown reported that the City Attorney's Office was in the Community investigating a Landlord property clean-up (lighting, drug-dealing, etc) situation for the City. She was glad to see the City involved with the Community in this way and suggested perhaps the Commission could keep abreast these type of City-Community issues. Commenting further on this topic Commissioner Blanchard stated that she regularly attends these City-Community events (in this case it was a property inspection) and would gladly continue to attend such functions and report back to the Commission.

She suggested that she work with staff to develop a letter to various City agencies asking to be put on their mailing list for invitation to such functions/meetings, etc. Commissioner Richardson agreed that Commissioner Blanchard could so work with staff.

Next, Real Estate Dept. representative Charlie Dunn stated that “low-sodium lighting” is uncomfortable to be under. It has been installed at 25 Van Ness to deter vagrancy and loitering in the vicinity of the building and seems to be working. See or call him if anyone had questions or wanted more information.

VIII. PUBLIC COMMENT: There was no public comment brought up at this meeting.

IX. ADJOURNMENT:

Action: Commissioner Knox moved and Commissioner Blanchard seconded to adjourn the Commission meeting at 7:05 p.m.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION

WEDNESDAY, AUGUST 27, 1997 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

The Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority.

*** * NO SMOKING DURING COMMISSION MEETING * ***

This is a public meeting. Public comment may be heard after Commission discussion of a specific item on the agenda.

DOCUMENTS DEPT.
AUG 25 1997
SAN FRANCISCO
PUBLIC LIBRARY

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: August 14, 1997

IV. Correspondence:

V. Director's Report:

VI. Presentations:
  a) Will Lightbourne, Gen. Mgr., Dept. of Human Svcs.: "Economic Development & Job Opportunities/Welfare Reform" (Discussion & Action);
  b) Frances Lee, Provost; Bernice Brown, Dean & Fabio Saniee, Eng. Dept. Chair, CCSF: "Computer Technology & Repair Program at Southeast (Discussion & Action);

VII. Facility Committee Report (Discussion & Action):
  August 16, 1997 Event at Southeast Community Facility

VIII. Housing, Health and Public Safety Committee Report (Discussion and Action);
  a) Update on community outreach database system (mailing list);
  b) Proposed list of Community Committee issue topics and guest speakers;
  c) Collecting information (input/complaints) from Community for Committee issues.

IX. Real Estate Dept. Report, Charlie Dunn:
  a) Update on CCSF Board of Trustees approval process;
  b) Update on five (5) non-profit lease.

X. Old and On-going Business: (Discussion and action)

XI. Introduction of New Business by Commissioners

XII. Public Comment

XIII. Adjournment

Note: Next meeting SECF Commission Meeting is scheduled for Thurs., Sept. 11, 1997.

ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! !

DOCUMENTS DEPT.
AUG 25 1997
SAN FRANCISCO
PUBLIC LIBRARY

THE SOUTHEAST COMMUNITY
FACILITY COMMISSION
PRESENTS

WILL LIGHTBOURNE,

GEN. MGR., DEPT. OF HUMAN SERVICES

SPEAKING ON

"ECONOMIC DEVELOPMENT & JOB OPPORTUNITIES/WELFARE REFORM"

FRANCIS LEE, PROVOST CCSF,

BERNICE BROWN, DEAN,
SOUTHEAST CAMPUS AND

FABIO SANIEE, CCSF CHAIR,
COMPUTERIZED MACHINERY/TECHNICAL PROGRAM

TOPIC: COMPUTER TECHNOLOGY & REPAIR PROGRAM AT SOUTHEAST

WEDNESDAY, August 27, 1997
6:00 P.M. - 8 P.M.

SOUTHEAST COMMUNITY FACILITY - COMMUNITY MEETING ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO

DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY

INVITE YOUR FRIENDS AND NEIGHBORS

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SCFC AT (415) 821-1534.

obbrie Brown
President
inda Richardson
Vice President
sther Blanchard
Commissioner
thel Garlington
Commissioner
homas Galante
Commissioner
ohn Knox
Commissioner
ogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Dir

MINUTES

WEDNESDAY, AUGUST 27, 1997
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

/97

I. CALL TO ORDER

The Southeast Community Facility Commission meeting was called to order by Commission Chair, Bobbrie Brown at 6:12 p.m.

DOCUMENTS DEPT.
SEP 19 1997
SAN FRANCISCO
PUBLIC LIBRARY

II. ROLL CALL

Present:	Commissioner Esther Blanchard Commissioner Thomas Galante Commissioner Ethel Garlington Commissioner John Knox Commissioner Rogelio Lepana Commissioner Linda Richardson, Vice-Chair
Excused:	Commissioner Bobbrie Brown, Chair
Staff Present:	Robert Bryan, City Attorney's Office; Charlie Dunn, Real Estate Dept.; Toye Moses, Exec. Dir., SECFC; Kathy Basconcillo, Sec., SECFC;
Guests Present:	Joe Gallaread, Greg Norman, Kent Williams, George Mix, Huel Washington, Gloria Hampton, Ena Aguirre Enola Maxwell, Sy-Allen Browning, Maxine Campbell, Fabio Saniee, Frances Lee, Bernice Brown, Caroline Washington, Tanya Joseph, Florence Osterberg, Sean O'Connor, Jacquelyne Landry, Leonard Beasley, Lisa Kelly, Alan Burt, Dung Lino, Salome Tan, Bisun Dutt, Al Stewart, Ercell Iglehart, Kent Lee, Cleve McKinney, Betsy Blom-Stallinger, Carol Newkirk, Michael Williams, Terry Oertel, Essie MacReed, Tempi Priestly, Karen Pierce, Lothell Holloway, Oswell Melton, Roland Willis, Marie Harrison, Al Williams, John Seto, Rhonda Fields, Terrance Silas

Before proceeding, Commission Vice Chair Linda Richardson acknowledged the presence of: Sharon Treskanoff-Bailey, Commission of the Status of Women; Enola Maxwell, Director of Potrero Hill, (elder stateswoman of this Community); Bernice Brown, Dean on both City College Evans Campus as well as Southeast Community College; Alma Robinson, attorney and former Human Rights Commissioner; Frances Lee, San Francisco City College Provost; and Betsy Blom-Stallinger, Network for Elders, and thanked them for attending tonight's meeting.

At this point, Commissioner Richardson suspended agenda items III through V until after the following presentations:

VI. PRESENTATIONS -

a) Commissioner Richardson introduced Mr. Will Lightbourne, General Manager of the Dept. of Human Services as he spoke on "Economic Development & Job Opportunities/Welfare Reform":

Mr. Lightbourne stated that what he wanted to explain this evening was the implication of Welfare Reform, the larger discussion the City was having about Workforce Development and how the City imagines this approach. The program he is charged to implement is the City's response and attempt to comply with a) Federal Welfare Reform laws passed last year and b) the State Welfare Reform (CalWorks) signed into law a few weeks ago. "Whatever program is implemented in San Francisco goes into effect January 1, 1998."

As broad and wide-sweeping as these welfare changes, Mayor Brown feels that the City's response needs to be and will be more than is required by law because San Francisco has higher standards to live up to. At the Mayor's direction, this effort will entail a work force division that integrates several City departments and agencies, each sharing a part of a coherent whole. A partnership will be identified between the likes of DHS, EDD, PIC, etc. and possibly co-sponsored by CCSF.

The task is to clearly identify both the new jobs being created and jobs being turned over in the Community. Job skills and appropriate training for this workforce needs to be identified, and matched. This information will be translated to the training agency and implemented through career centers that disseminate job information. These career centers will be more that extensions of DHS - they will enthusiastically provide access to support services. And the natural location for such a career center in this neighborhood would be right here at the Community Facility.

Mr. Lightbourne thought it would be more advantageous to continue his presentation by answering questions (first from the Commissioners, then from the audience) at this point.

Commissioner Garlington asked a) where (in this facility) was Mr. Lightbourne interested in locating this career center and b) how long would this training program be? His response was that the actual location was not yet worked out mainly due to two factors: 1) the actual space may need to be expanded as the program developed and 2) at the same time too large a space would overwhelm the program, too small a space would discourage use.

In response to the second part of Commissioner Garlington's question: The training program as a whole must be functioning by January 1, 1998, but the individual training would be developed on a case by case basis. Depending on what each case requires training could be a few weeks to 18 - 24 mos. Hopefully the training would encourage cases to come back through and use/re-use other or progressive services of the program.

In response to Commissioner Richardson's inquiry of how many people are in place to become part of this back-to-work force, Mr. Lightbourne responded that approximately 7,000 are on the system that need to become employed and according to statistics the jobs (new and turn-over combined) are out there.

Responding to Commissioner Knox's query of maximum time allowed in the program, Mr. Lightbourne explained that a two (2)-year (Community College) program was the length of time standardized in the State requirement for re-training. DHS is working with some of the City's large "downtown employers/big businesses" to develop realistic job skills structured to meet the requirements of the jobs available. However, if someone requires longer than the 2-years of training, Community services and assistance is available for up to five (5) years. If, after five years learning activity is occurring but employment cannot be sustained, the "last stage/resort of the program may be employed on a case-by-case basis - a 20% cap is established to include those exempt from the program using such strict criteria as age limitations, whether or not caring for children, physical capability, etc.

Mr. Lightbourne further explained that this back-to-work program is designed based on "Mutual Responsibility" - if learning activity is occurring, then services will continue to be provided. If an individual works/cooperates with the program to assist themselves, then the program is designed to continue to assist them. On the reverse case, if an individual does not try to work with the program then they can be sanctioned. The sanction process can include a warning, reduction or termination of benefits (training, referral services, etc), and reduction/ termination in assistance/aid (payment of medical, utilities, subsidized housing, etc.), but in no case will would there be a reduction in benefits or assistance to children.

The next audience question came from Huel Washington who asked for some clarification on issues ($2.5 million already in a pot, only 2000 on the list, several employers already designated to participate) brought up in a recent article in the Bay Guardian, to which Mr. Lightbourne explained: The Bay Guardian article was referring to the San Francisco Works Project - whose slogan is "2000 by 2000" motto, referring to getting 2000 people off of the assistance roles by the year 2000. Some agencies (United Way, Chamber of Commerce and the Commission on Jobs) have already been working with several employers in San Francisco to participate in this private (industry) effort. There is a "no displacement" policy under this program; new jobs will be created where skills training can occur. The Bay Guardian's view is: Is this sufficient effort on the part of big business? Since whatever combination of efforts we do in San Francisco is a response that will be measured City-by-City, the fact that these businesses even participate in such conversation is a step in the right direction.

When Karen Pierce's (GAIN Program Mgr. 1988 - 90) queried about EDD's role of late, what the current placement rate is, and what changes can be projected for the DHS, Lightbourne responded: The Employment Development Dept. (EDD) has experienced 667 termination's (of program) in 18 months with 67% placement and 61% retention. Some of the changes slated in DHS's return/welfare to work program are: the "no show" rate of 50% is bound to change just to the reduction in services scare; the program is planned on case-by-case implementation with a different focus on the when, where and how services are rendered.

Mr. Lightbourne also stated that under the program: trainees must be paid at least minimum wage and must have full benefits (same as offered current employees); the employers will be responsible for paying trainees; this workforce development system will hopefully grow into a career development system where trainees will reuse services as employable skills are gained; many child care providers will benefit from program; the implementation timetable is federally imposed and although PIC (Private Industry Council) received moneys on behalf on a consortium of agencies to staff these proposed "career centers", there is an internal employment procedure (Civil Service) for staffing City positions.

It was at this point that Commissioner Richardson thanked Mr. Lightbourne for his presentation and sharing this information with the audience and the Commission.

b) Commissioner then introduced the next presenter: Ms. Frances Lee, Provost of City College of San Francisco. Ms. Lee expressed that it was appropriate to be on the same program as Dept. of Human Services's General Manager since CCSF and DHS plan to work closely in developing these career centers and assist also in the development of some aspect of the training requirement (curricula) for this workforce development. She then introduced Dean Bernice Brown to discuss using the Kopp funds for the Computer Training Program at Southeast.

Dean Brown explained that between the two campus located in the Bayview-Hunter's Point 26 computer or computer-related classes were offered at Southeast and 3 at Evans campus every weekday and Monday through Thursday evenings. Southeast has 3 computer labs (one of which was upgraded just this summer) and houses 24 computers where trying to stay abreast of teaching current software programs. It is estimated that there are 75,000 computer-related jobs San Francisco alone.

With the funding that has been awarded by legislation sponsored by Senator Quentin Kopp ("Kopp funds"), Dean Brown proposes three-prong allocation of this funding: a) between $3,000 - $5,000 to re-wire at least a section on the Southeast Facility to accommodate computer-related programs (Internet, etc.); b) approximately $175,000 to build a multi-media center at Southeast (CCSF's 2nd site); and c) about $149,000 to up-grade another of the three computer labs.

Then Dean Brown introduced Fabio Saniee, Chair of the Engineering Dept. where the Computer Machine Technology program established. Dr. Saniee explained: About 25% of the current CMT enrollment is from this Community and the program can last anywhere from an hour class to a up to a two year program (on the Community college plan). While open enrollment and credit/non-credit options offer program flexibility there is not enough consistency to standardize full computer program.

When Commissioner Blanchard asked whether the computer used in the program was purchased or leased, Provost Lee responded that due to the funding being in the form of a block grant the computer equipment was purchased. Commissioner Blanchard then asked whether the maintenance and restocking costs were included in the proposal for media center and Dean Brown said that the proposal costs were based on the Multi-Media Center costs built at Phelan campus.

When Commissioner Lepana asked what is the process for promotion of these classes and what/who is the target group, Dean Brown replied that CCSF mails a class schedule to all San Francisco households and that each campus is required to have own schedule. Southeast's enrollment ratio is 35% of enrollment from the 94124 live in zip code and 27% in the 94134 zip code and the Commission could assist by using their own network for advertising the course offerings at Southeast (zeroing in on public housing development, local small businesses, etc.).

Many of the audience expressed interest and support for additional/upgraded equipment and classes for the Computer and Computer-related program.

Commissioner Richardson thanked the CCSF staff for their presentation and asked to reinstated suspended agenda items:

III. APPROVAL OF MINUTES:

Action: Commissioner Garlington moved and Commissioner Knox seconded to approved the minutes of August 14, 1997 as mailed. Motion passed.

IV. CORRESPONDENCE:

Dr. Moses related that the only correspondence in the Commissioners' folders is from the Network for Elders requesting time at today's Commission meeting. Since the letter was received to late in include on today's agenda:

Action: Commissioner Garlington moved and Commissioner Knox seconded to calendar the Network for Elders on agenda for the Commission meeting of Thursday, September 11, 1997. Motion passed.

V. DIRECTOR'S REPORT:

Dr. Moses reported that a memo was received from the Public Utilities Commission giving the timeline for the first-phase submittal of the FY 1998-99 budget. Commission will be kept abreast.

The sum of $150,000 has already been awarded for a capital improvement project at the Southeast Facility to retrofit the HVAC system. The project will be started shortly with the construction phase hopefully to coincide with the next vacation (non-student) period.

VII. FACILITY COMMITTEE REPORT:

After Committee Chair Garlington read the Facility Committee report (q.v.),

Action: Commissioner Blanchard moved and Commissioner Knox seconded to accept the Committee report thereby accepting the recommendations of the Committee. Motion passed.

Thereupon Commissioner Richardson directed staff to: a) remove the names of monitors for the Saturday, August 16 event from the Designated Event Monitor list (including elimination of access codes and returning facility keys); b) modify the Rules and Regulations for scheduling the use of the Facilities to reflect that 'One cannot be a monitor at their own event'; and c) the Rules and Regulations will be unilaterally enforced.

VIII. HOUSING, HEALTH AND PUBLIC SAFETY SUBCOMMITTEE REPORT:

After Committee Chair Blanchard read the Housing, Health & Public Safety report (q.v.),

Action: Commissioner Garlington moved and Commissioner Lepana seconded to accept the Committee report thereby accepting the recommendations of the Committee. Motion passed.

Commissioner Richardson then directed staff to: contact the prospective speakers suggested by the Committee for their availability to present at future Commission meetings; and to prepare questionnaires to distribute to the audience after each speaker's presentation for public feedback.

IX. REAL ESTATE DEPT. REPORT:

a) Mr. Dunn that Dean Brown's long-range plan for Southeast Campus will be on the CCSF Board of Trustees meeting agenda on Thursday, Sept. 18 at 6 p.m. at 33 Gough Street, San Francisco; the vote on the lease agree ment for Southeast will be on the agenda for the Thursday, October 30 meeting at Everett Middle School and that any available Commissioner was encouraged to attend.

b) The five lease agreements for Earl P. Mills Community Center have been sent out, but to date none have been returned.

The RFQ for Room 2 at Earl P. Mills Community Center has been updated and will be ready for distribution by next Commission meeting.

Action: Commissioner Blanchard moved and Commissioner Knox seconded to accept the Real Estate Dept. report. Motion passed.

X. OLD AND ON-GOING BUSINESS:

City Attorney's Office representative Robert Bryan asked the Commissioners if, after reviewing both the audio tape and the written transcript of the Commissioner Orientation, did the Commission still feel the need for a workshop on the Brown and Sunshine Acts. The general consensus was that a formal presentation was not warranted and Commissioners would intermittently ask questions as the need arises.

XI. INTRODUCTION OF NEW BUSINESS: No new business presented at this meeting.

XII. PUBLIC COMMENT:

Ms. Caroline Washington and Ms. Betsy Blom-Stallinger, two members of the Network for Elders asked for space in the facility to be considered for their organization and appreciated that this topic would be presented at the next Commission meeting.

XIII. ADJOURNMENT:

Action: Commissioner Lepana moved and Commissioner Knox seconded to adjourn the meeting at 8:55 p.m. Motion passed.

obbrie Brown
President
inda Richardson
Vice President
sther Blanchard
Commissioner
thel Garlington
Commissioner
homas Galante
Commissioner
ohn Knox
Commissioner
ogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

/97

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION

THURSDAY, SEPTEMBER 11, 1997 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

The Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority.

*** * NO SMOKING DURING COMMISSION MEETING * ***

This is a public meeting. Public comment may be heard after Commission discussion of a specific item on the agenda.

DOCUMENTS DEPT.
SEP 0 9 1997
SAN FRANCISCO
PUBLIC LIBRARY

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: August 27, 1997

IV. Correspondence:
  a) invitation to Mayor Brown (with Dept. Heads for Town Hall format) to a future Commission meeting;
  b) Dir. of Housing Authority Ronnie Davis confirming attendance at Commission meeting of October 9, 1997

V. Director's Report:
  a) FY1998-99 Projected Budget update;
  b) Update: Network for Elders

VI. Presentation:
  a) SFHDC/Kate Hartley, Project Manager: San Francisco Housing Development Agency, update on the Bayview-Hunter's Point Senior Housing Project (Discussion & Action)

VII. Real Estate Dept. Report (Discussion & Action):
  a) Update on CCSF/Southeast campus lease;
  b) Update on five (5) tenant leases;
  c) Update on RFQ of vacant office space (Room 2) at Earl P. Mills Community Center

VIII. Old and On-going Business: (Discussion and action)
  a) McDonald's Hamburger Project in the Bayview-Hunter's Point;
  b) Revised Rules and Regulations for scheduling the Southeast Community Facility Community Room and Earl P. Mills Community Center Auditorium.

XI. Introduction of New Business by Commissioners

XII. Public Comment

XIII. Adjournment

Note: Next meeting SECF Commission Meeting is scheduled for Wed., Sept. 24, 1997.

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, tape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

obbrie Brown
President
inda Richardson
Vice President
sther Blanchard
Commissioner
thel Garlington
Commissioner
homas Galante
Commissioner
ohn Knox
Commissioner
ogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

THURSDAY, SEPTEMBER 11, 1997
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

I. CALL TO ORDER

/97
2

The Southeast Community Facility Commission meeting was called to order by Commission Vice-Chair, Linda Richardson at 6:05 p.m.

II. ROLL CALL

DOCUMENTS DEPT.
NOV 24 1997
SAN FRANCISCO PUBLIC LIBRARY

Present:	Commissioner Esther Blanchard Commissioner Ethel Garlington Commissioner John Knox Commissioner Rogelio Lepana Commissioner Linda Richardson, Vice-Chair
Excused:	Commissioner Bobbrie Brown, Chair Commissioner Thomas Galante
Staff Present:	Robert Bryan, City Attorney's Office; Toye Moses, Exec. Dir., SECFC; Kathy Basconcillo, Sec., SECFC;
Guests Present:	Kate Hartley, SFHSDC; Dorris Vincent; Gloria Hampton, Dir., JMA Academy.

III. APPROVAL OF MINUTES:

Action: Commissioner Garlington moved and Commissioner Lepana seconded to approved the minutes of the Commission meeting of Wednesday, August 27, 1997 as mailed. Motion passed.

IV. CORRESPONDENCE:

Dr. Moses stated that in their folders the Commission would find:

a) a letter of invitation to a Commission meeting (either Wed. Oct. 22 or Wed. Oct. 29) to the Mayor (with his department heads);

b) a letter of invitation to the San Francisco Housing Development Corp. inviting a representative to update the Commission on the Senior Housing Project. Ms. Kate Hartley, the current Project Manager is here this evening to present this update since Mr. Michael Simmons who was the Executive Director and Ms. Lisa Fritz who was the Senior Housing Project Manager are no longer with the SFHDC;

c) and a memo from Andy Moran, Gen. Mgr. at Public Utilities Commission to Deputy City Attorney Robert Bryan asking that the Commission retain Mr. Alex Pitcher as the liaison between the Public Utilities Commission and the Southeast Community Facility Commission. Dr. Moses explained that Mr. Pitcher would continue to act as the "point-person" when it comes to expending the "Kopp funds" and he will be in attendance at the next Commission meeting (Wed., Sept. 24).

Commissioner Blanchard asked someone could expand on Mr. Pitcher's role as "pointperson" and Mr. Bryan further explained: Mr. Pitcher will continue in the role he has had in the past which is he would only act at the Commission's direction. He would keep the Commission informed as to what's going on with the Culinary/Computer Program that's between the City College and this Commission, the objective being that there would be somebody involved with the Public Utilities Commission would sort of "smooth the way" during this transition of funding the final program. It would be up to this Commission to say "yeah" or "nay" to keeping Mr. Pitcher as the liaison.

At this point Commissioner Richardson thanked Mr. Bryan for his explanation and asked Dr. Moses to continue with the Director's Report.

V. DIRECTOR'S REPORT:

a) Under the Public Utilities Commission, our first phase (Personnel section) submittal of the FY 98-99 budget was due this week and three more phases/sections are due for submittal to Water Pollution Control over the next three weeks. Since full-time positions have been cut from the budget over the last six years, I am continuing to ask for a new position (1840) that will assist with the property management at Earl P. Mills Community Center and the 3 other satellite sites. We are also asking for a part-time as-need position to cover the Commission Secretary during vacations, sick leave and peak-deadline periods. The Commission will be kept updated.

b) As the Commission directed, the Executive Director of the Housing Authority, Ronnie Davis has been invited to attend a Commission meeting; this week his office responded that he will be attending the Commission meeting of Thursday, October 9, 1997.

c) The Commission office has been contacted by the Bayview Network for Elders that they would like to attend a Commission meeting in October instead of September and will contact us again regarding the exact date.

d) Reminder that the City College Board of Trustees will meet next on Thursday, Sept. 18, at 6 p.m. to discuss Southeast's curriculum. Any available Commission is invited to attend.

e) We have been experiencing a malfunction with the Security/Fire alarm system at Earl P. Mills Community Center. This week we had a meeting with all the concerned parties (Dept. of Elec. & Telecommunications/DET, who monitors the Security/Fire Alarm System; King Yip, the contractor who installed the system; Simplex who did the inspection and will monitor the Security/Fire Alarm System; and the BBR Engineers who will also need access to the System in case of emergency or facility maintenance. Although the Fire Inspector mistakenly issued a citation to one of the tenants, this citation can be removed once the whole Security/Fire Alarm System is up and running - hopefully by the end of this week, but in any event the Commission will be kept informed.

f) The last item is a reminder to the Commissioners to attend a Parliamentarian Procedures Workshop to be held Fri. Sept. 19 (rsvp's due Fri. Sept. 12). Please let the Commission Secretary know if you are planning to attend.

Action: Commissioner Knox moved and Commissioner Blanchard seconded to accept the Director's Report. Motion passed.

VI. PRESENTATION:

Commissioner Richardson then introduced Ms. Kate Hartley from the San Francisco Housing Development Corporation (SFHDC) and Bayview Senior's Housing Project Manager who was invited to update the Commission on this Project. Ms. Hartley explained that Michael Simmons, the SFHDC Executive Director that spoke on the Project to the Commission last time was no longer with the SFHDC and they were in fact looking for a new Executive Director. She also explained that she (Ms. Hartley) was replacing Lisa Fritz as Project Manager.

After displaying an artist's rendering of the Project, Ms. Hartley continued to explain: The summer was spent trying to close financing (HUD and Mayor's Office of Housing funds) for this Joint-venture (JV) construction project between Marinship (a local, minority-owned business) and Nibbi Bros. Construction. The project consists of a 54-unit (one 2-bedroom manager's unit and 53 single bedroom units) low-income ($248/mo. based on HUD's median income scale) rental facility for seniors in this Community ("There is not really any outreach being done to attract those outside the Bayview-Hunter's Point Community. . . We are trying to reach out to Seniors in this Community who don't really have any other housing options").

The SFHDC is working with the Human Rights Commission (HRC) to satisfy the hiring and employment requirements. Some of the local sub-contractors involved in this project are: Al Norman, Patterson Painting, Washington Dry Wall, Spencer Electrical as well as a hiring a Project Engineer and working with Young Community Developers (YCD) for local hiring.

The Project time line to date is as follows: the HUD loan closing is expected Sept. 19 (which is a Friday), therefore construction should commence Monday, Sept. 22 and we just this week received confirmation that Mayor Brown will be attending the "Ground-Breaking Ceremony" on Thursday, Oct. 9, 1997. The construction phase should take 6 months to one year for completion and during this time we will work on determining the criteria for allocating the units - at which time, SFHDC would like to come back and update the Commission. The Multi-purpose Senior Center is acting in an advisory capacity, has assisted in the approval process, and helped identify the services that need to be included in the project. It is not their project, but they are acting as consultants.

Commissioner Richardson thanked Ms. Hartley for her presentation and asked to her to come back to update the Commission once the project reaches the marketing phase.

VII. REAL ESTATE DEPT. REPORT:

Mr. Dunn was not able to make today's meeting; there was no Real Estate Dept. Report.

VIII. OLD AND ON-GOING BUSINESS:

a) McDonald's: Ground-breaking for new McDonald's on Third St. is scheduled for Mon. Sept. 22 and there is a Memorandum of Understanding (MOU);
b) Rules & Regulations: The Rules & Regulations for scheduling use of the Facilities have been updated to reflect the recent changes as per the Facility Committee recommendations (copies supplied in packets).

IX. INTRODUCTION OF NEW BUSINESS:

Action: Commissioner Blanchard moved and Commissioner Knox seconded that Mr. Moran's memo regarding keeping Mr. Pitcher as pointman on the expenditure of the "Kopp funds" project be placed on the next Commission meeting's agenda for discussion and action. Motion passed.

X. PUBLIC COMMENT:

Ms. Dorris Vincent noted that the child Development classes and certification are no longer available at this (Southeast) campus. Commission should note that its very difficult to get training/certification in this Community for jobs that are needed in this Community.

XII. ADJOURNMENT:

Action: Commissioner Lepana moved and Commissioner Knox seconded to adjourn the meeting at 6:45 p.m. Motion passed.

Respectfully submitted: Katherine D. Fasimcillo
Commission Secretary

Meeting Chair: ______________________
Linda Richardson, Commission Vice-Chair

bbrie Brown
President
nda Richardson
Vice President
sher Blanchard
Commissioner
hel Garlington
Commissioner
homas Galante
Commissioner
hn Knox
Commissioner
gelio Lepana
Commissioner

/97

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION

WEDNESDAY, SEPTEMBER 24, 1997 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

The Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority.

*** * NO SMOKING DURING COMMISSION MEETING * ***

This is a public meeting. Public comment may be heard after Commission discussion of a specific item on the agenda.

AGENDA

DOCUMENTS DEPT.
SEP 19 1997
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: September 11, 1997

IV. Correspondence:

V. Director's Report:
  a) FY1998-99 projected budget update;
  b) Network for Elders update;
  c) Earl P. Mills Community Center security update.

VI. Real Estate Dept. Report (Discussion & Action):
  a) Update on CCSF/Southeast campus lease;
  b) Update on five (5) tenant leases;
  c) Update on RFQ of vacant office space (Room 2) at Earl P. Mills Community Center

VII. Old and On-going Business: (Discussion and action)
  - Andy Moran's memo: Retaining Alex Pitcher as "pointman" for the project at CCSF/Southeast campus (Computer Repair and Technology) funded by legislation introduced by Senator Kopp originally allocated for a Culinary Arts Program.

VIII. Introduction of New Business by Commissioners

IX. Public Comment

X. Adjournment

Note: Next meeting SECF Commission Meeting is scheduled for Thurs., Oct. 9, 1997.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

bbrie Brown
President
nda Richardson
Vice President
ther Blanchard
Commissioner
hel Garlington
Commissioner
homas Galante
Commissioner
hn Knox
Commissioner
ogelio Lepana
Commissioner

/97

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, SEPTEMBER 24, 1997
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

I. CALL TO ORDER

The Southeast Community Facility Commission meeting was called to order by Commission Vice-Chair, Linda Richardson at 6:10 p.m.

II. ROLL CALL

DOCUMENTS DEPT.
NOV 12 1997
SAN FRANCISCO
PUBLIC LIBRARY

Present:	Commissioner Esther Blanchard Commissioner Bobbrie Brown (6:25 pm) Commissioner Thomas Galante Commissioner Ethel Garlington Commissioner John Knox Commissioner Linda Richardson, Vice-Chair
Not Present:	Commissioner Rollie Lepana
Staff Present:	Robert Bryan, City Attorney's Office; Toye Moses, Exec. Dir., SECFC; Kathy Basconcillo, Sec., SECFC;

III. APPROVAL OF MINUTES:

After Commission Blanchard made a correction to pg. 4, item IX that she "moved" and Commissioner Knox seconded to put Moran's memo on the next Commission meeting agenda rather than "asked":

Action: Commissioner Garlington moved and Commissioner Galante seconded to approve the minutes of the Commission meeting of Thursday, Sept. 11, 1997 with the above-stated correction. Motion passed.

IV. CORRESPONDENCE:

No correspondence was put on this meeting's agenda.

V. DIRECTOR'S REPORT:

a) Staff has recently received revised budget instruction with a revised submittal timeline (first submittal due next week (Oct. 1); we are still asking for a new position to assist in managing Earl P. Mills Community Center and the satellite sites; Commission will be kept apprised;

b) Staff received a phone call just today confirming the Bayview-Hunter's Point Network for Elders would like to be calendared on the October 9, Commission meeting agenda;

c) Staff reports that "security" at Earl P. Mills Community Center has improved since the patrol schedule has been changed for the morning hour.

d) This item will be deferred until the next Commission meeting and put on the agenda (See New Business).

Attorney Bryan did explain that any item that comes up or correspondence received between the time the agenda is published and the next Commission meeting may not be discussed. The only exception is that the Commission may discuss any item brought before them by the audience/public during the Public Comment section of the meeting.

Action: Commissioner Garlington moved and Commissioner Knox seconded to accept the Director's Report. Motion passed.

VI. REAL ESTATE DEPT. REPORT:

Mr. Dunn was not able to make today's meeting; there was no Real Estate Dept. Report.

VIII. OLD AND ON-GOING BUSINESS:

a) Regarding PUC General Manager Andy Moran's memo to retain Mr. Pitcher as liaison between the SECF and the Public Utilities Commission:

Action: Commissioner Blanchard moved and Commissioner Brown seconded to retain Mr. Alex Pitcher as liaison between the SECF and the Public Utilities Commission in an advisory role on the project at CCSF/Southeast campus (Computer Repair and Technology) funded by legislation introduced by Senator Kopp originally allocated for a Culinary Arts Program. Motion passed.

IX. INTRODUCTION OF NEW BUSINESS:

a) Correspondence to Antonio Jackson re: Event of Friday, Sept. 19, 1997;
b) Network for Elders, presentation;
c) San Francisco Housing Authority presentation by Executive Director, Ronnie Davis.

X. PUBLIC COMMENT:

a) Commissioner Brown stated that she obtained extra copies of the material that was distributed at the Parliamentarian workshop last week for any Commission members who were not able to attend and would make sure they received this material.

b) Tuesday, Sept. 30 , 9:30 a.m. will be the ground-break ceremonies for the McDonald's on Third Street. Everyone is invited to attend.

c) Commissioner Richardson announced that Wednesday, Oct. 15, from 6 p.m. - 8 p.m. the League of Women Voters will hold a session on voter's education and issues on the upcoming ballot in the Bayview-Hunter's Point. Again, everyone is invited to attend.

d) The Commission Secretary announced that today is the Executive Director's birthday and everyone is invited to have a little cake after the meeting.

XII. ADJOURNMENT:

Action: Commissioner Garlington moved and Commissioner Knox seconded to adjourn the meeting at 6:40 p.m. Motion passed.

Respectfully submitted: ______________________
Commission Secretary

Meeting Chair: ______________________
Linda Richardson, Commission Vice-Chair

bbrie Brown
President
nda Richardson
Vice President
Ester Blanchard
Commissioner
hel Garlington
Commissioner
iomas Galante
Commissioner
hn Knox
Commissioner
gelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION

THURSDAY, OCTOBER 9, 1997 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

The Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority.

*** * NO SMOKING DURING COMMISSION MEETING * ***

This is a public meeting. Public comment may be heard after Commission discussion of a specific item on the agenda.

/97

AGENDA

DOCUMENTS DEPT.
OCT 0 8 1997
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: September 24, 1997

IV. Presentation: Network for Elders Request for Space at Facility

V. Presentation: San Francisco Housing Authority Executive Director, Ronnie Davis - "Changing the Face of Public Housing"

VI. Correspondence:
- a) Invitation to San Francisco Housing Authority Executive Director, Ronnie Davis;
- b) Letter from Bayview Opera House/Rose Williams Memorial Theater: Request to mount student mural on Southeast Community Facility;
- c) Letter from Public Utilities Commission/Water Pollution Control employees re: 9916 Public Works Training Program;
- d) Letter to Antonio Jackson re: Social event of Fri., Sept. 19, 1997.

VII. Director's Report:
- a) FY1998-99 projected budget update;
- b) Mayor's staff meeting of Tues., Sept. 30 re: Great Sweep on Nov. 8, 1997;
- c) McDonald's on Third Street Ground-breaking, Tues. Sept. 30, 1997.

VIII. Real Estate Dept. Report (Discussion & Action):
- a) Update on CCSF/Southeast campus lease;
- b) Update on five (5) tenant leases;
- c) Update on RFQ of vacant office space (Room 2) at Earl P. Mills Community Center

VII. Old and On-going Business: (Discussion and action)
- Mounting Student Mural at Southeast Community Facility.

VIII. Introduction of New Business by Commissioners

IX. Public Comment

X. Adjournment

Note: Next meeting SECF Commission Meeting is scheduled for Weds., Oct. 22, 1997.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, tape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! !

THE SOUTHEAST COMMUNITY
FACILITY COMMISSION

PRESENTS

RONNIE DAVIS,

EXECUTIVE DIRECTOR -
SAN FRANCISCO HOUSING AUTHORITY

SPEAKING ON

DOCUMENTS DEPT.
OCT 0 8 1997
SAN FRANCISCO
PUBLIC LIBRARY

"HIS VISION OF:
CHANGING THE FACE OF PUBLIC HOUSING"

THURSDAY, OCTOBER 9, 1997
6:00 P.M. - 8 P.M.

SOUTHEAST COMMUNITY FACILITY - COMMUNITY MEETING ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO

DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY

INVITE YOUR FRIENDS AND NEIGHBORS

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SCFC AT (415) 821-1534.

bbrie Brown
President
nda Richardson
Vice President
ther Blanchard
Commissioner
hel Garlington
Commissioner
omas Galante
Commissioner
hn Knox
Commissioner
gelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

THURSDAY, OCTOBER 09, 1997
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

/97 .

I. CALL TO ORDER

The Southeast Community Facility Commission meeting was called to order by Commission Chair, Bobbrie Brown 6:15 p.m.

II. ROLL CALL

DOCUMENTS DEPT.
NOV 24 1997
SAN FRANCISCO
PUBLIC LIBRARY

Present:	Commissioner Esther Blanchard Commissioner Bobbrie Brown, Chair Commissioner Ethel Garlington Commissioner John Knox Commissioner Rogelio Lepana Commissioner Linda Richardson
Excused:	Commissioner Thomas Galante
Staff Present:	Robert Bryan, City Attorney's Office; Charlie Dunn, Real Estate Dept.; Toye Moses, Exec. Dir., SECFC;

Guests Present: Brenda Alexander; Vera Kennedy; Eva Mae Williams; Rosemary Ozan; Gloria Hampton; Basilia Dow; Cora Washington; Cleo Wallace; Marilyn Lampkins; Ena Aguirre; Rev. Christopher Jones; Jacqueline M. Pullins; Gwen Dean; Mark Middleton; Dar Woodard; Denise Ellis; Charles Wilson; Brian Phillips; Lonnie Butler; Paulette Spencer; Hillary Yancey; Maverick Madison; Jim Williams; Karen Huggins; Clemie Roberts; Cynthia Selmar; Elaine Simmons; Lucille Winston; Nicole Washington; Mildred Simmon; Joyce Armstrong; Kim Joya; Bernice Fleming; Gregory Saulsby; Chanae Terrell; Rickie Scales; Bobby Washington; Charles Hotcomb; Latasha Simmons; Clyde Keith, Ishmael Burch; Irina Chatsova; Barbara Lynn; Marcia Sims; Vera Jeter; Debra Goshen; Pen Ptroni; Sophie Maxwell; Tiki Hadley; Ken Babb; Percy Coleman; Kimberly Joyce; Ashley Rhodes; Calvin Holmes; Santi Escalambre; Clem Wilson; Barbaraeata Culp; Latara Reed.

III. APPROVAL OF MINUTES:

Action: Commissioner Lepana moved and Commissioner Blanchard seconded to approved the minutes of the Commission meeting of Wednesday, September 24, 1997 as mailed. Motion passed.

IV. PRESENTATION:

As spokesperson for the Bayview Network for Elders, Dr. Michael S. Williams (Pastor at St. James Missionary Baptist Church who also serves on the Board of the Network for Elders and is a long-time resident of the Bayview), thanked the Commission for allowing them to present at this Commission meeting. He explained that the Network for Elders like many other organizations is community based and is requesting space that was originally occupied by the Senior Escort Service in this facility (1800 Oakdale) because it is easily accessible, safe and central to many activities in the community.

At this point Commissioner Brown explained that the space which Rev. Williams is describing is space which is currently under lease contract to the South Bayshore Development Corporation and the lease has not expired nor have they relinquished the use of the space. All other requests for use of this space has been referred to the Real Estate Dept. for contact when the use is available.

Rev. Williams said they (the Network) were not aware of this; the situation is understandable, but he would like the Network to be kept on the list of those interested when the time comes to discuss it with the Real Estate Dept. and again thanked the Commission for allowing them the time to present.

V. PRESENTATION:

The next scheduled presenter was Mr. Ronnie Davis, acting Executive Director of the San Francisco Public Housing who would present his ideas of "Changing the Face of Public Housing": First he thanked all of the tenants who came out in support of his efforts, then asked to give a little background on the current efforts in San Francisco and a description of some of the obstacles they're facing in trying to recover public housing. There are currently about 6,000 public housing units for about 12,000 families (or individuals), 50% are Black, 24% Asian and 16% are Latin, with great diversity among 110 communities in about 13 different languages.

The basic undertaking at the Housing Authority is as follows: We have about 30 project developments in the City and County of San Francisco. Beginning with the sites which have been most visible (Hunter's Point-750 units, Alice Griffith-

256 units, Sunnydale-767 units, Potrero Hill-600 units), each development has a "Prototype" which has undergone redevelopment and the rest of the development is a repetition of this prototype. We take infrastructure purpose, heating, sewer, plumbing, electrical, handicap accessibility, windows, removal of lead and asbestos, unit size, cabinetry, carpets, drapes, painting (interior and exterior), security etc. into consideration when planning the rebuilding the development. Therefore all units have these same issues taken into consideration. There is a 98% occupancy rate, with no problems leasing the units.

Back in December of 1996 the Housing Authority also began a campaign to improve the City's 22 high-rise public housing. We are fixing up common areas, create handicap accessibility, new lighting, carpeting and tiles, elevators, etc.

Next we'll move onto the six projects (including Alamany-156 units, Northeast-259 units, Robert Lee Pitts) for renovation. Keep in mind the Agency received the plans in 1993 and only received the demolition permit in January of 1997; already six sites have recently been torn down and will be rebuilt as County housing, hopefully by December of 1997. All townhouses will be replaced by 1999. Just yesterday (9/23/97) the Authority was informed that $23 million will be received to do Valencia Gardens.

One of the biggest preceptions is the demolition of sheltered housing is having to relocate tenants many of whom will not be allowed to return to this public housing (statistically, 70% have access to either private housing or other public housing sites).

In looking at the administration of the County Housing Program, a priority is police/security protection. Many of the high-rises now have dedicated police services especially where we house many seniors: 666 Ellis, 350 Ellis, 7050 McAllister, and the Pink Palace all have round the clock/24-hr. service; dedicated outside service at North Beach, Valencia Gardens, Westside and Alemany.

Our goals are: 1) Police protection for our tenants and property; 2) Common quality for police response; and 3) Better Screening - We do not have to accept everybody that applies for public housing; focus will be on other forms of security and tighter screening enforcement for eligibility: credit checks, previous landlords, homelessness and child care. Public housing is a privilege not a right. 4) Economic empowerment for jobs and basic opportunities - We have programs where tenants work for the Authority (through apprenticeship programs, they aid in the "face-lifting" of the buildings, painting, etc.) or participate in the Welfare Back to Work program (where the private sector assists in hiring through a training program) or go through a GED program for additional education and training.

Mr. Davis then reiterated the Housing Authority's programs that have been developed in conjunction with other City Departments (Police Dept., Dept. of Human Services, etc.) in light of the new Welfare Reform Laws as well as explaining that the monies being spent for on these new redevelopment projects these last 10 months comes from monies budgeted for the Housing Authority since 1990 and has never been spent.

Commissioner Brown thanked Mr. Davis for his overview and update, then opened the floor for questions/comments from Commissioners and the audience.

Cynthia Selmar, SE Health Center: What impact has Welfare Reform had on housing and how are you addressing those issues and it is my understanding you are working with the Dept. of Public Health to provide more integrated services, could you share your ideas on that.

Mr. Davis replied that the Welfare-to-Work has the following effect - The operating budget for the Housing Authority has two sources: $13 million from rent collection and $21 million in HUD subsidy. The HUD subsidy had been cut by $5 million which means the make up will have to come from rent collections. This translates into being forced to look for people that are working and can afford to pay rent thereby making-up the decrease in HUD subsidy.

For our part, we try to get as many of our residents to work as we can and this is done in one of three ways: 1) we hire them and train them ourselves, including paying for union dues and recouping it after they get paid; 2) since contracts issued by the Housing Authority have a 25% reserved employment clause, we put some of our residents to work that way; and 3) the private sector Welfare-Back-to work initiative.

Where the DHS component comes in is the Back-to-Work program wants benefit receivers back-to-work now without taking into account any of the in-between factors: training, jobs not ready/available, child care, debilitating illness, etc. And health care is one of the major issues, where we at Housing are just beginning examine the needs of the community (starting with the "big four" housing developments: Hunter's Point, Sunnydale, Potrero, and Alice Griffith).

Commissioner Richardson asked to be recognized and to go on record stating: The reputation of the Housing Authority has suffered greatly in the media during the past years and under past administrations and not altogether without cause. However on a recent tour of most if not all of the Housing Developments, I/we saw first-hand the near state-of-the-art upgrading and revitalization of the housing project in San Francisco. We want to commend this administration and encourage them to seek updated media coverage on the state of public housing thereby garnering public assistance and backing for continued success in these efforts.

Commissioner Garlington, who was also on the Housing tour, seconded Commissioner Richardson's comments and added that it was great to see the residents working on their own homes/buildings to upgrade their living environment and encouraged everyone in the audience to support Mr. Davis' efforts in "changing the face of public housing."

Marcia Simms, resident and volunteer of public housing, thanked the Commission for proving the forum to meet Mr. Davis personally, thanked him for what he's doing at the Authority and asked if there was some way to integrate their volunteer efforts (child care, parenting tutoring, etc.) with the official efforts for their development. Mr. Davis stated he would appreciate the opportunity to come out and meet anytime, review what their doing and offer any assistance he could to integrate their program.

Commissioner Brown stated it was refreshing and very positive to see and hear that residents in the Community are working with the Authority. The Commission is appreciative of Mr. Davis' comments and commitment and offers encouragement and support of these efforts.

Sophie Maxwell, PAC Chair, expressed the PAC's concern at the hinted demise of the Alice Griffith projects when the new stadium and mall are built. Anyone can see that this beautiful new gated-community belongs there next to the ballpark and I just came to get assurance and confirmation that this will not happen. Mr. Davis emphatically stated that there were no plans whatsoever, that I know of, to tear down Alice Griffith. If there are plans in the making, it has not been brought to my attention. We have been working with the 49ers to make Alice Griffith a part of the new undertaking. Part of reason we are beautifying our developments including Alice Griffith, it to not give any justification for tearing them down.

Joyce Armstrong, Potrero Hill: Many of us have been doing volunteering in the housing projects for many years and we felt abandoned, but held on until we got some help. Mayor Brown has finally sent us some assistance, but please keep in mind that we are working with a population that is not used to having decent enforcement rules and regulations and they don't understand how important it is to keep the buildings clean. We must emphasize to our residents that we have to keep our projects (or whatever they choose to call them now: apartments, estates, villages) clean. Dirty, tattered curtains in the windows, and balconies used as storage are an eyesore. We must encourage and teach our residents how to keep their communities looking better so we can feel better about them.

Latara Reed, Alice Griffith, has two issues of concern: 1) Even though our development has undergone several renovations, we are still experiencing a problem with security. Many of our homes are being broken into and those of us who know who is responsible are reluctant to say anything for fear of retaliation.

What can be done about this? 2) The issue of jobs for residents: Although I submitted an application over four months ago, I still haven't been called for work whereas others, some of whom may have been into drugs, have already been contacted. Can you comment on that?

To answer Ms. Reed, Mr. Davis turned the floor over to Ms. Karen Huggins, the property manager at Alice Griffith and resident of Potrero Hill, to speak on the security problem where there are 80 communities, San Francisco police, dedicated police service and TURF: We are still experiencing some break-ins, not as many as before the upgraded infrastructure, but some. This is because although the infrastructure is new, the mentality of some of our residents is not. We are in a transition phase where our park security has just (within the last five days) been given clearance to concentrate on the residences, whereas before they were concentrating on the construction of the gate, to watch over the residents employed to build the gate and contractors. Now they have been given the green light to concentrate on security for the residences, and we expect to see great changes within the next thirty days. We are also trying to enhance the TURF group by adding two more resident patrol groups making a total of seven. We are in the processing of adding a surveillance camera to monitor the back portion of he gated area. To keep informed/updated about anything in the Community, one can always stop by the office or check out the many flyers that are posted throughout the community.

Commissioner Brown added that the Southeast Community Facility Commission meetings are also published in the Independent and a bi-monthly mailing of about 500 announces the meeting every second Thursday and fourth Wednesday of each month at 6:00 pm here in the Community.

Mr. Davis completed the response to Ms. Reed by stating that there are currently 2300 applications for jobs at the Housing Authority and although the normal permanent staff is only 400 positions, at present there are 956 people currently working. Now as far as some of these people currently working having been into drugs: maybe thats true maybe not, I really don't know. But I do know that through our outreach program, if there are some people out there who want to turn there life around with a job, the Housing Authority is one place they are going to get that chance.

To Commissioner Lepana's question that if the 51% African-American ratio of tenancy negatively affected their chances into public housing, Mr. Davis replied that the awarding process is first-come, first serve and that outside the four predominantly black communities of Hunter's Point, Sunnydale, Potrero and Alice Griffith, the other developments basically reflect the demographics of the City.

Next after commending Mr. Davis on his and his staff's efforts, C. Holcomb, Potrero, then raised several issues that still need attending to: 1) evening supervision for children activities with a year-round agenda, 2) better security possibly addressed at more resident meetings, 3) more TURF members that care about the areas they work in, like some of the ones we have working in our area - this is very good use of putting the residents to work through Housing Authority.

Mr. Davis ended his presentation and closed the question and answer period by stating that rent collection and HUD subsidy pays for affordable, clean, safe, functional public housing; not an employment agency, police dept., or health service. Although the Housing Authority does feel a moral commitment to provide services that compliment other City agencies and departments and spends several millions of dollars employing people to assist in implementing these services; the confusion occurs when residents begin to expect and demand that Housing provide these services.

Commissioner Brown thanked Mr. Davis and his staff on behalf of the Commission for their informative and positive presentation.

VI. Correspondence:

Executive Director Toye Moses reported that the Commissioners would find included in their folders:

a) a letter from the Bayview Opera House requesting to mount a student mural on the Southeast Community Facility;

b) a letter from PUC/WPC employees (with several of the employees in attendance tonight to speak to this correspondence);

c) a letter from Mr. Lightbourne, General Manager at DHS, requesting to sub-lease an area of the Facility.

d) a notification from the Mayor declaring Saturday, November 8, "Great Sweep Day" and is inviting the participation of San Franciscans in assisting to keep their City clean.

Commissioner Brown announced 1) the letter from the Opera House will come up for action a little later in the meeting; 2) the request from the Dept. of Human Services is being referred to the Facilities Committee; 3) and although the letter from PUC/WPC employees will be referred to the PUC since it is a personnel matter and this Commission does not have jurisdiction, they will be happy to hear what members of the audience have to say during the Public Comment section of this meeting since the letter is addressed to this Commission.

VII. Director's Report - Dr. Moses further reported:

a) Staff is in the process of finalizing the FY 1998-99 budget. Commission will be notified when it is submitted and updated on the finalizing process;

b) Last week was the ground-breaking ceremony for the new McDonald's on Third (in place of the old Tic Toc's);

c) and earlier today was the ground-breaking for San Francisco Housing Development Corp.'s Bayview Senior Housing Project.

VIII. Real Estate Dept. Report - Mr. Dunn reported:

a) CCSF's Board of Trustees are meeting on Thursday, Oct. 30 and the CCSF/Southeast lease is on that agenda. As soon as a formal resolution is received from the Board of Trustees, a copy will be forwarded to Dr. Moses.

b) Four of the five tenants leases have been received back for finalization and signature and the fifth (Whitney Young Child Development) will be handled separately as soon as it is received;

c) The RFQ for the vacant office space (Room 2) at Earl P. Mills Community Center is being advertised in the Independent, the San Francisco Bayview, and have been distributed throughout the Community. Anyone interested in submitting a proposal is invited to view the space by Friday, Oct. 10 and submit by Oct. 17.

Action: Commissioner Blanchard moved and Commissioner Richardson seconded to accept the Real Estate Depts. report. Motion passed.

IX. Old and On-going Business - Commissioner Brown read the following resolution:

"Be it resolved that the Southeast Community Facility Commission authorize the Executive Director to prepare a Memorandum of Understanding (MOU) for the Bayview Opera House/Ruth Williams Memorial Theater to mount a student mural at the Southeast Community Facility.

Be it further resolved that the said student mural will be mounted at the Southeast Community Facility for a period of three (3) months.

This 9th day of October 1997."

Action: Commissioner Galante moved and Commissioner Lepana seconded the above resolution. After minor clarification, motion passed.

X. Introduction of New Business by Commissioners:

None was introduced at this time.

XI. Public Comment -

Commissioner Brown entertained comments from the audience in attendance by the order in which speaker's cards were received:

Rev. Christopher Jones - introduced their topic by saying that a number of PUC/ WPC employees were here to discuss the 9916 Program that was started at the WPC Southeast Treatment Plant and to ask the Commissions support. Resolution 551-75 states: ". . . the Dept. of Public Works shall take all appropriate actions to develop construction jobs and operational employment at the Treatment Plant from within the Community." The program started in 1980 with 28 positions and has been heading towards extinction ever since. There are currently at five positions.

As products of this Community, the employees are advocating for support in garnering a commitment from the WPC management through the PUC to not only keep this program, but to enhance and expand it. Under the program's past coordinator's administration, instead of the program leading to permanent paths of employment, the program has floundered and many of the trainees have been "escorted out the back door". The trainees progress has been restricted only to the Stationary Engineers program, while there are many more craft and trade and other union positions available at the Southeast Treatment Plant. The employees would like the program restored, reaffirmed back to the Community and they want it to flourish. The Bayview-Hunter's Point Community needs training and permanent jobs; the training and apprenticeship jobs they receive at the Southeast Treatment Plant should amount to something besides two years down the tubes.

Commissioner Brown suggested that the PUC/WPC employees also take their concerns to the San Francisco Board of Supervisors, to which Rev. Jones replied that this group has already delivered copies of their correspondence which outlines their concerns to Supervisor Amos Brown who will conduct an investigation into the program's administration and to the PUC. But the group also needs input, pressure and support from the Community. After several more PUC/WPC employees spoke along the same lines on the 9916 Program, Commissioner Brown stated that although this Commission may be able to lend support to this group in their efforts, they really did not have any jurisdiction over this personnel matter. However, Commissioner Brown did request for the Executive Director to follow-up with the Deputy City Attorney assigned to this Commission to determine what course of action/impact this Commission could have if any.

Commissioner John Knox announced that a commemoration of the second Anniversary of the Million Man March will be held on Thurs. October 16, 1997.

XII. Adjournment:

Action: Commissioner Garlington moved and Commissioner Knox seconded to adjourn the meeting. The meeting adjourned at 9:00 p.m.

Respectfully submitted: Katherine A. Basconcillo
(Commission Secretary)

Bobbrie Brown
(Commissioner Bobbrie Brown, Meeting Chair)

bbrie Brown
President
nda Richardson
Vice President
her Blanchard
Commissioner
hel Garlington
Commissioner
nomas Galante
Commissioner
hn Knox
Commissioner
gelio Lepana
Commissioner

-/97

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, OCTOBER 22, 1997 - 6:00 P.M.

1800 Oakdale Avenue, Community Room San Francisco, California 94124
The Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority.

*** * NO SMOKING DURING COMMISSION MEETING * ***

This is a public meeting. Public comment may be heard after Commission discussion of a specific item on the agenda.

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: October 9, 1997

IV. Correspondence:

VII. Director's Report:
  a) FY1998-99 projected budget update;
  b) Update on: Great Sweep on Nov. 8, 1997.

VIII. Real Estate Dept. Report (Discussion & Action):
  a) Update on CCSF/Southeast campus lease;
  b) Update on five (5) tenant leases;
  c) Update on RFQ of vacant office space (Room 2) at Earl P. Mills Community Center

VII. Old and On-going Business: (Discussion and action)
  - Moving regular scheduled Southeast Community Facility Commission meeting from Wed., Nov. 26 to Tue., Nov. 25 due to the Thanksgiving Holiday.

VIII. Introduction of New Business by Commissioners

IX. Public Comment

X. Adjournment

DOCUMENTS DEPT.
OCT 20 1997
SAN FRANCISCO
PUBLIC LIBRARY

Note: Next meeting SECF Commission Meeting is scheduled for Thurs., Nov. 13, 1997.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

bbrie Brown
President
nda Richardson
Vice President
ther Blanchard
Commissioner
hel Garlington
Commissioner
omas Galante
Commissioner
hn Knox
Commissioner
gelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, OCTOBER 22, 1997
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

/97

I. CALL TO ORDER

The Southeast Community Facility Commission meeting was called to order by Commission Chair, Bobbrie Brown at 6:15 p.m.

II. ROLL CALL

Present:	Commissioner Esther Blanchard Commissioner Bobbrie Brown Commissioner Thomas Galante Commissioner Ethel Garlington Commissioner John Knox Commissioner Rollie Lepana
Not Present:	Commissioner Linda Richardson
Staff Present:	Robert Bryan, City Attorney's Office; Charlie Dunn, Real Estate Dept., Toye Moses, Exec. Dir., SECFC; Kathy Basconcillo, Sec., SECFC;

DOCUMENTS DEPT.
NOV 24 1997
SAN FRANCISCO
PUBLIC LIBRARY

III. APPROVAL OF MINUTES:

The minutes of Thursday, October 9, 1997 were tabled until next Commission meeting.

IV. CORRESPONDENCE:

- Copy of the letter mailed to all Interested Community Members about keeping their names/addresses on the Commission's mailing list.
- Public Utilities Commission's General Manager, Anson Moran's response letter to Water Pollution Control employees Christopher Jones and Lonnie Butler suggesting a meeting time to discuss their concerns.
- Private and Confidential distribution from City Attorney's Office representative, Robert Bryan to the Commissioners.

V. DIRECTOR'S REPORT:

- Waiting to hear from PUC re: projected FY1998-99 budget; Commission will be updated.
- As District Captain for the Great Sweep event (Sat. Nov. 8) training has been scheduled for Thurs. Oct. 30. Two Commissioner and our secretary have volunteered to be Area Captains. Commissioner Brown commented that all the Commissioners would participate in Great Sweep effort.

Action: Commissioner Garlington moved, Commissioner Blanchard seconded to accept the Director's Report. Motion passed.

VI. REAL ESTATE DEPT. - Charlie Dunn reported:

a) CCSF Board of Trustees will meet on Oct. 30 at Everett Middle School (450 Church St. SF) at 6 pm to discuss the lease agreement for Southeast campus. A resolution is expected to be passed that pretty much mirrors the lease agreement passed last May (by the Southeast Community Facility Commission) except that the term will be for 3.5 years instead of the suggested 10 years.

b) Three (3) of the five (5) tenants leases have been distributed for signature. The other two had minor changes made, are now ready for distribution and should be within the next day or two.

c) Two (2) proposals have been received for Earl P. Mills Community Center (Room 2) vacant office space. The proposals were from Joshua Marie Cameron Academy and Easter Seals Coalition, both current tenants looking to expand their programs.

After Commissioner Brown confirmed that all Commissioner has copies of both proposals, she then announced that they will be considered at the next Facility Committee scheduled for Wed. Nov. 5, 1997.

VII. OLD AND ON-GOING BUSINESS:

Commissioner Brown announced a special meeting to be held on Tues. November 25 (in place of the regular meeting scheduled for Wed. Nov. 26) due to the Thanksgiving Holiday.

A special meeting is also being called for Tues. Dec. 23, 1997 (in place of the regular meeting scheduled for Wed. Dec. 24) due to the Christmas Holiday.

VIII. NEW BUSINESS:

Commissioner Garlington inquired about the vendors located in the lobby of the Facility. Commissioner Brown directed the Executive Director to contact Dean Brown and bring information back to the Commission about this issue.

Commissioner Garlington also inquired about "Stay Off the Lawn" signs for the grass area in the back of the facility, since there continues to be people/youth playing on the grass and tearing it up.

Commissioner Knox inquired about the next speaker scheduled to present at a Commissioner Meeting and Dr. Moses replied that although the Mayor would not be able to hold a Town Hall meeting with dept. heads anytime in the near future, staff is still awaiting notification from the other invitations issued. Commission will be kept apprised.

Commissioner Brown also suggested that a letter of appreciation be send to Mr. Ronnie Davis at the SF Housing Authority for his excellent presentation at the last Commission meeting. He presented a lot of detailed information and he and his staff were well-prepared for all the questions from the Community audience.

IX. PUBLIC COMMENT:

Jackie Phillips, BWPC employee thanked the Commission for the forum provided at the last Commission meeting and stated that she would inform the Commission of the details of the meeting between PUC and WPCS employees.

X: ADJOURNMENT:

Action: Commissioner Galante moved and Commissioner Blanchard seconded to adjourn the meeting at 6:45 pm.

Respectfully submitted: Katherine A. Pasconcillo
(Commission Secretary)

Bobbie Brown
(Bobbrie Brown, Commission Chair)

bbrie Brown
President
nda Richardson
Vice President
ıer Blanchard
Commissioner
:hel Garlington
Commissioner
ıomas Galante
Commissioner
ıhn Knox
Commissioner
ogelio Lepa
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION

THURSDAY, NOVEMBER 13, 1997 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

DOCUMENTS DEPT.
NOV 12 1997
SAN FRANCISCO
PUBLIC LIBRARY

/97

I. Call to Order

II. Roll Call

III. Approval of Minutes: October 9 and 22, 1997

IV. Correspondence:
- a) Letter of appreciation to Ronnie Davis, Exec. Dir., San Francisco Housing Authority
- b) Invitation to Emilio Cruz, Gen. Mgr., MUNI to Dec. 11 Commission Town Hall Meeting

V. Director's Report - Updates on:
- a) FY1998-99 projected budget;
- b) the outcome of the Great Sweep on Nov. 8, 1997;
- c) the Computer Technology courses at Southeast Community College;
- d) all six (6) facilities under the jurisdiction of the SECF Commission;
- e) the "Stay Off the Lawn" signs per Commission's request.

VI. Commission President's Report: Meeting with A. Moran, GM/PUC

VII. Facilities Committee Report: (Recommendation)
- a) RFP for vacant space (Room 2) at Earl P. Mills Community Center - bids received from two prospective tenants - Easter Seals and JMC Academy (Discussion/Action);
- b) CCSF/Southeast sub-lease of space originally ear-marked for Culinary Program to DHS for a Bayview One-Stop Career Resource Center (Discussion/Action).

VIII. Real Estate Dept. Report - Updates on: (Discussion/Action)
- a) CCSF/Southeast Campus lease;
- b) Five (5) tenant leases;
- c) RFP on vacant office space (Room 2) at Earl P. Mills Community Center.

IX. Old and On-going Business: (Discussion/Action)
- a) Request to PUC to make funds available for security patrol services at both facilities;
- b) Unauthorized merchant/vendors occupying part of lobby/common area of Facility;
- c) Re-schedule special Commission meeting from Tues., Nov. 25 to Mon. Nov. 24, 1997.

X. Introduction of New Business by Commissioners

XI. Public Comment

XII. Adjournment

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, tape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

MINUTES

THURSDAY, NOVEMBER 13, 1997
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

I. CALL TO ORDER

The Southeast Community Facility Commission meeting was called to order by Commission Vice-Chair, Linda Richardson at 6:04 p.m.

II. ROLL CALL

Present:	Commissioner Esther Blanchard Commissioner Bobbrie Brown, 6:06 p.m. Commissioner Thomas Galante Commissioner John Knox Commissioner Rollie Lepana Commissioner Linda Richardson
Not Present:	Commissioner Ethel Garlington
Staff Present:	Robert Bryan, City Attorney's Office; Charlie Dunn, Real Estate Dept., Toye Moses, Exec. Dir., SECFC; Kathy Basconcillo, Sec., SECFC;

III. APPROVAL OF MINUTES:

Action: Commissioner Lepana moved and Commissioner Knox moved to accept the minutes of both October 9 and October 22, 1997 received by the Commissioners prior to the meeting. Motion passed.

IV. CORRESPONDENCE:

Commission Executive Director, Toye Moses informed the Commission that in their folders would be copies of the following correspondence:

- Letter of appreciation to Housing Authority Director Ronnie Davis for his and his staff's excellent presentation to this Commission;
- Due the a call received from MUNI Director Emilio Cruz' office stating that he will not be able to attend the Dec. 10 Commission meeting, the letter of invitation was not included.

At this point Commission President, Bobbrie Brown arrived, took over the Chair apologized for the late arrival by announcing that she was caught in traffic and moved the meeting into the Director's Report.

V. DIRECTOR'S REPORT - Executive Director Toye Moses reported:

- The projected FY1998-99 budget has been submitted to the Public Utilities Commission for approval; this budget proposed $580,541 for the Sewer Service Charge (Southeast Community Facility) and $175,039 for the General Fund (Earl P. Mills Community Center/satellites); Commission will be kept updated.
- As a District Captain for the Great Sweep event last Saturday, Nov. 8 was very successful thanks to all who participated, my co-captains, and the Area Captains (including two of our own Commissioners - Richardson and Blanchard and our Commission Secretary); the Mayor, who stopped by one of our staging areas on Third St., was very pleased with the outcome and expressed this in an interview with channel 4, 9 and 54 who covered the event; the next Great Sweep event is scheduled to take place in the Spring and we have already referred interested people to the appropriate phone number in the Mayor's office.
- We are still in the process of putting things together for a Computer Technology Program at CCSF/Southeast campus and are still talking with Dean Brown; we will keep the Commission updated;
- Regarding the six facilities under the Commission's jurisdiction, we will defer to Mr. Dunn's report;
- Since one of our Commissioner's expressed concern for the upkeep of the lawn area in the back of the facility, DPW has been contacted to provide signage for installation as soon as possible.

Action: Commissioner Garlington moved, Commissioner Blanchard seconded to accept the Director's Report. Motion passed.

VI. COMMISSION PRESIDENT'S REPORT - Meeting with A. Moran, GM/PUC:

On Wednesday, Nov. 12 Commission President Bobbrie Brown, Exec. Dir., Toye Moses, PUC-Public Affairs Mgr., Alex Pitcher and City Attorney Rep., Robert Bryan met with PUC-GM, Anson Moran. The meeting was very informative and was held to discuss the identifiable concerns: a) the lack of attention in the interaction with the Public Utilities Commission (Southeast Community Facility previously asked for a meeting which was never scheduled); b) how issues could be expedited through the PUC; c) security services and the necessary $40,000 funding at Earl P. Mills Community Center; and d) the 1840 administrative position which was originally approved for this year's budget but cut by the Board of Supervisors due to lack of any supporting statement from the PUC; e) the perceived lack of authority by the Southeast Community Facility Commission.

Additionally the rules around personnel, the vacation cap and carry-over of comp (-ensation) time were also discussed.

The important points of the discussion were -

- The separateness of the Public Utilities Commission and the Southeast Community Facility Commission: the PUC will be the funding source for the SECFC, but since the SECFC is community-based it should remain separate. Staying separate will keep the focus of the SECFC on this Community rather that city-wide (i.e.: the SECFC charging less than market rates for tenant rental fees rather than pushing for at least market rate as does the PUC); based on this opinion, Mr. Moran requested Atty. Bryan's assistance in developing a resolution recognizing this separateness and defining the SECF's mission in this Community.

  This resolution would then be presented at a joint meeting of the SECFC and the PUC to be scheduled.

- Another issue that arose was that of appointing new members to the SECFC. Previous appointment have been made by a position that no longer exists in the Mayor's office. Exactly where this responsibility now lies is an open issue and needs to be explored further. Atty. Bryan asked that further discussion be held on this topic and be calendared for next meeting.

- As far as the issue of approval for the new position requested, Mr. Moran does recommend funding for the next fiscal budget and also supports funding for the rest of this fiscal year for some temporary assistance.

- Commissioner Brown further stated that Mr. Moran was happy to have this meeting, had been paying particular attention to the minutes and occurrences at SECF, felt he had not been as involved as he would have liked to have been due to time constraints and lack of understanding of the scope of the SECFC (him needing a little time to catch up), but that the SECFC could count on his support especially with a business-like funding relationship the PUC.

- At Commissioner Brown expressed disappointment of not getting any assistance from Moran's office with the CCSF/Southeast campus lease agreement, he suggested that any future dealings with CCSF would probably get better results if the CCSF Board of Trustees were dealt with through the Mayor's office.

VII. FACILITIES COMMITTEE REPORT:

In the absence of the Facilities Committee Chair, Vice Chair Commissioner Tom Galante reported the following. The Facilities Committee met on Thurs., Nov. 5 at 12 noon and had three items of the agenda:

a) Presentation by the bidders, Easter Seals Early Childhood Program and Joshua Marie Cameron Academy/JMCA (refer to Committee meeting minutes for details) for the vacant space (Room 2) at Earl P. Mills Community Center, where the Committee recommends to the Commission the use of the space to JMCA;

b) Presentation by the Dept. of Human Services and the CCSF/Southeast campus to sub-let space currently rented to the CCSF/Southeast campus to the Dept. of Human Services for a one-stop career development center pending review of the City Attorney's office/Real Estate Dept. and the Committee concurs and so-recommends to the Commission; and

c) Presentation from Charlie Dunn of the CCSF Board of Trustees approved 3.5 year lease agreement (through June 30, 2001) for Southeast campus, on the condition that the HVAC and ADA renovations and improvement occur during the first six months of the lease. The Facilities Committee recommends to the Commission to accept this lease agreement.

The Facilities Committee adjourned at 2:05 p.m.

Action: Commissioner Lepana moved and Commissioner Knox seconded to accept the Facilities Committee report and therefore all three recommendations. Motion passed.

VIII. REAL ESTATE DEPT. - Charlie Dunn reported:

a) The CCSF Board of Trustees approved lease agreement that has just be recommended for approval by this Commission has been sent to the City Attorney's Office for review;

b) Real Estate Dept. will move forward on an addition lease agreement for the Joshua Marie Cameron Academy for the space just approved for their use (in an effort to potentially accommodate the other tenant, Easter Seals Early Childhood Program with additional space, several possibilities are still being investigated).

VII. OLD AND ON-GOING BUSINESS:

a) Commissioner Brown directed staff to send a letter to the PUC requesting to make funding available for security patrol services at both Southeast Community Facility and Earl P. Mills Community Center;

b) In response to Commissions concerns of unauthorized merchants/vendors occupying part of the lobby/common area of the Facility, Mr. Dunn of the Real Estate Dept. stated that his Dept. would send a letter to CCSF/Southeast, Dean

Brown stipulating that any authorization for use of lobby/common areas would need to have Commission approval.

c) The scheduled Special Commission meeting for Tuesday, November 25 will be not be re-scheduled due to Commissioners unavailability.

VIII. NEW BUSINESS:

Commissioner Brown would like to calendar the issue of a resolution from the Southeast Community Facility Commission to the Public Utilities Commission defining the role of the Southeast Community Facility Commission in relationship to the Public Utilities Commission.

Commissioner Brown at Atty. Bryan suggestion also requested for the issue of investigating which entity, group or individual(s) would be appropriate to recommend for appointments to the Southeast Community Facility.

IX. PUBLIC COMMENT:

Algernon Dedmon, III of the Neighborhood Safety partnership announced a jointly-sponsored march by community groups scheduled for Saturday, December 20, culminating at the Southeast Community with food, dances, and activities for the whole family. The event is to promote Community Awareness among the many cultural groups located in the Bayview-Hunter's Point.

X: ADJOURNMENT:

Action: Commissioner Galante moved and Commissioner Blanchard seconded to adjourn the meeting at 6:48 pm.

Respectfully submitted: ______________________
(Commission Secretary)

____

(Bobbrie Brown, Commission Chair)

bbrie Brown
President
nda Richardson
Vice President
E her Blanchard
Commissioner
hel Garlington
Commissioner
iomas Galante
Commissioner
hn Knox
Commissioner
gelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
TUESDAY, NOVEMBER 25, 1997 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

/97

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

DOCUMENTS DEPT.
NOV 24 1997
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: November 13, 1997

IV. Correspondence:

- a) Letter of appreciation to A. Moran, PUC-General Manager, for meeting with Commission President Brown, Exec. Dir. Moses, and City Attorney Rep. Robert Bryan;
- b) Letter to Public Utilities Commission requesting funds be made available for security at Southeast Community Facility and Earl P. Mills Community Center;
- c) Copy of Real Estate's Letter to CCSF/Southeast campus re: unauthorized use of common areas by merchants/vendors.

V. Director's Report

VI. New Business: (Discussion/Action)

- a) Resolution for Public Utilities Commission's adoption and approval setting forth history of Southeast Community Facility Commission and defining the role of the SECFC's role with the PUC.

VII. Introduction of New Business by Commissioners

VIII. Public Comment

IX. Adjournment

The next Southeast Community Facility Commission is scheduled for Thurs., Dec. 11, 1997.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

TUESDAY, NOVEMBER 25, 1997
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

DOCUMENTS DEPT.
JAN 07 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. CALL TO ORDER

The Southeast Community Facility Commission meeting was called to order by Commission President, Bobbrie Brown at 6:02 p.m.

II. ROLL CALL

Present:	Commissioner Esther Blanchard Commissioner Bobbrie Brown Commissioner Thomas Galante Commissioner Rollie Lepana Commissioner Linda Richardson
Excused:	Commissioner Ethel Garlington Commissioner John Knox
Staff Present:	Robert Bryan, City Attorney's Office; Charlie Dunn, Real Estate Dept., Toye Moses, Exec. Dir., SECFC; Kathy Basconcillo, Sec., SECFC;

III. APPROVAL OF MINUTES:

Action: Commissioner Richardson moved and Commissioner Blanchard moved to accept the minutes of November 13, 1997. Motion passed.

IV. CORRESPONDENCE - Commissioners were informed that:

a) Letter of appreciation to Public Utilities Commission-GM, Anson Moran for his participation in last week's meeting and his support of the Southeast Community Facility Commission is still be worked on;
b) The request to the PUC for funding for security at both Southeast Community Facility and Earl P. Mills Community Center is also being worked on;
c) enclosed in the folders are copies of the letter from the Real Estate Dept. to Dean Brown regarding unauthorized vendors using the lobby and common area; and Dean Brown's response to that letter.

V. DIRECTOR'S REPORT - Executive Director Toye Moses reported:

a) In update to the submitted FY1998-99 budget, we have been tracking progress through every level of submittal and approval and will continue to keep the Commission updated;
b) As a result of the meeting with Moran a couple of weeks ago, a request was received from Personnel to provide a job description for the 1842 position; it seems this position will be on loan from somewhere else in PUC and assigned to us until next fiscal year (July 1, 1998);
c) Attended a meeting with the Director of Real Estate and received a call from the Mayor's office regarding issues which will be the topic of a Special Commission meeting therefore will not go into detail about them here.

Motion to accept the Director's Report was moved and passed.

VI. NEW BUSINESS:

a) Regarding the resolution defining the relationship between the SECF and the PUC, the City Attorney's office provided some parameters around which to build/base this resolution. At a future meeting the Commission may discuss several issues/ parameters to develop this resolution which he suggests to include: i) a history of the Southeast Community Facility, including the findings of the State Water Control Board that since this was created as mitigation action, is needed to off-set the socio-economic illness in the Bayview-Hunter's Point, it should basically be supported by the City; ii) the history of the Commission itself should also be included, along with a brief description of duties as outlined in chapter 54 of the City's Administrative Code; iii) a brief explanation of why it would be in your best interest to sign leases at/or below fair market value; iv) and then resolve that these are two independent Commissions whose interface does not need to be on a day-to-day operational basis.

Commissioner Brown stated that she understood Moran to believe the relationship between the Commissions would be one of funding and that the leases would not need to go through the PUC. She suggested perhaps she could get Mr. Moran to clarify exactly what he meant in writing.

The Executive Director suggested that perhaps Mr. Bryan could submit a draft resolution that the Commission could discuss at next meeting.

b) Commission President Brown called a Special Commission meeting to be held Tues., Dec. 2, '97 at 6 p.m. in the Community Room at the Southeast Community Facility to discuss the items introduced in the Executive Director's Report; since they are not on today's agenda there cannot be any discussion on the items, therefore there will be only items on the Special Meeting agenda. Since the agenda items may have some impact on the Commission's ability to negotiate tenants leases, the idea of discussion in closed session was suggested.

VII. PUBLIC COMMENT: None were given at this meeting.

IX. ADJOURNMENT:

Action: Commissioner Blanchard moved and Commissioner Galante seconded to adjourn the meeting at 6:50 p.m. Motion passed.

Respectfully submitted: Katherine A. Basconcillo
(Commission Secretary)

Bobbrie Brown
(Bobbrie Brown, Commission Chair)

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Dir

NOTICE OF SPECIAL MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
TUESDAY, DECEMBER 2, 1997 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

DOCUMENTS DEPT.
DEC 02 1997
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Agenda: Special Meeting, December 2, 1997

IV. Closed Session held Pursuant to Government Code Section 54956.8 and Sunshine Ordinance Section 67.11:

a) Conference with Real Property Negotiator:

Property: 100 Whitney Young Circle, Room 1

Parties Negotiating: Charlie Dunn, Department of Real Estate; Robert Bryan, Deputy City Attorney

Tenant: Whitney Young Child Development Center (WYCD)

Under Negotiation: Terms

b) Conference with Real Property Negotiator:

Property: Community Facility located at 1800 Oakdale Avenue, Suite B, San Francisco, CA and commonly known as Southeast Community Facility

Parties: Charlie Dunn, Department of Real Estate; Robert Bryan, Deputy City Attorney

Tenant: South Bayshore Community Development Corporation, Inc. (SBCDC)

Under Negotiation: Terms

V. The Southeast Community Facility Commission will reconvene in public session

VI. Public Comment

VII. Adjournment

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, tape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

TUESDAY, DECEMBER 2, 1997
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVE

/97

I. CALL TO ORDER

The Southeast Community Facility Commission meeting was called to order by Commission Chair, Bobbrie Brown at 6:10 p.m.

II. ROLL CALL

Present:	Commissioner Esther Blanchard Commissioner Bobbrie Brown Commissioner Thomas Galante Commissioner John Knox Commissioner Rollie Lepana Commissioner Linda Richardson
Not Present:	Commissioner Ethel Garlington
Staff Present:	Robert Bryan, City Attorney's Office; Charlie Dunn, Real Estate Dept., Toye Moses, Exec. Dir., SECFC; Kathy Basconcillo, Sec., SECFC;
Guests Present:	Jonnie Robinson, Mayor's Office; Naomi Little, Mayor's Office; Jeff Mori, Mayor's Office of Children, Youth & Families; Careth Reid, Whitney Young CDC; Deundra Dixon, Whitney Young CDC; Al Norman, Bayview PAC.

DOCUMENTS DEPT.
JAN 28 1998
SAN FRANCISCO
PUBLIC LIBRARY

III. APPROVAL OF AGENDA:

Action: Commissioner Richardson moved and Commissioner Blanchard seconded to accept the Agenda of this Special Meeting consisting of two agenda items to be discussed in closed session: a) lease terms with Real Property Negotiator involving property at 100 Whitney Young Circle (Earl P. Mills Community Center); and b) lease terms with Real Property Negotiator involving property at 1800 Oakdale Av., Ste. B. (Southeast Community Facility). Motion passed.

IV. CLOSED SESSION:

The Southeast Community Facility Commission moved into Closed Session held Pursuant to Government Code, Section 54956.8 and Sunshine Ordinance, Section 67.11 to hear presentations from invited members of the Mayor's staff and to discuss:

a) Conference with Real Property Negotiator; Property: 100 Whitney Young Circle, Room 1; Parties Negotiating: Charlie Dunn, Dept. of Real Estate; Robert Bryan, Deputy City Attorney; Tenant: Whitney Young Child Development Center (WYCD); Under Negotiation: Terms

b) Conference with Real Property Negotiator; Property: Community Facility located at 1800 Oakdale Ave., Ste. B, San Francisco, CA (commonly known as Southeast Community Facility; Parties: Charlie Dunn, Dept. of Real Estate; Robert Bryan, Deputy City Attorney; Tenant: South Bayshore Community Development Corp., Inc. (SBCDC); Under Negotiation: Terms

V. OPEN SESSION:

The Commission reconvened in open session at 8:10 p.m. and decided to disclose the results of the presentations hears and their discussions.

Item a) involving property at 100 Whitney Young Circle was debated and taken into consideration under two separate motions:

Action: Commissioner Knox moved and Commissioner Richardson seconded that upon the Executive Director's offer to locate additional staff at the 1800 Oakdale facility instead of 100 Whitney Young Circle, thereby freeing up office space, Room 1 at 100 Whitney Young Circle shall be rented to the Whitney Young Child Development Center for expansion of their program. Motion passed: 4 ayes, 2 nayes, 0 abstentions.

Action: Commissioner Knox moved and Commissioner Galante seconded to rent Room 1 for Fair Market Value as similarly determined by the Real Estate Dept. for rental of Room 2. Motion passed: 5 ayes, 1 nay, 0 abstentions.

Item b) involving property at 1800 Oakdale was discussed and the Commission voted 3 ayes, 1 nay and 1 abstention to refer the request for sub-lease to the Real Estate Dept. for response on behalf of the Southeast Community Facility Commission to request additional information of the proposed sub-tenant, Bayview-Hunter's Point Project Area Committee (BV-HP PAC).

VI. PUBLIC COMMENT: There was no public comment offered after Commission Chair requested it from the audience.

VII. ADJOURNMENT:

Action: Commissioner Blanchard moved and Commissioner Lepana seconded to adjourn the meeting at 8:12 p.m. Motion passed.

Respectfully submitted: Katherine A. Basconcillo
(Commission Secretary)

Bobbrie Brown
(Bobbrie Brown, Commission Chair)

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, DECEMBER 11, 1997 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

11/97

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: November 25, 1997

IV. Correspondence:

V. Director's Report:

VI. Real Estate Dept. Report - Charlie Dunn:
  a) Whitney Young lease development;
  b) So. Bayshore lease development/sub-lease;
  c) Joshua Marie Cameron Academy lease update;
  d) CCSF/Southeast campus lease/DHS sub-lease.

VII. Old and On-going Business: (Discussion/Action)

  a) Resolution for Public Utilities Commission's adoption and approval setting forth history of Southeast Community Facility Commission and defining the role of the SECFC's role with the PUC as presented by Deputy City Attorney, Robert Bryan.

VIII. Introduction of New Business by Commissioners

IX. Public Comment

X. Adjournment

DOCUMENTS DEPT.
DEC 09 1997
SAN FRANCISCO
PUBLIC LIBRARY

The next Southeast Community Facility Commission is scheduled for Tues., ~~Dec. 23~~, 1997.
canceled

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, tape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive D

NOTICE OF SPECIAL MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
TUESDAY, DECEMBER 2, 1997 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

DOCUMENTS DEPT.
DEC 0 2 1997
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Agenda: Special Meeting, December 2, 1997

IV. Closed Session held Pursuant to Government Code Section 54956.8 and Sunshine Ordinance Section 67.11:

a) Conference with Real Property Negotiator:

Property: 100 Whitney Young Circle, Room 1

Parties Negotiating: Charlie Dunn, Department of Real Estate; Robert Bryan, Deputy City Attorney

Tenant: Whitney Young Child Development Center (WYCD)

Under Negotiation: Terms

b) Conference with Real Property Negotiator:

Property: Community Facility located at 1800 Oakdale Avenue, Suite B, San Francisco, CA and commonly known as Southeast Community Facility

Parties: Charlie Dunn, Department of Real Estate; Robert Bryan, Deputy City Attorney

Tenant: South Bayshore Community Development Corporation, Inc. (SBCDC)

Under Negotiation: Terms

V. The Southeast Community Facility Commission will reconvene in public session

VI. Public Comment

VII. Adjournment

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, tape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

THURSDAY, DECEMBER 11, 1997
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

I. CALL TO ORDER

11/97

The Southeast Community Facility Commission meeting was called to order by Commission Chair, Bobbrie Brown at 6:12 p.m.

II. ROLL CALL

DOCUMENTS DEPT.
JAN 28 1998
SAN FRANCISCO
PUBLIC LIBRARY

Present:	Commissioner Esther Blanchard Commissioner Bobbrie Brown Commissioner Thomas Galante Commissioner John Knox Commissioner Rollie Lepana Commissioner Linda Richardson
Excused:	Commissioner Ethel Garlington
Staff Present:	Robert Bryan, City Attorney's Office; Charlie Dunn, Real Estate Dept., Toye Moses, Exec. Dir., SECFC; Kathy Basconcillo, Sec., SECFC;
Guests Present:	Michelle Byrd, Dept. of Human Services.

III. APPROVAL OF AGENDA:

Action: Commissioner Richardson moved and Commissioner Lepana seconded to approve the minutes of the meeting of November 25, 1997. Motion passed.

IV. CORRESPONDENCE:

The only correspondence was distributed by the Deputy City Attorney to read by the Commissioners for discussion at the next Commission meeting.

V. DIRECTOR'S REPORT:

The Executive Director reported:

- Commissioner Garlington is slowly recuperating at home under doctor's orders to "take it easy". She should be able to attend the Commission meeting scheduled for the beginning of the year.

- Met with PUC-GM Anson Moran this past week for a budget overview of the Water Pollution Control; process is slowly advancing (from Moran's office, it proceeds to the Public Utilities Commission, then the Mayor's office and the Mayor's budget analyst, then finally the Board of Supervisors) and Commission will be kept abreast of the progress;

- Minutes of the Special Commission meeting on Dec. 2, 1997 have been sent out for review; an update of the Commissioners decisions have been sent to the Mayor; and have met with Jonnie Robinson, Special Assistant to the Mayor - her meeting with the President of the South Bayshore CDC was cancelled due to reaching some resolution with their lease issue which is still being worked on.

Action: Commissioner Richardson moved and Commissioner Galante seconded to accept the Director's Report. Motion passed.

VI. REAL ESTATE DEPT. REPORT - Charlie Dunn reported:

a) the lease for Whitney Young CDC has been returned from the tenant to the Real Estate Dept. with additional comment regarding the use of the Auditorium at Earl P. Mills Community Center. A meeting to discuss the details of this wording has been scheduled between the Mr. Dunn and the Executive Director for next week where the "policy for community and tenant use will be discussed (as a reminder: the 'new' office may not be inhabited until the lease has been signed) and the Commission will be updated;

b) signed letter from Real Estate has been sent to the South Bayshore CDC requesting additional information from the proposed sub-tenant (copy will be delivered to staff for distribution to the Commission);

c) regarding the lease for Joshua Marie Cameron Academy: Real Estate Dept. and the City Attorney's office have scheduled a meeting for Friday, Dec. 12 to discuss the addition of Room 2 to the existing lease (this tenant will also not be able to move into their 'new' space until the lease has been signed), Commission will be updated;

d) CCSF/Southeast campus tenant lease being reviewed in the Real Estate Dept. with the enforcement of certain (employee domestic partners) benefits language as pertains to sub-(contracts)/leases; we are also reviewing things like the teacher's pension fund compliance. As far as the DHS sub-lease: the Executive Director, Dean Brown, the on-site DHS director and Mr. Dunn will meet on Monday, 12/15 regarding operational issues life security, etc.

After some discussion regarding how old the unsigned tenant leases are and what can be done to speed-up the signing process (the fact that almost 2 years of unsigned lease agreement is unacceptable particularly in light of the fact they have requested and received additional space), it was decided to place this topic on the agenda for the next regularly scheduled meeting.

Commissioner Brown then requested that Real Estate Dept. send a letter to the tenants who have not yet signed their leases stating that the Southeast Community Facility Commission would like closure on the lease issues. She also mentioned that Jeff Mori, Director of the Mayor's Office on Children, Youth & Family was welcomed to comeback and hear the details of what was transpiring with the tenant leases and that of Whitney Young in particular. Commissioner Galante asked for an additional letter be sent to the tenants as a reminder that they could not move into the 'new' spaces until a lease (signed by the Board of Supervisors) is received.

VII. OLD AND ON-GOING BUSINESS:

a) Regarding the resolution for Public Utilities Commission's adoption and approval setting forth history of the Southeast Community Facility Commission and defining the role of the Southeast Community Facility Commission's relative to the Public Utilities Commission, Deputy City Attorney Robert Bryan handed out a draft of the resolution and suggested the Commission review the document for comment at the next Commission meeting. He also suggested a copy of the draft be sent simultaneously to Anson Moran, GM of the Public Utilities Commission for his concurrent review, requesting he return his comments for discussion and possible inclusion at the next Commission meeting.

VIII. INTRODUCTION OF NEW BUSINESS BY COMMISSIONERS:

a) Commissioner Blanchard suggested discussing a "time is of the essence" clause for inclusion to the tenant leases;
b) Commissioner Galante suggested following-up with the invitation to MUNI Director, Emilio Cruz;

c) Commissioner Brown suggested discussing the Commission's concern of a proposal to open a "Cannibis Club (medical marijuana center)" in the Community; and

d) Opening a park for "homeless trailer" park in this section of the City (in the vicinity of the Shipyard) because it was perceived that there is "least resistance in this Community";

e) Executive Director Toye Moses suggested sending letter of recommendations to the supervisors of both Deputy City Attorney Robert Bryan and Mr. Charlie Dunn commending them for their fine work and great assistance to the Commission during this past year.

The Commission unanimously approved all suggestions.

IX. PUBLIC COMMENT: There was no public comment offered after Commission Chair requested it from the audience.

X. ADJOURNMENT:

Action: Commissioner Lepana moved and Commissioner Knox seconded to adjourn the meeting at 7:05 p.m. Motion passed.

Respectfully submitted: Katherine A. Basconcello
(Commission Secretary)

Bobbrie Brown
(Bobbrie Brown, Commission Chair)

Bobbrie Brown
President
Linda Richardson
Vice President
sther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepanks
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, JANUARY 8, 1998 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

/98

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

DOCUMENTS DEPT.
JAN 07 1998
SAN FRANCISCO PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: December 2 and 11, 1997

IV. Correspondence:
   a) invitation to Chief Juvenile Probation Officer, Jessie Williams to attend 1/28/98 Commission meeting;
   b) letters of commendation for Real Estate Dept. and City Attorney's Office representatives;
   c) SLUG requesting Commission support of Bay Trail Project (from Third & King Sts. into Shipyard).

V. Director's Report -

VI. Real Estate Dept. Report - Charlie Dunn:
   a) Joshua Marie Cameron Academy lease update;
   b) So. Bayshore lease development/sub-lease update;
   c) Whitney Young lease development;
   d) CCSF/Southeast campus lease/DHS sub-lease.

VII. City Attorney's Office Report - Robert Bryan: (Discussion/Action)
   a) Update resolution for PUC's adoption and approval setting forth history of SECFC and defining it's role with the PUC.

VIII. Introduction of New Business: (Discussion)
   a) Commission's Concern regarding Proposal to City to open a Cannibus Club (medicinal marijuana center) in the Bayview-Hunter's Point;
   b) Future tenant leases to include a "time is of the essence" clause;
   c) Opening a "homeless trailer" park in this section of the City (in the vicinity of the Shipyard) because it is perceived that there is "least resistance in this Community".

IX. Public Comment

X. Adjournment

The next Southeast Community Facility Commission is scheduled for Wed., Jan. 28, 1998.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

THURSDAY, JANUARY 8, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

/98

I. Call to Order:

The Southeast Community Facility Commission meeting was called to order by Commission Chair, Bobbrie Brown at 6:14 p.m.

DOCUMENTS DEPT.
MAR 11 1998
SAN FRANCISCO
PUBLIC LIBRARY

II. Roll Call:

Present:	Commissioner Esther Blanchard Commissioner Bobbrie Brown Commissioner Thomas Galante Commissioner John Knox Commissioner Rollie Lepana Commissioner Linda Richardson
Not Present:	Commissioner Ethel Garlington
Staff Present:	Toye Moses, Exec. Dir., SECFC; Kathy Basconcillo, Sec., SECFC;
Guests Present:	Algernon Dedmon, III, San Francisco Neighborhood Safety Partnership; Anne Lee Eng, GGU Law School/Env. Law & Justice Clinic; Claire Thorp; Carl Grimm, SLUG; Delvin Tobie, SLUG; Michael Alexander, San Francisco Beautiful; Careth Reid, Whitney Young Center

III. Approval of Agenda:

Action: Commissioner Galante moved and Commissioner Richardson seconded to accept the minutes of December 2 (as mailed) and December 11 (with minor corrections). Motion passed.

IV. Correspondence:

The Executive Director informed the Commissioners that in their packets they would find copies of the following correspondence:

a) the invitation to Chief Juvenile Probation Office, Jessie Williams of Youth Guidance Center to attend the January 28, 1998 Commission meeting to discuss his perception of juvenile issues in San Francisco ;
b) letter from SLUG (San Francisco League of Urban Gardeners) requesting support of the Bay Trail Project (from Third & Kings Sts. into the Shipyard)/endorsement will be requested during presentation in the Public Comments section of this meeting;
c) other letters are still in progress.

V. Director's Report:

The Executive Director reported on the following -

a) Commissioner Garlington is still at home recuperating from her recent illness, it looks like she will miss a couple more Commission meetings, but we will send her a card on behalf of the Commission;
b) distribution of 1998 calendars and appointment books to the Commission on behalf of an anonymous donor;
c) our FY 1998-99 proposed budget is now with the PUC GM - Andy Moran, who will then present it to the Public Utilities Commission; so far the proposed budget items ($50,000 for security at this facility, $45,000 for security at EPMills, and new position requested for next year) remain intact; Commission will be updated.
d) Last week four aluminum light poles in the facility parking lot were vandalized and stolen (estimated at $900 each to replace through DPW), but traced and located at a nearby recycling center; a police report was made and the investigation now includes the Bayview police station working closely with the neighborhood recycling center.

Action: Commissioner Richardson moved and Commissioner Lepana seconded to accept the Director's report. Motion passed.

VI. Real Estate Report - Charlie Dunn:

In Mr. Dunn's absence, the Executive Director read the Report from the Real Estate Dept. -

a) Joshua Marie Cameron Academy lease has been signed and the tenants have moved into Room 2;

b) re: the South Bayshore CDC lease - as per the Commission's request to get more information regarding the proposed sub-lease, the Real Estate Dept. has sent a letter to the Redevelopment Agency and to which they have responded; things are going smoothly as the Real Estate Dept. and City Attorney's office are handling this issue. Mr. Dunn will update you further when he returns, but the tenants have not yet moved in.

c) re: the Whitney Young CDC lease - at the last Commission meeting it was reported that the lease had not yet been signed due to WYCDC Program Director, Ms. Reid's wish to include verbiage about the EPM-Auditorium in

the

lease. Since the Auditorium is reserved for use by the entire Community, Mr. Dunn and Dr. Moses will meet with Ms. Reid to discuss this specific issue and will report back to the entire Commission particularly if a reasonable agreement cannot be reached.

d) CCSF/Southeast campus's sub-lease with Dept. of Human Services is in progress; DHS's architect and City Architect are working closely to determine the exact remodeling. Although DHS is occupying some of Southeast campus's space not specified in the sub-lease, none of the remodeling has begun nor have the tenants moved in and won't until the lease is signed, which the City Attorney and Real Estate Dept. are working on. Again, Mr. Dunn will update the Commission further when he returns.

Commissioners accepted the Real Estate Dept report as read, but tabled questions on the report until Mr. Dunn returned.

VII. City Attorney's Report - Robert Bryan -

In Mr. Bryan's absence due to illness, the Executive Director read the Report from the Deputy City Attorney -

a) Re: the resolution for the PUC's adoption and approval defining the SECFC's role with the PUC, Mr. Bryan sent the resolution draft copy to Mr. Moran for comment. Mr. Moran responded that although he did receive a copy he has not yet been able to review the document and would be in contact again once he has reviewed it. Therefore this item can be table until such time Mr. Bryan returns with Mr. Moran's comments.

VIII. Introduction of New Business:

a) Re: the Commission's concern of opening a Cannibus Club (medicinal marijuana center) in the Bayview-Hunter's Point - Commissioner Blanchard gathered information and has distributed it in the form of a booklet for the Commission's review. Sec. 5 and 6 of the booklet include the Health and Safety Code, the Welfare Institution Code and the Zoning Codes, since material from the State Attorney General's office makes reference to them.

Commissioner Brown requested discussion on this issue be tabled until: i) the Commission can review the documents, ii) the City Attorney's office makes a decision, and iii) Commissioners may want to attend a forum on the issue to be held on Thurs. Feb. 5 at 6 pm sponsored by ROSES (probably the Feb. 25 Commission meeting).

b) Re: including a "time is of the essence clause" in future tenant leases - at the Deputy City Attorney's suggestion, this item may be discussed at a future meeting in "closed session";

c) The topic of "opening a homeless trailer park in the Bayview-Hunter's Point because it is perceived to be the Community of 'least resistance' will be tabled for discussion until further research is done.

IX. Public Comment:

Mr. Michael Alexander from San Francisco Beautiful gave a slide presentation to request Commission support of the Bay Trail Project. This project proposes a waterfront promenade (path for walking, bicycling, etc.) along San Francisco's 30-mile shoreline (Candlestick Point along the coast to Fort Funston) keeping with the proposed San Francisco Master Plan. Although wetlands restoration work has already begun on some sections, there is a gap from China Basin (the new Giants Stadium site) south to Candlestick Point (the new proposed 49ers stadium) that has been left out. This "gap section" is the area that a coalition of several non-profit agencies, including San Francisco Beautiful and SLUG, six City departments are concentrating to connect the waterfront promenade.

After a detailed slide presentation, a brief question and answer period the coalition requested support in the form of a letter from the Commission to the Association of Bay Area Governments (ABAG). Some of the details in answer to questions raised:

- The coalition is currently in competition for ABAG money for 6.4 miles of the City's Coastline which the Bay Trail Administration has "walked-thru".

- Waterfront Promenade Proposal is a separate project from the Wetlands Project; and takes in detailed consideration the great amount of business traffic throughout the area to include safety plans along the route.
- Five non-profit organizations have committee time, money and/or resources for this project as well as the following City Depts.: Environmental Commission, Port of San Francisco, DPW, Muni, Dept. of Parking & Traffic, Recreation & Park Dept., the San Francisco Redevelopment Agency, and MOCD.
- The City & County of San Francisco will be the fiscal agent on this project through the Dept. of Public Works (DPW).

Action: Commissioner Richardson moved and Commissioner Galante seconded to send a letter of support to ABAG for the Waterfront Promenade Proposal and work with the coalition on project development. Motion passed.

Anne Eng from the Environmental Commission announced a 6:30 pm meeting in the Southeast Community Facility Community Room on Tuesday, Jan. 13 re: Shipyard EIR/EIS.

She also announced a 6 pm meeting at City Hall, 401 Van Ness, Rm. 207 on Tuesday, Jan. 13 re: The Deregulation Process of the Energy Power Plants.

VII. Adjournment:

Action: Commissioner Knox moved and Commissioner Blanchard seconded to adjourn the meeting at 7:16 p.m. Motion passed.

Respectfully submitted: Katherine W. Fascovallo
(Commission Secretary)

Bobbie Brown
(Bobbrie Brown, Commission Chair)

Bobbrie Brown
President
Linda Richardson
Vice President
sther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

WEDNESDAY, JANUARY 28, 1998 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

DOCUMENTS DEPT.
JAN 28 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: January 28, 1998

IV. Correspondence:
a) Commission support Letter for Bay Trail Project sponsored by SLUG and SF Beautiful;

V. Presentation: Jessie Williams, Chief Probation Officer/San Francisco Juvenile Probation Dept./Youth Guidance Center - "Revamping the San Francisco Juvenile Justice System"

VI. Director's Report

VII. Real Estate Dept. Report - Charlie Dunn:
a) So. Bayshore CDC/PAC (Redevelopment Agency) sub-lease (Discussion & action);
b) Whitney Young CDC lease development;
c) CCSF/Southeast campus lease/DHS sub-lease update.

VIII. City Attorney's Office Report - Robert Bryan: (Discussion/Action)
a) Update resolution for PUC's adoption and approval setting forth history of SECFC and defining it's role with the PUC.

IX. Old and On-going Business:
Closed Session held pursuant to Government Code Sec. 54956.8 and Sunshine Ordinance Sec. 67.11
a) Conference with Real Property Negotiator -
Property: 100 Whitney Young Circle, Room 2
Parties Negotiating: Charlie Dunn, Dept. of Real Estate; Robert Bryan, Deputy City Atty.
Tenant: Whitney Young CDC
Under Negotiation: Terms of Lease
The Commission will reconvene in public session:

X. Introduction of New Business:

XI. Public Comment

XII. Adjournment

The next Southeast Community Facility Commission is scheduled for Thurs., Feb. 12, 1998.

ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! !

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

PRESENTS

JESSE WILLIAMS,

CHIEF PROBATION OFFICER -
SAN FRANCISCO JUVENILE PROBATION DEPT./
YOUTH GUIDANCE CENTER

SPEAKING ON

"REVAMPING OF THE SAN FRANCISCO JUVENILE JUSTICE SYSTEM"

DOCUMENTS DEPT
JAN 28 1998
SAN FRANCISCO
PUBLIC LIBRARY

WEDNESDAY, JANUARY 28, 1998
6:00 P.M. - 8 P.M.

SOUTHEAST COMMUNITY FACILITY - COMMUNITY MEETING ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO

DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY

INVITE YOUR FRIENDS AND NEIGHBORS

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SCFC AT (415) 821-1534.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

8/98

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, JANUARY 28, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

I. Call to Order:

The Southeast Community Facility Commission meeting was called to order by Commission Chair, Bobbrie Brown at 6:15 p.m.

II. Roll Call:

DOCUMENTS DEPT.
MAR 11 1998
SAN FRANCISCO
PUBLIC LIBRARY

Present:	Commissioner Esther Blanchard Commissioner Bobbrie Brown Commissioner Thomas Galante Commissioner John Knox Commissioner Rollie Lepana Commissioner Linda Richardson
Not Present:	Commissioner Ethel Garlington (excused for illness)
Staff Present:	Toye Moses, Exec. Dir., SECFC;
Guests Present:	Youth Guidance Center: Lonnie Holmes, Robert A. Price; Delancy Street: Craig Miller; San Francisco Fire Dept.: Fernando Juarez; SLUG: Anthony Smith, Michael Drummer, Richard Roth, Richard Lancin; Alice Fong Yu: Cameron Warren; Infusion-One: Gaylon Logan, Jr.

III. Approval of Minutes:

Approval of minutes for Commission meeting of January 8, 1998 were tabled until next meeting.

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-162

IV. Correspondence:

The Executive Director informed the Commissioners that their folders contained copies of:

a) the Commission support letter to ABAG for the Bay Trail Project sponsored by SLUG and San Francisco Beautiful;
b) letter from ex-Commission and current Executive Director of CAHEED, Mrs. Shirley Jones requesting a resolution of commendation for ex-Commission Espanola Jackson on the event of her 65th birthday.

Action: As presented by Commissioner Brown, the Commission approved by consent to present ex-Commissioner Espanola Jackson with a resolution of commendation on the event of her 65th birthday.

V. Presentation: Jessie Williams, Chief Probation Officer/San Francisco Juvenile Probation Dept./Youth Guidance Center - "Revamping the San Francisco Juvenile Justice System."

Commissioner Brown introduced Chief Williams. He thanked the Commission for the invitation to present then began by stating that this is an exciting time, challenging time but also a troubling time in terms of juvenile justice issues in San Francisco and across the country.

Troubling - National trend in states' legislation make it easier to transfer young people from juvenile court system to adult court system thus:
- enabling people as young as 12 to be housed at adult facilities (there is now legislation in the wings to lower the age to 10);
- removing some decision-making discretion from a judicial process to a purely prosecutorial process (deliberations previously made at a full hearing would now be made at the attorney's discretion);
- juveniles now at the prosecutor's discretion can be tried in adult court until a judge or the defense attorney moves to have the case moved back into juvenile.

This kind of system creates a number of imbalances because the system was originally envisioned to be a fair hearing of facts presented by two opposing parties (counsel) before an impartial party (judge) who makes a decision. With the prosecutor now making the decision about which arena the case will be heard (whether adult or juvenile), the prosecution now dictates to an increasing number of young people that now find themselves being directly referred to adult corrections.

This imbalance is troubling because across it translates into a disproportionate number of minority youth involved in the adult correctional system. This situation is troubling to us working in the juvenile system and I'm sure to everyone that has any kind of relationship to young person.

Challenging - This imbalance in the system is the challenge for the current juvenile justice system. The challenge to pay attention to this issue and be involved is not just a challenge for the juvenile justice system, but for everybody who has young people that they care about because this imbalance impacts all young people not just of today but for generations to come. The challenge is for us to find ways to work together in partnership; recognize this opportunity for public agencies, communities, and neighborhoods to find new ways to collaborate, plan, budget in support of our young people so they may understand the magnitude, the implications of what their situation is.

Exciting - The excitement is that locally, we have the opportunity under this present (Brown's) administration, an active, creative, astute leadership that allows us to focus energies in joining in partnership public agencies, CBO's, private business and corporations to do the kinds of things we need to do in the communities for youth and their families.

It is also exciting that in San Francisco the staff of Juvenile Probation Dept. has the willingness, desire, energy, skill, creativity to fashion a new way of doing business, a new level of competency and connections with the community thus becoming a primary, effective resource to provide positive change and a beacon to the rest of the country.

Chief Williams then fielded questions from the Commissioners and the audience:

He has been in the position since only since October 1, 1997 therefore has not yet had the opportunity to put his plan fully in action. But has had the opportunity to "survey the terrain": define the issues, familiarize myself with the administrative structure and make some significant changes in internal accountability and some of the programs administered by the Juvenile Program.

Population of Youth Guidance: Currently between 120 and 130 with an annual average last year (1997) of 137.

Stressing education due to the correlation between drop-outs and youth delinquency, YGC is working with Rojas and the School District to effect some changes as well as with the Director at Log Cabin so that everyone upon leaving the system should at least have their GED or high school diploma with a direct and specific link/connection to go on to higher education or a job.

The average stay at Youth Guidance Center is 10 - 15 days; however, some youth are only held over night while with others it is necessary to keep them for extended periods (60 - 90 days or more). The average age is 15 - 17, but our youngest is 10 while the oldest has been 19/20 dependent on the age when they entered the program.

While Juvenile has not officially been contacted about participating with the Community Courts Program (probably because the program is still in the very preliminary talking and planning stages at the District Attorney's Office), there is a need to involve the Community (Arbitration Boards) to make it a viable program and Youth Guidance plans to be involved in the set up and actively participate.

Chief Williams also introduced the staff accompanying him for this presentation: Lonnie Holmes and Bob Price from Youth Guidance Center.

Noting that an important step in breaking the "cycle of juvenile delinquency" is the transition period after program back into the Community: While there are some noteworthy programs like San Francisco League of Urban Gardeners/SLUG) that YGC does work with, currently there is not sufficient staff at Juvenile to assign the responsibility of after-care placements. However, we are building towards that goal with every new budget request. Another point is that many of the "extended stays" at Juvenile are due to the youth awaiting placement either to a program or Youth Authority not a release directly back home to the community.

According to demographic statistics for calendar year ending December 1997, the Bayview-Hunter's Point was the second in the concentration of juvenile crime after the Outer Mission; Western Addition and Chinatown were third and fourth.

The Dept. of Juvenile Justice has also contracted with several CBO's to provide a range of support services to youth coming through Youth Guidance Center. These support services are currently being evaluated to determine which programs need to be expanded or changed. Juvenile is also working with the Health Dept. and School District (and other depts. providing services to/for young people) to keep an on-going education process about all aspects of a young persons development.

In his closing comments, Chief Williams stated that there exists a lot of opportunity for development and change within the Juvenile Justice Dept. both locally and nationally. The San Francisco Dept. of Juvenile Probation welcomes the challenge to develop and enhance staff, programs and the department with enthusiasm. Changes won't happen overnight but they're happening and will continue to happen particularly with the support and cooperation of the Community.

VI. Director's Report - Dr. Toye Moses reported:

a) Proposed Budget for FY98-99 has been approved by the PUC, will now proceed to the Mayor's Office then on to the Board of Supervisors (Finance Committee chaired by Mabel Teng, then to full Board);

b) have a minor accident to report - someone walked into the glass doors in the front of the Facility, no personal injury, but necessitating replacement of the broken glass; this is the 3rd such incident in 6 months. (The City does not recommend replacing with plexiglass because of the tendency to discolor.)

c) Commissioner Garlington is still home gradually recuperating and at her doctor's recommendation probably won't return for about 6 months.

Action: Commissioner Richardson moved and Commissioner Lepana seconded to accept the Director's Report. Motion passed.

VII. Real Estate Dept. Report - In Mr. Dunn's absence, Dr. Moses reported:

a) So. Bayshore CDC sub-lease to the Bayview-Hunter's Point Project Area Committee (PAC, funded by the San Francisco Redevelopment Agency) is ready to be signed. The Real Estate Dept. requests direction to proceed with the sub-lease.

b) Deputy City Attorney Bryan reported that Mr. Dunn send him a copy of the Whitney Young CDC lease, it has been reviewed and "we're in agreement that everything is fine" so as soon as Mr. Dunn receives the approval, he will move forward with it (This approval is for "Lease A" which does not include Room 1 at Earl P. Mills Community Center; "Lease B" which does is still in progress.)

c) the Bayview Repertory lease has been signed and executed and with the leases for EOC/Headstart (child care bottom level at Southeast), CAHEED @ Capt. Shorey and EOC Sojourner Truth.

Action: Commissioner Galante moved and Commissioner Knox seconded that the Real Estate Dept. act on behalf of the Southeast Community Facility Commission and follow-through with sub-lease between the South Bayshore CDC and the Bayview-Hunter's Point PAC. Motion passed.

VIII. City Attorney's Office - Robert Bryan reported:

A response to the resolution to the PUC has not been received from Mr. Moran yet although he has indicated he is still working on it; the Commission will be updated as soon as a response is received.

IX. Old and On-going Business:

The closed session regarding Whitney Young "Lease B" will be tabled until Mr. Dunn returns to participate in the discussion.

X. Introduction of New Business:

Commissioner Galante suggested a follow-up to the Culinary Program funds which have been transferred fund a Computer Technology and Repair Program. Additionally Commissioner Brown requested an update on the Computer Program.

Commissioner Blanchard requested an update and discussion on the Community Court Proposal; Commissioner Richardson stated that she could get more information from the District Attorney's Office and report back to the Commission.

Commissioner Brown reported that there is a New Executive Director at Young Community Developers and perhaps and invitation could be extended to him to come and share his plans for YCD.

As an update on the stolen parking light poles, Dr. Moses reported that the Bureau of Building Repair (BBR) has been contacted and reported back that the manufacturer is no longer in business; however alternate vendors for a similar product are being investigated. The parking lot security issue is being handled by a closed-circuit TV proposal which the Commission will be updated on.

Commissioner Brown acknowledged the research that Commissioner Blanchard has done and presented to the Commission regarding 1) list of Real Estate terms, and 2) the update information on the Cannibus Club proposal which is currently being handling by the City and federal government. As an additional update, Dr. Moses reported that since the ROSES is sponsoring a community meeting where District Attorney Terrenc Halinan answer questions regarding the Cannibus Club issue, the Southeast Community Facility Commission will wait until after the ROSES meeting and invite DA Halinan back if necessary.

XI. Public Comment:

Officer Fernando Juarez, spokesperson from the San Francisco Fire Department asked to distribute literature on fire safety and other programs sponsored by the Department to the Community through the Southeast Community Facility Commission meeting.

XII. Adjournment:

Action: Commissioner Richardson moved and Commissioner Knox seconded to adjourn the meeting at 7:25 p.m. Motion passed.

Respectfully submitted: Katherine A. Fasconcillo
(Commission Secretary)

Bobbrie Brown
(Bobbrie Brown, Commission Chair)

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

obbrie Brown
President
inda Richardson
Vice President
sther Blanchard
Commissioner
thel Garlington
Commissioner
homas Galante
Commissioner
ohn Knox
Commissioner
ogelio Lepana
Commissioner

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, FEBRUARY 12, 1998 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

/98

DOCUMENTS DEPT.
FEB 11 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: January 8 and 28, 1998

IV. Correspondence:
a) invitation to Executive Director of Young Community Developers, Mr. Dwayne Jones;

V. Presentation: Dwayne Jones, Executive Director/Young Community Developers

VI. Director's Report

VII. Real Estate Dept. Report - Charlie Dunn:
a) So. Bayshore CDC/PAC (Redevelopment Agency) sub-lease update;
b) Whitney Young CDC lease development update;
c) CCSF/Southeast campus lease/DHS sub-lease update.

VIII. City Attorney's Office Report - Robert Bryan: (Discussion/Action)
a) Update resolution for PUC's adoption and approval setting forth history of SECFC and defining it's role with the PUC.

IX. Old and On-going Business:
Closed Session held pursuant to Government Code Sec. 54956.8 and Sunshine Ordinance Sec. 67.11
a) Conference with Real Property Negotiator -
Property: 100 Whitney Young Circle, Room 2
Parties Negotiating: Charlie Dunn, Dept. of Real Estate; Robert Bryan, Deputy City Atty.
Tenant: Whitney Young CDC
Under Negotiation: Terms of Lease
The Commission will reconvene in public session

X. Introduction of New Business:

XI. Public Comment

XII. Adjournment

The next Southeast Community Facility Commission is scheduled for Weds., Feb. 25, 1998.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

MINUTES

THURSDAY, FEBRUARY 12, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

I. Call to Order:

Vice President, Commissioner Linda Richardson attempted to call the Thurs., Feb. 12, 1998 Southeast Community Facility Commission meeting to order at 6:40 p.m., but the meeting was called off for lack of a quorum.

II. Roll Call:

Present:	Commissioner Thomas Galante Commissioner Rollie Lepana Commissioner Linda Richardson	
Not Present:	Commissioner Esther Blanchard (emergency) Commissioner Bobbrie Brown Commissioner Ethel Garlington Commissioner John Knox	 (excused for illness)
Staff Present:	Robert Bryan, Deputy District Attorney; Charlie Dunn, Real Estate Dept. Representative; Toye Moses, Exec. Dir.,	
SECFC;		
	Kathy Basconcillo, SECF-Sec;	
Guests:	Dwayne Jones, Exec. Dir./Young Community Developers	

obbrie Brown
President
inda Richardson
Vice President
ther Blanchard
Commissioner
thel Garlington
Commissioner
homas Galante
Commissioner
ohn Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, FEBRUARY 25, 1998 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

5/98

AGENDA

DOCUMENTS DEPT.
FEB 24 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: Jan. 8, & 28, 1998 and Feb. 12, 1998

IV. Correspondence:
a) invitation to Executive Director of Young Community Developers, Mr. Dwayne Jones;

V. Presentation: Dwayne Jones, Executive Director/Young Community Developers

VI. Director's Report

VII. Real Estate Dept. Report - Charlie Dunn:
a) So. Bayshore CDC/PAC (Redevelopment Agency) sub-lease update;
b) Whitney Young CDC lease development update;
c) CCSF/Southeast campus lease/DHS sub-lease update.

VIII. City Attorney's Office Report - Robert Bryan: (Discussion/Action)
a) Update resolution for PUC's adoption and approval setting forth history of SECFC and defining it's role with the PUC.

IX. Old and On-going Business:
Closed Session held pursuant to Government Code Sec. 54956.8 and Sunshine Ordinance Sec. 67.11
a) Conference with Real Property Negotiator -
Property: 100 Whitney Young Circle, Room 2
Parties Negotiating: Charlie Dunn, Dept. of Real Estate; Robert Bryan, Deputy City Atty.
Tenant: Whitney Young CDC
Under Negotiation: Terms of Lease
The Commission will reconvene in public session

X. Introduction of New Business:

XI. Public Comment

XII. Adjournment

The next Southeast Community Facility Commission is scheduled for Thurs., Mar. 12, 1998.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, FEBRUARY 25, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

DOCUMENTS DEPT.
MAR 24 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order:

Vice President, Commissioner Linda Richardson called the Wednesday, Feb. 25, 1998 Southeast Community Facility Commission meeting to order at 6:06 p.m.

II. Roll Call:

Present:	Commissioner Esther Blanchard Commissioner Thomas Galante (6:15 p.m.) Commissioner John Knox Commissioner Rollie Lepana Commissioner Linda Richardson
Excused:	Commissioner Bobbrie Brown Commissioner Ethel Garlington
Staff Present:	Robert Bryan, Deputy District Attorney; Charlie Dunn, Real Estate Dept. Representative; Toye Moses, Exec. Dir., SECFC; Kathy Basconcillo, SECF-Sec;

III. Approval of Minutes:

Action: Commissioner Blanchard moved and Commissioner Knox seconded to accept the minutes of January 28, 1998 as written. Motion passed.

Commissioner Blanchard moved and Commissioner Lepana seconded to accept the minutes of Thurs., Feb. 12, 1998 as written. Motion passed.

Commissioner Knox moved and Commissioner Lepana seconded to accept the minutes of Thurs., Jan. 8, 1998. Motion passed.

IV. Correspondence - Executive Director Toye Moses reported to Commissioner that in their packets, they would find:

a) Letter from Bobbrie Brown, Commission President informing them that effective immediately she would not be able to attend Wednesday Commission meetings during March and April.

Action: Commissioner Blanchard moved to excuse Commissioner Bobbrie Brown during the dates specified in her letter to the Southeast Community Facility Commission and Commissioner Lepana seconded. Motion passed.

Additionally Executive Director Moses reported that Commissioner Garlington was not in attendance under doctor's orders to stay at home and take it easy; and although she hasn't written a letter to that effect, perhaps the same action would be appropriate as was taken for Bobbrie Brown.

Action: Commissioner Knox moved and Commissioner Lepana seconded to excuse Commissioner Ethel Garlington from Commission meetings until further notice. Motion passed.

b) Financial Statement packets to be filled out by the Commissioners and turned in at their earliest convenience since the deadline filing date is April 1, 1998. (Commissioner Blanchard questioned the need for filing out and filing the Financial Statement since last year it was determined that there was not need to file. The question was: Now that the Southeast Community Facility is under the PUC and the PUC does have to file, is it now necessary for the Southeast Community Facility to file. Mr. Bryan will check out the need to file and report back to the Commission.)

c) Another correspondence marked "Privileged and Confidential" from the City Attorney's Office to elected officials, Commissioners, and dept. heads will be sent directly to the Commissioners at their home addressees. The correspondence issues addressed in the Political Reform Act.

V. Presentation - Young Community Developers, Executive Director Dwayne Jones (Mr. Jones showed up to present at the Thursday, Feb. 12, 1998 Commission meeting which called due to lack of quorum; he had a conflict in rescheduling his presentation for today and requests a re-schedule for his presentation.

VI. Director's Report - Executive Director Toye Moses reports -

a) we are experiencing some on-going security problems: another light pole has just today been reported vandalized and stolen from the facility's parking lot. At last Commission meeting it was reported that four other light poles were stolen and the cost for replacing them would be somewhere in the vicinity of $7,000 (because the manufacturer does not make this particular model anymore, to stay consistent with this style would have to be a custom/special order). This last case of vandalism and theft will increase that estimate. Commissioner Blanchard suggested looking into a less costly replacement for the vandalized light poles prior to placing the order. Dr. Moses stated that he would look into it and report back to the Commission.

One possible assistance to this on-going problem could be the $26,000 requested and approved to install a closed-circuit TV system (8 cameras) mounted on the exterior of the facility (and two monitors, one to be located in the main lobby and one in the Commission office).

Another possible solution to this on-going problem of vandalism and theft is the recent PUC approval of additional security coverage for the facility and grounds (including parking lot and greenhouse structures). This additional security coverage would augment the hours of coverage by campus police (7 am to 10 pm) from 10 pm to 7 am at the Southeast Community Facility; however we have nothing to do with awarding the City contract. This bid will also provide for additional security services at Earl P. Mills Community Center from (part-time) 25 hrs/wk Mon-Fri to (full-time) 168 hrs/wk Sun-Sat (as well as security coverage at the Southeast WPC Plant at 750 Phelps).

On a side-note, the City-wide contract for McCoy's Security (the currently part-time security service provider at Earl P. Mills Community Center) is being extended month-to-month by the Purchasing Dept. until a new City-wide contract awarded. As soon as we are notified that the bid is open to the public, we will notify the Commission and any other interested party particularly from the Community.

b) Regarding the budget and the current budget process: the proposed FY 98-99 budget has been PUC approval and is now with the Mayor's (budget analysis) office, then moves to the Board of Supervisors; the Commission will be kept updated.

c) Also included in the Commissioners folder is correspondence from Assemblywoman Carole Migden's office informing Dr. Moses that he will be one of four recipients of a resolution sponsored by Migden's office as well as Senator John Burton office, acknowledging their contribution to the Community at a reception on Friday, Feb. 27, 1998. The three other awardees are: "Lefty" Gordon, Executive Director of Ella Hill Hutch Community Center; Arthur Jackson, former Health Commissioner; and Linda Crayton, a current Airport Commissioner.

Action: Commissioner John Knox moved and Commissioner Lepana seconded to accept the Director's Report. Motion passed.

Commissioner Richardson took agenda item VII out of order until Mr. Dunn's arrival.

VII. Deputy City Attorney's Report, Robert Bryan -

Regarding the resolution defining the Southeast Community Facility Commission's role in relation to the PUC: spoke with Andy Moran, Gen. Mgr./PUC and subsequently consulted with one of the Deputy District Attorney's who regularly advises him to develop and suggest a couple of minor revisions to the resolution. These changes have been printed and distributed for SECFCommission's review and actually strengthens/clarifies the Commission's position.

At this point the Commission requested to review the changes to the resolution with Deputy City Attorney Bryan, (please refer to attached draft resolution). After explanation of each point the Commission gave Deputy City Attorney Bryan "authority to proceed" with contacting Mr. Moran to review the same changes in said resolution with him before taking it to the Public Utilities Commission for approval.

Action: Commissioner Lepana moved and Commissioner Knox seconded to give Deputy City Attorney Bryan authority to proceed with contacting Mr. Moran to review the same changes in said resolution with him before taking it to the Public Utilities Commission for approval. Motion passed.

VI. Real Estate Dept. Report - Charlie Dunn (6:30 p.m.):

a) The So. Bayshore CDC/Bayview-Hunter's Point PAC sublease has been completed and is now being executed. The new sub-tenant (PAC) is in possession of keys to the area and the transfer is complete.

b) Regarding Whitney Young lease No. A: A verbal okay was received on Feb. 11, 1998 to deliver a draft copy of the lease to the tenant; Feb. 12 it was delivered; Feb. 20 we received work from tenant that the lease was signed, but there were some questions; as of Feb. 21 we have scheduled an appointment with Careth Reid to answer these questions and to pick-up the lease;

c) Discussion on the CCSF/Southeast campus lease is in progress: Deputy City Attorney Bryan is working directly with their in-house attorney regarding a couple of points; we should be able to present City College with a red-lined copy of the draft lease shortly;

d) The DHS sub-lease with CCSF/Southeast campus has basically been approved by the Commission; we (Executive Director Toye Moses and Mr. Dunn) have met with DHS regarding some cosmetic details, but basically DHS is just waiting for CCSF's main lease to be signed. Dr. Moses, as an update to DHS's reconstruction project, explained that some leaks originating from the facility skyroof have been discovered. Since all current SECF budget/monies has already been itemized for this fiscal year, DHS will just have to work order this project through BBR (instead of their contractor).

At this point Mr. Dunn recommended that the Commission (Facility Committee) take up the topic of EOC/Headstart's lease here at the Facility.

VIII. Old and On-Going Business:

Action: Commissioner Blanchard moved and Commissioner Knox seconded for the Commission to go into close session for the purpose of discussing the terms of Whitney Young "Lease B (includes Room 1)". Motion passed.

The Southeast Community Facility Commission moved into closed session at 6:40 pm. The Southeast Community Facility Commission came out of closed session at 7:25 pm.

Action: Commissioner Knox moved and Commissioner Lepana seconded to not disclose the discussion held in closed session. Motion passed.

Then Commissioner Richardson announced that the Commission voted to authorize the Real Estate Dept. to proceed with Whitney Young Lease A (current/main lease), hopefully to be signed and executed by the next Commission meeting (Thurs. March 12).

X. Introduction of New Business:

Executive Director Moses suggested inviting CCSF/Southeast Campus Dean Brown to update the Commission about the Computer Technology & Repair Course and present the estimated costs.

Action: Commissioner Knox moved and Commissioner Galante seconded to invite Dean Brown to a future Commission meeting.

Dr. Moses also reminded the Commission that MUNI General Manager, Emilio Cruz will attend the next Commission meeting on Thurs., March 12 and present an update on San Francisco's Transit System.

XI. Public Comment: There was no public comment offered at this meeting.

XII. Adjournment:

Action: Commissioner Knox moved and Commissioner Blanchard seconded to adjourn the meeting at 7:29 p.m. Motion passed.

Respectfully submitted: Katherine A Fasconetto
(Commission Secretary)

Bobbrie Brown
(Bobbrie Brown, Commission Chair)

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, MARCH 12, 1998 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

/98

DOCUMENTS DEPT.
MAR 09 1998
SAN [illegible]
PUBLIC [illegible]

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: February 25, 1998

IV. Correspondence:
a) confirmation of invitation to General Manager of San Francisco MUNI, Mr. Emilio Cruz;

V. Presentation: Mr. Emilio Cruz, Gen. Mgr., San Francisco MUNI: "Update of MUNI Transportation System in San Francisco"

VI. Director's Report

VII. Real Estate Dept. Report - Charlie Dunn:

a) Whitney Young CDC lease development update;
b) CCSF/Southeast campus lease/DHS sub-lease update.

VIII. City Attorney's Office Report - Robert Bryan:
a) Update - resolution for PUC's adoption and approval setting forth history of SECFC and defining it's role with the PUC.

IX. Old and On-going Business:

X. Introduction of New Business:

XI. Public Comment

XII. Adjournment

The next Southeast Community Facility Commission is scheduled for Weds., Mar. 25, 1998.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, tape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! ! ANNOUNCEMENT ! ! !

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

PRESENTS

DOCUMENTS DEPT.
MAY 0 5 1998
SAN FRANCISCO
PUBLIC LIBRARY

EMILIO CRUZ,

GENERAL MANAGER - SAN FRANCISCO MUNICIPAL RAILWAY

SPEAKING ON

"UPDATE OF MUNICIPAL TRANSPORTATION SYSTEM - MUNI IN SAN FRANCISCO"

THURSDAY, MARCH 12, 1998
6:00 P.M. - 8 P.M.

SOUTHEAST COMMUNITY FACILITY - COMMUNITY MEETING ROOM
1800 OAKDALE AVENUE - SAN FRANCISCO

DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY

INVITE YOUR FRIENDS AND NEIGHBORS

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SCFC AT (415) 821-1534.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

'98

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

THURSDAY, MARCH 12, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

DOCUMENTS DEPT.
APR 06 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order:

Commissioner President, Commissioner Bobbrie Brown called the Thursday, March 12, 1998 Southeast Community Facility Commission meeting to order at 6:12 p.m.

II. Roll Call:

Present:	Commissioner Esther Blanchard Commissioner Thomas Galante Commissioner John Knox (6:15 p.m.) Commissioner Rollie Lepana Commissioner Linda Richardson
Excused:	Commissioner Bobbrie Brown Commissioner Ethel Garlington
Staff Present:	Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir., SECFC; Kathy Basconcillo, SECF-Sec;
Guests:	Tyrone Honory; Daniel Beagle, Ambassador Program; Several members of TWU, Local 250A (Transit Workers Union) including: Claire Caldwell, LeJeune Carter, Wanda Johnson; and Dorothy Cooper, System Support.

III. Approval of Minutes:

Action: Commissioner Richardson moved and Commissioner Blanchard seconded to accept the minutes of February 25, 1998 as written. Motion passed.

Commissioner Brown then announced that Correspondence would be taken up with the Director's Report in order to hear Mr. Cruz' presentation immediately.

IV. Presentation - Emilio Cruz, San Francisco Dir. of Public Transportation/MUNI-

After thanking the Commission for the invitation to present at this Commission meeting Mr. Cruz reported as an update to some of the issues raised in this community:

"Reliability of Service" - MUNI is experiencing about a 10% shortfall per year in both drivers and maintenance personnel, therefore a new hiring process is being implemented whereby about 250 new personnel per year are hired to "replace" the approximately 150 personnel per year we lost to attrition in both the Transit Operators and Maintenance areas.

"Security/System safety" - Actuality is different from perception in this case where the overall crime rate as a whole is down 14% with violent crime down 44% system-wide. The three programs which have been primarily responsible for bringing these numbers down are:
a) the Bus Inspection Program, where police board and ride random buses at least twice daily thereby creating the perception of police presence and adding to the safety of the system;
b) Surveillance Video Cameras on Buses (which is a pilot program on the 14 Mission Line) where the vehicles with cameras experienced up to a 500% less instances of security/safety incidents. Through the Mayor's Criminal Justice Council an additional $125 thousand has been identified to purchase and install additional cameras with a goal towards the $5 million to fit all buses with cameras;
c) the MUNI Transit Assistance Program where young adults are hired from the various neighborhoods and sent through the training program sponsored by the Police Dept. and a non-profit organization (SAFE) and placed on MUNI buses throughout the City - this program has been very successful in averting minor instances particularly on school trip and other MUNI assigned transit projects.

MUNI is also going through a departmental restructuring (by location instead of function) to create greater responsibility and accessibility of our seven (7) Division Managers to the public/ridership. This reorganization should be fully implemented by July 1, 1998.

Also along the lines of opening communications and accountability, MUNI holds open public meetings throughout the City at various times, locations and in different neighborhoods) to answer questions and hear discussion from the Community.

MUNI is the second largest organization in the City with 3,600 employees and an operating budget of $307 million. his administration has been in office 18 months, with visible signs of change only occurring within the last to begin the 6 months.

To Commissioner Richardson's question about the employment opportunities currently offered through MUNI, Mr. Cruz responded that a portion of the jobs are civil service while others will be provisional; in any event the challenge will be to do a better job of recruiting and outreach through several avenues: minority schools, community-based organizations, job faires, etc. The diversification program has taken a strong hold among the blue-collar jobs and maintenance personnel; more work will be done in diversifying the professional ranks.

Regarding the Third Street Light Rail Project: The project is currently in the EIS/EIR (Environmental Impact Study/Environmental Impact Report) phase which is $3 million effort. Although the date for the publication of the draft is still unsure, once the draft is formally published is the opportunity for the community and individuals to formally respond to the various options, then we can formally respond back in writing. While the conceptual engineering proposal will be published around September of this year; the design engineering phase should take about another 8 - 12 months, September 1999. The targeted opening/operational date is still 2003.

Commissioner Brown then opened discussion to members of the audience:

Regarding the opportunities for youth employment particularly from this Community, Mr. Cruz reported that through MUNI there are currently three programs for youth employment: Project Pull (a high-school youth-mentorship program sponsored by various City departments); Mayor's Youth Works program (summer youth employment program sponsored by MYEEP/Mayor's Youth Employment and Education Program; and MUNI Transit Assistance (youth employment program sponsored and trained through SAFE and the Police Dept.).

After several comments from a few members of TWU Local Union 250A (including a distributed flyer outlining 6 components to improve MUNI operations: funding, staffing, schedules, equipment, training and passenger involvement), Mr. Cruz responded:
- personnel that are assigned to work out of Central Control do have previous transit operator experience, maybe they are not currently "out on the street" but they do have (and quite often much) operator experience;
- how individual operators handle different situations is largely up to their own discretion since they are the ones "on the scene and in the middle of it" since we are public transportation and that is our responsibility;
- we don't discriminate who gets on the bus, but we do have flexibility to handle different situations with tact;

- additional/more training (conflict resolution, emergency preparedness, etc.) would obviously benefit everyone; however often the solution has limited resources attached;
- input (for operation, change of routes, etc.) from the more than 1800 transit operators currently employed by MUNI is obtained through Union representatives (seven full-time positions, one out of each operations division) and documentation of recurring "problems/instances (keeping an "eye on trends");
- the accountability for police officers riding random bus lines is mainly internal police dept. accountability (although there is much communication between Chief Lau and MUNI, accountability is through the various police stations and the MUNI bus lines through their respective areas).

Commissioner Brown asked if MUNI has the ability and resources to make riders in this (the Bayview-Hunter's Point) Community feel safe and secure while using MUNI, to which Mr. Cruz responded that there are currently 50 police officers among its resources assigned to MUNI who deploys these officers throughout the City to "hotspots" defined through documented trends. Although it is perceived that the Bayview-Hunter's Point is one of the highest crime areas for MUNI, in the calendar year 1997 out of 137 assaults on transit operators only 8 or 9 occurred in the Bayview-Hunter's Point.

Commissioner Brown thanked Mr. Cruz for his presentation and invited him to return for another update on MUNI in about six (6) months to which he responded that he would be glad to.

V. Correspondence/Director's Report -

a) as an update to the proposed FY 1998-1999 budget, it is now with the Mayor's Budget Analyst office; pertinent to that fact, the Senior Budget Analyst will be on-site Tues., March 17 for a facilities walk-thru;

b) we have an addition to the Office Staff, an 1426 Clerical Clerk Typist - Audrey Hudson who transferred over from the Water Pollution Plant;

c) Renovations to the DHS sub-lease (to CCSF/Southeast campus) area is progressing rapidly with anticipated move-in/program start-up date of April 1;

d) We have received from the District Attorney's office a memo of intent to share the Mayor's Neighborhood City Hall office (located in the Facility Front Lobby) on Tuesdays, Thursday, and Fridays (since Mayor's office occupies Mondays and Wednesdays);

e) Commissioner Garlington is still out recuperating from her illness;

f) Had a brief meeting with Supervisor Mabel Teng this past week to seek legislation to protect City buildings/facilities from vandalism and the like. She promised to investigate the possibilities.

Action: Commissioner Richardson moved and Commissioner Lepana seconded to accept the Director's Report. Motion passed.

VI. Real Estate Dept. - In Mr. Dunn's absence, Dr. Moses reported:

a) Whitney Young CDC lease has been sent to the City Attorney's Office, has been approved and signed by the tenant;

Since the Facilities Committee will need to meet soon to discuss Whitney Young Lease B (including Room 1) and the EOC/Headstart lease, Commissioner Brown appointed Commissioner Knox to serve with Commissioners Galante and Lepana in the interim of Commissioner Garlington's unavailability.

VII. City Attorney's Office Report - Robert Bryan:

Since there has been no update from Mr. Moran's office regarding the resolution defining the SECFCommission role and the PUC, but as soon as it is determined when it is agenda'd to the PUC, the SECFCommission will be notified.

VIII. Old and On-going Business:

Commission Blanchard asked when Dean Brown is scheduled to come and update the Commission regarding the Computer Repair and Technology Program and present the estimated program costs. Dr. Moses replied that Dean Brown will attend the next Commission meeting scheduled for Wednesday, March 25, 1998. We might inquire if the Commissioners can get a site tour of the program.

IX. Introduction of New Business:

Commissioner Galante inquired if Commission meeting announcements could be published in the neighborhood papers like the Independent. Dr. Moses stated that the neighborhood papers are already notified of the Commission meeting, although announcements are occasionally printed, we have no control over whether announcements are printed or not.

Commissioner Lepana introduced the topic of "Cottage Industry Export" keeping in mind the "Sister-city" relationship between San Francisco and Manila and the popularity of products "made in the USA"; Commissioner Brown asked the Executive Director to investigate the Commission's mission and jurisdiction for encouraging local business entrepreneurs discuss this issue with the Deputy City Attorney and report at the next Commission meeting on the viability of setting up a Committee of the Commission.

X. Public Comment -

Mr. Horace McGee, transit operator offered that this community backed the Mayor to get him into office; it would be appropriate for the Mayor to come out in support of the Community.

Mr. Algernon Dedmon III announced that a SAFE and Marie Williams are sponsoring a Run/Walk with BBQ scheduled for Saturday, April 4 with a T-shirt for the first 200 entrants.

Ms. Dorothy Cooper stated that there is a lot of business potential in the Bayview-Hunter's Point however many people are just financial challenged and the Community needs assistance to take advantage of different financial opportunities.

XI. Adjournment -

Commissioner Richardson moved and Commissioner Knox seconded to adjourn the Southeast Community Facility Commission meeting at 7:16 p.m.

Respectfully submitted: Katherine O. Basconcillo
(Commission Secretary)

obbrie Brown
President
inda Richardson
Vice President
sther Blanchard
Commissioner
thel Garlington
Commissioner
homas Galante
Commissioner
ohn Knox
Commissioner
ogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

WEDNESDAY, MARCH 25, 1998 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

/98

AGENDA

DOCUMENTS DEPT.
MAR 24 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: March 12, 1998

IV. Correspondence:
a) invitation to Dean Bernice Brown to update Commission re: Computer Technology Program and present estimate for upgrading center

V. Presentation: Dean Bernice Brown - Update of Computer Repair & Technology Program and present estimate for upgrading/expanding computer lab into a multi-media center

VI. Director's Report:

VII. "Cottage Industry Export" - Discussion:
a) Invitation to the Black Chamber of Commerce to give a presentation on opportunities for the Bayview-Hunter's Point Community in the import-export business, including the profitability of the import-export business

VIII. Real Estate Dept. Report - Charlie Dunn:
a) Whitney Young CDC lease development update;
b) CCSF/Southeast campus lease.

IX. Introduction of New Business:

X. Public Comment

XI. Adjournment

The next Southeast Community Facility Commission is scheduled for Thurs., Apr. 9, 1998.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, tape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

98

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, MARCH 25, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

DOCUMENTS DEPT.
APR 2 0 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order:

Commission Vice President, Commissioner Linda Richardson called the Wed., March 25, 1998 Southeast Community Facility Commission meeting to order at 6:16 p.m.

II. Roll Call:

Present:	Commissioner Esther Blanchard Commissioner Thomas Galante Commissioner John Knox Commissioner Rollie Lepana Commissioner Linda Richardson
Excused:	Commissioner Bobbrie Brown Commissioner Ethel Garlington
Staff Present:	Robert Bryan, Deputy City Attorney; Charlie Dunn, Real Estate Dept.; Toye Moses, Exec. Dir., SECFC; Kathy Basconcillo, SECF-Sec;
Guests:	Alex Pitcher, Mgr. Public Utilities Commission/CBS/Public Affairs; Bernice Brown, Dean CCSF/Southeast campus; Charles Clary; Edgewood; Al Williams, consultant

Commissioner Richardson welcomed Mr. Alex Pitcher, Manager of Public Affairs in the Customer Services Bureau of the Public Utilities Commission and thanked him for attending today's Commission meeting.

III. Approval of Minutes:

Action: Commissioner Lepana moved and Commissioner Galante seconded to accept the minutes of March 12, 1998 as written. Motion passed.

IV. Correspondence:

Executive Director Toye Moses informed Commissioners that in their folders they would find copies of:

a) the invitation and confirmation to Dean Brown to attend this evening's Commission meeting;
b) letter from McDonald's announcing the opening of the Third Street restaurant, detailing the Grand Opening by inviting the Executive director to speak during the ribbon-cutting ceremony, and itemizing features particular to this store;
c) letter from Anson Moran, General Manager of the Public Utilities Commission acknowledging notification from Assemblywoman Carol Migden that Dr. Moses was being honored as one of four local African American community leaders and Mr. Moran adding his recognition of Dr. Moses' accomplishments.

Dr. Moses then displayed the framed resolution sponsored by Assemblywoman Migden and backed by Senator John Burton.

Action: Commissioner Lepana moved and Commissioner seconded to send a letter to both the Mayor's Office and the PUC acknowledging the resolution for Dr. Moses and his accomplishments. Motion passed.

Commissioner Richardson then asked Dr. Moses to continue with the Director's Report until Dean Brown arrived for her presentation.

VI. Director's Report - Dr. Moses reported:

a) He attended the swearing-in of the new Redevelopment Commissioner last Tuesday.
b) Met with Supervisor Mabel Teng to schedule a Board of Supervisors meeting to be held it the Community Room on Tues., May 26, 1998.
c) Also met with Mayor's Senior Budget Analyst Tamara Madison for the annual site tour of facility and satellites.
d) Held "Great Sweep kick-off meeting" for Area Captains on Mon., March 23, 11:30 a.m. at Southeast Community Facility in Conference Room 5.

e) Was out of the office attending a conference in Pacific Grove for three days last week.

f) We experienced another incident at the social event ("Stop the Violence" Teen Dance) scheduled in the Community Room Friday evening, involving minors, drinking, and rowdiness. Perhaps the topic of scheduling events for minors can be reviewed in light of the many problems we have been experiencing at the upcoming Facilities Committee meeting.

Action: Commissioner Galante moved and Commissioner Lepana seconded to accept the Director's Report. Motion passed.

V. Presentation - Bernice Brown, Dean City College of San Francisco/Southeast Campus:

In update to the last meeting regarding expenditure of the California Community College Capital Outlay Funds several things have transpired, some of which are:

a) The building and grounds technicians have met with us to discuss the need for new wiring in the classrooms to accommodate the computer classes (hardwire the building for on-line/internet connections);
b) Met with the City Colleges consultants regarding development of a Multi-Media Lab (cost of which is to prohibitive to consider so its on the back burner);
c) Met with those connected with our CMT (Computer Machines Technology) courses to determine the cost of updating and upgrading into a state-of-the-art program. Towards this end about $140,000 has been set aside for the purchase of such equipment as oscilloscopes and other computer enhancement equipment.
d) One computer lab has been upgraded by the College District with the addition of 24 pentium computers; this leaves two other computer labs that have not been upgraded - the estimate to upgrade these one lab by adding 30 new computers was estimated at $4,033/computer plus an additional $157 for software, security, tables and chairs; the estimate for upgrading the MAC lab was $5,778/computer.

Our question has been: Should money be spent on upgrading the CMT program with a current enrollment of under 20 (11 students plan to get into the computer business, 3 more are currently employed in the business for a total of 14) and run the risk of canceling the program or should we upgrade another computer lab? At this time there is no recommendation to do either simply because we are not sure which to do.

Dean Brown stated that there has been no expenditures of the funds originally set aside for the Culinary program. A claim was made for reimbursement of equipment and furnishing of other college programs (nursing program, sewing

courses, health technology, etc.) which has been paid by the State; however the College District has set-aside this money for use for the Culinary program (or for whichever program the Culinary Funds are used).

At this point Commissioner Richardson opened the presentation for questions and answers from the Commission.

Commissioner Knox requested a copy of the breakdown and recommendations be made available to the Commission and suggested an update of the estimate may be necessary (depending on how long ago the estimate was made). He also queried about what happens with equipment deemed out-dated or obsolete, to which Dean Brown answered that the College District needs to give approval before equipment can be disposed.

When Commissioner Blanchard asked who was supplying the estimates and where the equipment was being purchased from, Dean Brown explained that estimates were provided from the College District's in-house technical assistance and the equipment is purchased through the District "in bulk" with substantial discount for being an educational institution through various vendors/suppliers depending on the (type, model, etc) equipment. In the proposal provided to the Commission a price comparison between actual retail and the price quoted for this project can be provided.

Dean Brown also suggested that when she return with the detailed proposal she would bring someone who knew directly why the College District purchases such equipment as computers, etc. (which are out-dated so quickly) rather than lease.

Commissioner Richardson then recognized Mr. Alex Pitcher, in the capacity of Community liaison who proceeded to reiterate and summarize the history of the Culinary Program funding:

Back at the inception of this facility, in order to benefit this community, they decided that a Culinary Arts Program (estimated at about $360,000) would be offered here at the City College/Southeast campus. In order to fund this program, Senator Kopp got an appropriation from the State legislature to provided for the purchase of the equipment. With a 10% contribution from the College District the State funds would amount to just shy of $330,000. In order to keep the funds for the Culinary Arts Program they could not stay in the State Chancellor's office, but had to be transferred to the local District Chancellor's office.

Then City College said it would cost too much money to implement the Culinary Arts Program (besides equipment, the cost for instructors/teachers, etc.) and the plumbing fixtures in the facility had to be changed which was also a prohibitive fee.

Then City College was requested to purchase Culinary equipment and house it in the Facility (the cost of which could be deducted from their rent), even is someone else would have to be found to run the (Culinary) Program. Estimates were produced for the Culinary equipment, equipment for other classes were purchased, but never any for the Culinary Arts Program.

Mr. Pitcher concluded that after years of inaction with the Culinary Funds, it was decided that perhaps some other use could be found for these monies. That's how we come to fund this Computer Technology Program. In any event, it's time that this money was used to benefit this community and our efforts now should reflect an exact plan of just how to do that.

Dean Brown then responded that while she appreciates the interest and concern of the community regarding the use of the funds there does exist a Computer Program with three Computer Labs (one considered state-of-the-art) and a Computer Machines Technology Program at City College/Southeast campus.

After more discussion along the lines of agreeing the money does need to be spent for the benefit of the community, and a "game plan" needs to put into place soon (hopefully before the beginning of the next semester),

Action: Commissioner Knox moved and Commissioner Lepana seconded to direct staff to send a letter to Dean Brown, CCSF/Southeast campus requesting a) a definitive plan/detailed proposal for upgrading one computer lab including updated estimated costs and approximate schedule/timeline for completion and operation b) including asking her to ask her supervisors for assistance on this project. Motion passed: 3 ayes, 0 nays, 1 abstention.

VII. "Cottage Industry Export" - Discussion/Commissioner Lepana:

After a brief presentation of the advantages of encouraging the import-export business in the Community,

Action: Commissioner Lepana moved and Commissioner Blanchard seconded to invite the Black Chamber of Commerce to a Commission meeting to give a presentation on opportunities for the Bayview-Hunter's Point Community in the import-export business, including the profitability of the import-export business. Motion passed.

VIII. Real Estate Dept. Report - Charlie Dunn:

a) The Whitney Young CDC main lease was signed by the tenant before last Commission meeting and is currently being routed for all appropriate signatures; Room 1 lease has been prepared and is with the City Attorney's Office for review;
b) An MOU submitted by the Dept. of Recreation and Parks has been prepared and sent to the City Attorney's Office for review (the Commission has already approved the Rec. & Park using Room 10 for a satellite office in the Southeast Sector).

Mr. Dunn then offered suggestions for the agenda for the Facilities Committee to consider and discuss: i) EOC/Headstart Child Care; ii) Whitney Young lease for Room 1; iii) ways to expedite the updating of the for Computer Lab;
iv) Community Room events; v) new tenants/New Directions.

Action: Commissioner Lepana moved and Commissioner Galante seconded to accept the Real Estate Dept. Report. Motion passed.

Commissioner Knox then suggested convening the Facilities Committee on Wednesday, April 8, at 12 noon in the Conference Room. Staff will send out the notices and agenda accordingly.

IX. Introduction of New Business: No new business was presented at this meeting.

X. Public Comment:

a) Mr. Charles Clary, neighborhood resident and from Edgewood Center for Children & Families introduced himself, and explained a little about the Kinship Support Network sponsored by Edgewood.

b) Mr. Alfred Williams also announced that he just dropped in to support the Commission and remind them that he is still around.

c) Commissioner Knox announced that the Young African American Achievers are sponsoring a fashion show benefit for the Black College tour to be held on Sunday, March 29; ticket prices are $20.

d) The CCSF/Southeast Campus is sponsoring a Crab Feed this Friday, here in the Community Room; tickets are $28; seatings are at 4:30 pm and 6pm.

e) The Whitney Young CDC is holding it's annual Science Faire and the Mayor will be attendance on Thursday, March 26 at 6:30 p.m. Everyone is invited.

f) Since general elections will be held this June, posters are being circulated to remind everyone to both register and encourage everyone else they know to register to vote.

XI. Adjournment:

Commissioner Lepana moved and Commissioner Knox seconded to adjourn the meeting at 7:32 p.m. Motion passed.

Respectfully submitted: Katherine
(Commission Secretary)

Bobbrie Brown
President
Linda Richardson
Vice President
sther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, APRIL 9, 1998 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

9/98

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

DOCUMENTS DEPT.
APR 06 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: March 25, 1998

IV. Correspondence:
- a) letter of invitation and confirmation to Mr. Earl White, Pres. and Mr. Michael Penn, Exec. Dir. of San Francisco Black Chamber of Commerce;

V. Director's Report:

VI. Facility Committee Report:
- a) EOC/Headstart (Child Care at SECF) Lease
- b) Whitney Young CDC - Room 3 Lease
- c) Scheduling teen/special handling events in Community Room
- d) CCSF/Southeast New Tenant - New Directions

VII. Introduction of New Business:

VIII. Public Comment

IX. Adjournment

The next Southeast Community Facility Commission is scheduled for Weds., Apr. 22, 1998.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

THURSDAY, APRIL 9, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

DOCUMENTS DEPT.
MAY 11 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order:

Commission President Bobbrie Brown called the Thurs., April 9, 1998 Commission meeting to order at 6:00 p.m.

II. Roll Call:

Present:	Commissioner Esther Blanchard Commissioner Bobbrie Brown Commissioner John Knox Commissioner Rollie Lepana Commissioner Linda Richardson
Excused:	Commissioner Thomas Galante Commissioner Ethel Garlington Commissioner Linda Richardson
Staff Present:	Robert Bryan, Deputy City Attorney; Estate Dept.; Toye Moses, Exec. Dir., SECFC; Kathy Basconcillo, SECF-Sec; Audrey Hudson, SECF-New Staff
Guests:	Sy Allen, So. East Econ. Grp.; Jessica Brown, Resident; Anthony Mohammed, New Dimensions; Bernice Brown, Dean/CCSF; Tempi Priestly, Renaissance Parents of Success;

III. Approval of Minutes:

Action: Commissioner Blanchard moved and Commissioner Knox seconded to approve the minutes of March 25 as mailed. Motion passed.

Then Dr. Moses introduced the new staff person in the Commission office, Ms. Audrey Hudson, a transfer from Southeast plant; the Commissioners introduced themselves and welcomed Ms. Hudson on board.

Action: Commissioner Lepana moved and Commissioner Knox seconded to receive the Director's Report. Motion passed.

V. Facility Committee Report:

Commissioner Knox then read the Committee report and moved its acceptance -

a) EOC/Headstart - Mr. Dunn introduced the topic of the EOC/Headstart lease as stating that basically the same lease with the inclusion of the HRC Chapter 12 B compliance, new City Charter wording and an approximate cost of .80 cents/sq. ft. was presented.

b) Whitney Young CDC/Room 3 Lease - Mr. Dunn reported that the lease for Room 3 at Earl P. Mills Community Center was presented to the Director of Whitney Young CDC this past week, and a meeting to discuss any questions is slated for sometime next week. Basically this lease mirrors their "main lease" with the addition of the Administrative Code update and the rental charge of $1/sq. ft. ($274/mo.) including a "hold-over provision".

c) CCSF/Southeast New Tenant: New Directions - Mr. Dunn reported that he received a letter from CCSF/Southeast campus Dean Brown requesting "Renaissance's New Directions project sole use of the 4th floor office space & two additional office spaces for their student counseling and recruitment efforts." The letter "wants to inform the Commission of this request for semi-permanent use of rooms and seek (sic) approval if required under the proposed Southeast Campus lease subleasing provision."

d) Scheduling teen/special handling events in the Community Room - Executive Director Dr. Toye Moses reported that due to the increased number of problems to be dealt with by scheduling events for teens/minors and events which serve alcohol, perhaps some changes to the Rules and Regulations need to be discussed and put into place. After discussing the problems of scheduling events for teens/minors and/or where alcohol is served Mr. Dunn from the Real Estate Dept. made several suggestions.

The Commission accepted the Committee report by acclamation and

Regarding item a) *Action: Commissioner Blanchard moved and Commissioner Knox seconded to recommend approval of the lease agreement with the EOC/ Headstart Child Care at the SECFC as presented. Motion passed.*

Dean expressed that she has always felt and referred to Evans campus as "Southeast (campus) extension. Moses expressed concern that if at some point the two campuses were merged, Southeast campus should not "disappear" to which Dean Brown explained that would be highly unlikely since Evans campus was already over-crowded and simply could not accommodate the classes/courses offered at Southeast.

Next, Commissioner Brown reminded Commissioners that their folders also included invitations to the NAACP's 40th anniversary banquet.

Finally, Dr. Moses suggested a time convenient for the Commissioners "Tour of the Facility" in response to the Facility Committee's concern over sub-tenant leasing. It was decided to tour on Tuesday, April 14 at 4 p.m.

VI. Adjournment:

Action: Commissioner Lepana moved and Commissioner Knox seconded to adjourn the meeting at 7:23 p.m. Motion passed.

Respectfully submitted: Katherine A. Fasconcillo
(Commission Secretary)

Bobbrie Brown
President
Linda Richardson
Vice President
ther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, APRIL 22, 1998 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

2/98

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: April 22, 1998

IV. Correspondence:

V. Presentation:

Mr. Earl White, Pres. and Mr. Michael Penn, Exec. Dir. of San Francisco Black Chamber of Commerce - Opportunities for the Bayview-Hunter's Point Community in the import-export business

VI. Director's Report:

VII. Introduction of New Business:

VIII. Public Comment:

IX. Adjournment

DOCUMENTS DEPT.
APR 20 1998
SAN FRANCISCO
PUBLIC LIBRARY

The next Southeast Community Facility Commission is scheduled for Thurs., May 14, 1998.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, APRIL 22, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

DOCUMENTS DEPT.
MAY 20 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order:

Commission Vice President Linda Richardson called the Weds., April 22, 1998 Commission meeting to order at 6:14 p.m.

II. Roll Call:

Present:	Commissioner Esther Blanchard Commissioner Thomas Galante Commissioner John Knox Commissioner Rollie Lepana Commissioner Linda Richardson
Excused:	Commissioner Bobbrie Brown Commissioner Ethel Garlington
Staff Present:	Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir., SECFC; Kathy Basconcillo, SECF-Sec.
Guests:	Titus Cascaro, Milpitas Chamber of Commerce; Trinidad Amparo, T.Y. Cascaro & Assoc.; Earl H. White, SF Black Chamber of Commerce; Caroline Washington, SAEJ/Mariner's Village HOA

III. Approval of Minutes:

Action: Commissioner Galante moved and Commissioner Blanchard seconded to approve the minutes of April 9, 1998 as mailed. Motion passed.

IV. Correspondence - Commission Executive Director Dr. Toye Moses reported that in their folders Commissioners would find copies of the following:

a) Announcement of a Community Forum to be held on Saturday, April 25 from 10 am - 3:30 pm at the Bayview Opera House (Ruth Williams Memorial Theater) in which Mayor Brown and Kofi Bonner (Sr. Economic Policy Advisor) will present keynote speeches.

b) Announcement re: the '98 California African-American Business Summit which will be held at the Fairmont Wed., May 6 - 8, 1998; Motivational Guests Speakers will include: Les Brown; Dr. Julianne Malveaux; Dr. Claud Anderson; Dr. Price Cobbs; and Ezunial Burts.

c) A copy of Real Estate Dept. representative Charlie Dunn's report that was faxed for Dr. Moses' report to the Commission since Mr. Dunn was not was not able to make tonight's meeting.

V. Presentation - Mr. Earl White, President of the San Francisco Black Chamber of Commerce came to explain what opportunities in import-export currently exist for the residents of the Bayview-Hunter's Point.

After Commissioner Richardson stated that every $1 billion in export translates into 25,000 jobs, then introduced Mr. White as being in the forefront of economic development in assisting small business, notably African American businesses and for that reason he was invited to speak on the opportunities of small business in the Bayview-Hunter's Point in import-export.

Mr. White began by stating that he sees the Bayview-Hunter's Point Community as only a portion of the San Francisco Community towards whom all of the Black Chambers' projects are targeted. However there are some (Black Chamber) projects located in the Bayview-Hunter's Point Community -

- The Computer Learning Center (CLC), located at 1465 Donner St., is a program offered to youth and adults interested in learning computer repair and/or software applications. The CLC program is full-time instruction offering a 6-mo. course for 40 students per class working with a current capacity of about 500 computers: PC's and Mac's, all 386's and 486's in different states of repair. At the end of the training, the recipient can keep the computer that they repaired and learned the applications. This training is particularly beneficial to those going through the CalWorks (Back-to-Work) program.
- Mission and 4th St. building, where we're still seeking referrals for apprenticeships as electricians, carpenters and other skilled trainees (supported by the Dept. of Labor) as well as various and sundry laborers.

- Although currently on hold, we expect to see a lot of promise from the Ballpark Project.
- The Third Street Redevelopment Project where, once ground has been broken, will create a lot of new jobs for not only those in this community but throughout the whole City.
- Another project is to pursue movies being made here in San Francisco to provide funding for various other projects (i.e. the swimming pool) for the Community.
- Lastly, the creation and establishment of different organizations (i.e. numerous Chambers, the UEDC, etc.) in a position to locate and coordinate funding for Community projects (repair of the cable cars, etc.) are having dialogue and working together to pool resources as well as compare notes on how to handle various efforts.

Mr. White also announced the upcoming African American Business Summit to be held Wed. through Fri., May 6 - 8, 1998 at the Fairmont Hotel (enrollment fee of $125 per person). This conference, sponsored by *Turning Point Magazine* and the San Francisco Black Chamber of Commerce is designed for minority businesses to take advantage of networking possibilities and be a resource of knowledge that will be beneficial to the growth and survival of their respective companies and prepare them to move into the 21st Century. The Summit will focus on several critical topics: financing company's growth through debt and equity; defining and locating target markets; technology for greater efficiency and profitability; forming strategic business relationships; mixing business and politics; and international business opportunities.

Mr. White also touched on the profitability of the import-export business by stating that while many opportunities exist, the main point was to establish a sound contact. While researching the moveability of product/service, and defining resources and labor pool, etc. are excellent plans of action, business hinges on being able to rely on your contacts and keeping open lines of communication.

Commissioner Richardson thanked Mr. White for his presentation as did the rest of the Commission and those present in the audience.

Next Mr. Titus Cascaro, who has been in this business since 1967, was Export Manager for Dole (Pineapple & Banana), has an export consultancy in the San Jose-Milpitas area, is one of the elected Board of Directors of the Milpitas Chamber of Commerce and chair of the Import-Export and International Relations committee until 2010. Mr. Cascaro stated: Trade relations while enriching is also the only way to lessen trade deficits. The only obstacle for those that wish to get into import-export is ignorance. Ignorance of the customs, policies, laws, and details of the countries that are importing.

VI. Director's Report - Dr. Moses reported:

a) There was a break-in at the Facility in the area of the EOC/Headstart Child Care Program over the week-end; the alarm company paged the Executive Director when the front door was broken and neighbors called the SFPD when they saw people leaving the premises. A police report was made and a case number was assigned, but tenants state that they did not notice anything missing - only ransacked.

b) Regarding security measures that hopefully will assist in alleviating similar situations like the first item: Sonitrol has scheduled the installation of the closed-circuit TV system and monitors for the middle of May; Commission will be kept informed.

c) The concrete has been poured for the foundation of the security guard post at the entrance of the parking lot on Phelps; progress will be reported to the Commission.

d) The San Francisco Board of Supervisor's will meet in the Community Room on Tues., May 26, 1998 beginning at 6 pm.

e) (due to Mr. Dunn's absence), the Real Estate Dept. reports:
  - The Whitney Young Child Development lease for their main area was delivered fully executed to the tenant on 4/14/97.
  - The Commission's desire to have City College computer program implemented was relayed verbally and in writing by letter dated 4/8/98. (Copy provided to Commissioners)
  - The final touches for City College lease were negotiated and the lease is being submitted for various approvals.
  - A draft Room 3 lease to Whitney Young Child Development was also sent on 3/31/98. Several follow-up calls indicated that WYCD is still reviewing the lease.
  - A renewal lease for the EOC/Headstart space was sent to EOC for review on 4/17/98.
  - A letter was sent to City College requesting additional information about New Directions. (Copy provided to Commissioners)

f) the proposed FY 98-99 budget is still with the Mayor's Budget Analyst office; Commission will be kept abreast.

g) Mayor's Office of Community Development was given a tour of the Facility today especially the newly re-constructed DHS area and even the greenhouse buildings.

As part of the Director's Report, Commissioner Knox gave a brief summary of the Facility Tour given to the Commissioners on Tuesday, April 14, 1998:

- not as many classes are being offered here at Southeast Campus as was previously thought to be offered;
- watched a math instructor moving out of the building;
- toured the sub-tenant New Directions offices, they are requesting "sole use of the 4th floor office space & two additional office spaces for their student counseling and recruitment efforts";
- reminder that every sub-lease request needs to brought before the Commission before the sub-tenant actually moved in to use the space;
- the area sub-leased to the Dept. of Human Services has really been transformed into a multi-purpose office complete with areas for child care, computer skills, and application and testing as well as a spacious and new reception area;
- many users of this Facility are in fact from this Community and, while the Commission is glad to see increased Community usage, the Commission also needs to insure that the building is being used for its original intent.

Action: Commissioner Knox moved and Commissioner Galante seconded to receive the Director's Report. Motion passed.

VII. Public Comment -

Dr. Moses reminded everyone that the Second San Francisco Great Sweep will take place on Saturday, May 9, 1998 between 9 a.m. and 1 p.m. Everyone is invited to participate in cleaning up a little portion of their City.

VIII. Adjournment:

Action: Commissioner Galante moved and Commissioner Knox seconded to adjourn the meeting at 7:15 p.m. Motion passed.

Respectfully submitted: Katherine A Fascinello
(Commission Secretary)

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, MAY 14, 1998 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

/98

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

DOCUMENTS DEPT.
MAY 11 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: April 22, 1998

IV. Correspondence:

- a) Ltr. To Dean Brown requesting 1) a definitive plan/detailed proposal for upgrading the Computer Lab; 2) updated estimate costs and approximate schedule/timeline for completing and operating the Computer Machines Technology Program at CCSF/ Southeast;
- b) Ltr. To Rodel Rodis, Pres., CCSF Board of Trustees re: opposing moving credit classes out of/away from CCSF/Southeast campus.

V. Presentation: Dwayne Jones, Young Community Developers/Executive Director

VI. Director's Report

VII. Introduction of New Business

VIII. Public Comment

IX. Adjournment

The next Southeast Community Facility Commission is scheduled for Weds., May 27, 1998.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, tape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

/98

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

THURSDAY, MAY 14, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

DOCUMENTS DEPT.
JUN 09 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order:

Commission Vice President Linda Richardson called the Thurs., May 14, 1998 Commission meeting to order at 6:18 p.m.

II. Roll Call:

Present:	Commissioner Esther Blanchard Commissioner Bobbrie Brown (6:20 pm) Commissioner Thomas Galante Commissioner Rollie Lepana Commissioner Linda Richardson
Excused:	Commissioner Ethel Garlington Commissioner John Knox
Staff Present:	Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir., SECFC; Kathy Basconcillo, SECF-Sec.
Guests:	Bill Jackson, San Francisco Shipyard Training Center; Dwayne Jones, YCD; Evelyn Folauvo, resident

III. Approval of Minutes:

Commissioner Richardson then turned the Chair over to Commission President Brown upon her arrival.

Action: Commissioner Richardson moved and Commissioner Galante seconded to approve the minutes of April 22, 1998 as mailed. Motion passed.

IV. Correspondence - Commission Executive Director Dr. Toye Moses reported that in their folders Commissioners would find copies of the following:

a) Letter to Dean Bernice Brown requesting a definitive plan/detailed proposal for upgrading the Computer Lab and an updated estimated cost and approximate schedule/timeline for completing and operating the Computer Machines Technology Program at CCSF/Southeast.

b) Letter to Rodel Rodis, President of the City College of Southeast Board of Trustees regarding the "attempt to move most of the credit courses offered by the Community College at Southeast Campus.

c) Distributed informational flyer regarding the Board of Supervisors meeting scheduled to be held in the Bayview-Hunter's Point Community on Tuesday, May 26, 198 beginning at 5 pm 'til about 8 pm.

V. Presentation:

Commissioner Brown welcomed and introduced Mr. Dwayne Jones, Executive Director of Young Community Developers (YCD). After thanking the Commission for the invitation back (last meeting invited to didn't have a quorum) to make presentation updating the Commission about YCD, Mr. Jones stated that the brief postponement actually gave him more of a chance to prepare the updated Fact Sheet and Position Statement that he distributed regarding YCD. He also stated that he approaches "excitedly " the position he's been in about two months now and is slowly acclimating to the Bayview-Hunter's Point "sub-culture". The challenge is to update the Community on the direction of YCD services and programs as well as advocate support. His attending this evening is to 1) request assistance from the Commission collectively and, due to the diverse personal Community involvement of each Commissioner, also individually; and 2) to ask how YCD can assist the Commission in its mission of representing and helping in the Community.

Commissioner Richardson welcomed Mr. Jones and stated that since she has witnessed Mr. Jones "at work in the Community" at several recent functions, she expects that Mr. Jones will succeed in his efforts with YCD.

Commissioner Brown asked regarding the Direct Employment Education Placement Program (DEEPP), what the plans are for YCD's involvement with the trades programs, being that it has been particularly difficult for residents of this Community to get involved with the trades. During recent construction/contractor projects it does not seem as if the Community had quite the involvement that was committed.

Mr. Jones replied that as far as the recent construction projects referred to, the Senior Housing Complex and McDonald's on Third St., YCD actually did have a great deal of involvement with the construction trades. YCD is currently or plans to:

- before the construction projects even begin is to make sure there are ordinances in place in terms of local hiring, etc.;
- plan to access, through DHS, the "first source hiring ordinance", find out exactly what that means and how we can effectively position ourselves to get Community people working on the job sites;
- very aggressively go to the actual contractors and requested sponsorship into the unions (if that's one of the hold-ups of a particular craft);
- working very closely with CCSF to get people into GED programs;
- are working diligently to assure that we do have qualified Community residents hired and retained in the trade/craft unions (there are currently people from this Community working on the Senior Housing Project).

Although there were commitments on paper for the McDonald's on Third St. Project, there was a slip-up in terms of just what Marinship would be able to do for the Community.

Currently there is a very specific program run through Providence Church, sponsored by the DHS that targets existing CalWorks participants. These individuals will go through an intensive 3-week independent thinking skills program where we try to modify the thinking process in terms of preparation for work, inappropriate behavior, attention span, etc. This is a very good, solid plan for retention with intense case management throughout the entire process:

- YCD is mandated in the contract for retention for six-months; however, we have targeted a whole year of retention as our goal.
- The applications for the case workers (classified as job mentors) will go out to the Community including Providence Baptist Church; we expect that many of those hired through this process will then become YCD staff.

In response to Commissioner Richardson's question regarding the Carpenter's Union Training Facility located in the East Bay/Pleasanton, Mr. Jones replied that the Facility is in fact being used; however there is no dedicated transportation service between the City and this Facility which could pose some problems for the CalWork trainees.

The current Bayview-Hunter's Point unemployment rate hovers in the vicinity of 8% which directly reflects on a high youth unemployment due to the lack of working role models. However, YCD's goal is working to decrease the unemployment rate whatever it is. YCD is working on putting itself out of business.

Probably about 80% of YCD's clientele is from the 94124 zip code as opposed to about 20% (and growing) from throughout the rest of the City and beyond. We feel this is largely due to our different philosophy towards training style; that this is not the same old process like they have been through before. Our process is to determine what skills people have now so we can train them and they can develop skills they don't have now.

Commissioner Richardson asked that, with the current job development case workers requirement a fairly high level of training, what were his plans for developing such a staff. Mr. Jones replied that, as was the concern with his predecessors, he is planning a lot of intensive staff training. Unfortunately it is often misunderstood that non-profit work is "easier" that for profit work. With that in mind, YCD staff undergoes weekly training to develop a strong infrastructure within our organization to support clients. I believe that our staff should have a much clearer understanding, and have much more experience in relation to our clients. I don't necessarily want a staff that is one step away from being a client themselves.

Although there are some advantages, there are also some definite limitations when a majority of the staff live and work in the same Community; it becomes difficult to distinguish between work and personal lives. It can be very challenging to deal with and treat people that you know and/or may be related to the same way as someone you don't know. Due to histories, it can be difficult to see that everyone receives the same treatment; but due to these same histories there can exist some very strong ties, you can relate a lot faster, the trust factor is a lot higher. The situation that develops is kind of a give and take, and we're trying to temper that situation.

Next Commissioner Lepana stated that he once read in Labor Dept.'s statistics that "making our youth work is not the right way to teach them. Once they start working they tend to lack an interest in a college education." Does Mr. Jones have an answer to that comment? Mr. Jones replied: Getting students to work at a young age creates a strong work ethic within that individual; our task then becomes to transfer that work ethic from actual work to school work. One of the reasons students continue to work is because they get caught in this "money mode" where they are constantly trying to make as much money as possible. If they could only be shown that if they went back to school they would be able to make just that much more money and get an education in the process, we feel they would be in a much better position.

The final comment for Mr. Jones was from Toye Moses: he related to the Commission that he left the position of Executive Director at YCD to take this position of Executive Director for the Southeast Community Facility Commission.

Dr. Moses is glad to know that YCD's Directorship is now in the capable hands of Mr. Dwayne Jones. To which Mr. Jones responded: Toye, whether he knows it or not or cares to admit it, has guided him through a lot of what's happened these past couple of months and Mr. Jones very much appreciates his guidance.

At this point Commissioner Brown thanked Mr. Jones for his presentation and update and offered the Commission's continued support to YCD, hopeful that Mr. Jones' plans and goals for YCD will be realized since it is in the best interest of the Community and therefore this Commission that YCD succeed.

VI. Director's Report - Dr. Moses reported:

- The San Francisco Board of Supervisors will convene their next full Board of Supervisors meeting at the Southeast Community Facility on Tuesday, May 26, 1998 beginning at 5:00 p.m.

  Action: Commissioner Richardson moved and Commissioner Galante seconded to direct staff to develop and distribute flyers informing the Community of the upcoming Board of Supervisors meeting. Motion passed.

- Regarding the FY 1998-99 budget: the Clean Water/Sewer Service portion is progressing through the process smoothly. There may be a problem with the request for General Fund budget from the Mayor's Office, but the Commission will be updated.

  Commissioner Brown asked if the City could inventory (property assessment) the satellite sites (under General Fund budget) and have the City Attorney's office draw up a request to DPW to upgrade/repair these sites for continued use by the programs/tenants.

- About the vandalized lamp posts in the parking lot: Dr. Moses met with Supervisor Mabel Teng to introduce legislation to strengthen the laws regarding receiving stolen property.

- The new sub-tenant DHS program is progressing nicely with traffic expected to increase until the majority of the clientele has been contacted and oriented.

- The Facility parking lot has been re-zoned and re-painted which makes it a lot easier to distinguish tenant (permitted) parkers from non-permitted parkers.

- The new security post is also progressing in the parking lot; this will house the security personnel that will augment campus police for Facility security.

Action: Commissioner Richardson moved and Commissioner Blanchard seconded to receive the Director's Report. Motion passed.

VII. Introduction of New Business -

Commissioner Galante requested that Deputy City Attorney Bryan look into whether or not the money originally allocated to fund the Culinary Program has been transferred to the Southeast Campus yet.

A Facility Committee meeting will be scheduled for Friday, May 22, 1998 at 12 noon after some of the Commissioners take a tour of the Facility.

VII. Public Comment -

Mr. William Jackson, Executive Director of the San Francisco Shipyard Training Center, physically located at Pier 70, foot of 20th Street in Building 117, but whose mailing address is P.O. Box 882704, San Francisco, CA 94188, requested to be placed on the agenda for the next Commission meeting scheduled for Wednesday, May 27, 1998. Mr. Jackson stated that the Training Center consists of group of about 10 unions usually associated with shipbuilding, and affiliated with the metal trades unions and that he would like to come back and explain what the Center does and the type of support they would like from the Commission.

VIII. Adjournment:

Action: Commissioner Blanchard moved and Commissioner Galante seconded to adjourn the meeting at 7:19 p.m. Motion passed.

Respectfully submitted: Katherine A. Fasconello
(Commission Secretary)

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

WEDNESDAY, MAY 27, 1998 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

7/98

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

DOCUMENTS DEPT.
MAY 2 0 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: May 14, 1998

IV. Correspondence

V. Presentation: William Jackson, Executive Director, San Francisco Shipyard Training Center

VI. Director's Report

VII. Introduction of New Business

VIII. Public Comment

IX. Adjournment

The next Southeast Community Facility Commission is scheduled for Thurs., June 11, 1998.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

7/98

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, MAY 27, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

DOCUMENTS DEPT.
JUN 22 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order:

Commission President Bobbrie Brown called the Wednesday, May 27, 1998 Commission meeting to order at 6:12 p.m.

II. Roll Call:

Present:	Commissioner Esther Blanchard Commissioner Bobbrie Brown Commissioner Thomas Galante Commissioner Rollie Lepana Commissioner Linda Richardson
Excused:	Commissioner Ethel Garlington Commissioner John Knox
Staff Present:	Robert Bryan, Deputy City Attorney; Charlie Dunn, Real Estate Dept.; Toye Moses, Exec. Dir., SECFC; Kathy Basconcillo, SECF-Sec.
Guests:	Bill Jackson, San Francisco Shipyard Training Center;

III. Approval of Minutes:

Action: Commissioner Richardson moved and Commissioner Galante seconded to approve the minutes of April 22, 1998 as mailed. Motion passed.

IV. Correspondence - Commission Executive Director Dr. Toye Moses reported that in their folders Commissioners would find copies of the following:

a) Draft letter from the Real Estate Dept./Charlie Dunn as per a request from the Facility Committee that met last Friday;

b) Letter of invitation to Mr. William Jackson, Executive Director of the San Francisco Shipyard Training Center to present at tonight's meeting;

c) Quarterly Affirmative Action Status Report from Decorative Plant (on next agenda for discussion).

V. Presentation:

Commissioner Brown welcomed and introduced Mr. William Jackson, Executive Director of the San Francisco Shipyard Training Center (SFSTRC). After thanking the Commission for the opportunity to present, Mr. Jackson distributed handouts and his business card from SFSTC. He began his presentation by stating:

The San Francisco Shipyard Training Center is a 32,000 sq. ft. non-profit training facility located in the Bayview-Hunter's Point Community currently leased from the Port of San Francisco. Although previously closed to the public and restricted to training metal trades union members, a 1992 bargaining agreement between the 10 metal trades (usually associated with the shipyard industry) and four employers in the Bay Area opened and developed the SFSTC for shipyard repair work. The SFSTC conducts courses and labs in Welding and Machine Shop which can be used in manufacturing, ship repair, and the building trades.

Mr. Jackson was hired as the Executive Director for Training a year ago to find and develop funding for the Center. Currently one employer, San Francisco Drydock - whose employment list anywhere between 150 and 450 in any given month - funds the Center and by an agreement with the Maritime Parks & Rec. the Center is furnished with about $2.2 million worth of surplus equipment from base closures around the Bay Area. The Center now contains a machine shop about the size of this Community Room and can easily handle double the class size currently enrolled at City College.

During this time of development of both the CalWorks and Welfare-Back-to-Work Programs, the SFSTC offers several levels of Welding and Machine Shop courses which are categorized as "hard skills" vocational courses (as opposed to "soft skills" courses such as appropriate behavior, resume writing, etc.) that individuals can take into other industries, i.e. manufacturing, ship repair, and the buildings trades.

In providing vocational skills we need also to be concerned with the earning potential that the training provides; therefore providing a trade that is flexible and adaptable to changes in the marketplace. We also need to be concerned about using local (trained) labor when such labor "giants" as Silicone Valley "balk at being able to only import 45,000 workers per year to work in the high-tech industry. These are not just computer design positions at stake here, many of these positions are for assembling and disassembling hardware; therefore there is no excuse for not being able to find locally-trained workers.

As far as partnering with CCSF, SFSTC can provide to the Community:

- Use of all our resources (welding booths and a complete machine shop);
- Exposure and availability to Union Representation for students;
- Future funding possibilities.

SFSTC is also attempting to form a collaborative program with SLUG, YCD and the Shipyard to handle pre-screening and job placement. SFSTC has already: met with CCSF/Southeast(Dean Brown) and know about being ADA compliant, met with DHS/Will Lightbourne, completed a CalWorks RFQ, and received a $20,000 CDBG Planning Grant.

SFSTC also provides:

- a (160 - 200 hr.) Welding Technologies Course (at about $2,700/student);
- protective clothing for classes ($100);
- Certification testing - from the American Welding Society w/ x-ray test which is nationally accredited, for cost of $90

During the questions from the Commissioners segment Mr. Jackson replied that:

- SFSTC has graduated an average of 100 people each year since 1991, but has not kept statistics on how many graduated from this (Bayview-Hunter's Point) Community or how many graduates are currently working or where; therefore, that information is not available.
- Graduates have either graduated into the next of seven welding levels or have graduated from one of the seven levels including the Glaziers class. During this last year which was Mr. Jackson's first year with SFSTC, about 130 people graduated.
- SFSTC can accommodate outreach to the Housing Authority, DHS and the Welfare-Back-to-work Program, etc.
- SFSTC has a current enrollment of 11 people in the "Glaziers Class" (the first novice class), but can accommodate up to about 50 people per day.
- Although SFSTC could not originally accept non-union members, they are able to now.
- For additional information about Offering courses/classes through City College, Mr. Jackson plans to contact CCSF Provost Frances Lee who oversees curriculum at CCSF/all campus'.

VI. Director's Report - Dr. Moses reported:

- Approximately 500 people attended the Board of Supervisors meeting at the Southeast Community Facility on Tuesday, May 26, which began at 5:20 p.m.

- Regarding the FY 1998-99 budget: the Clean Water/Sewer Service portion is leaving the Mayor's Office intact; the position at Earl P. Mills Community Center will not be funded. The budget now goes to the Board of Supervisors.

- Only the monitor scheduled to be installed in Facility lobby is still left of the CCTV project.

- There are currently no new problems at Earl P. Mills Community Center; however, all General Funds monies for facility repairs at all the satellite sites has been expended for this fiscal year (FY 1997-98).

- The Facilities Sub-committee met on Friday, May 22, 1998 and the discussion centered around a letter received in Real Estate from CCSF requesting sole use of the 4th flr. and two additional spaces on the 2nd flr. for counseling, etc. by a proposed sub-tenant, New Directions.

Action: Commissioner Richardson moved and Commissioner Galante seconded to receive the Director's Report. Motion passed.

VII. Introduction of New Business -

The agenda for the next regular scheduled Commission meeting for Thursday, June 11, 1998 will contain:

- Facilities committee report
- Quarterly Affirmative Action Report from Decorative Plant (tenant)
- Update from Real Estate Dept. re: CCSF lease
- Follow-up for YCD (in a couple of months)

VII. Public Comment -

Charlie Dunn from the Real Estate Dept. introduced Mr. Gary Dowd from the Public Utilities Commission Land Management Dept. to the Commissioners, where he said to just let him know if there was anything he could do for the Southeast Community Facility Commission.

Dr. Moses introduced Dina from Decorative Plant to the Commission and stated that she will also be here next Commission meeting to answer questions re: their Quarterly Affirmative Action report.

VIII. Adjournment:

Action: Commissioner Richardson moved and Commissioner Blanchard seconded to adjourn the meeting at 6:50 p.m. Motion passed.

Respectfully submitted: Katherine A. Fasconillo
(Commission Secretary)

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

/98

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, JUNE 11, 1998 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

DOCUMENTS DEPT.
JUN 09 1998
SAN FRANCISCO
PUBLIC LIBRARY

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes: May 27, 1998
- IV. Correspondence:
- V. Presentation - Decorative Plant Quarterly Affirmative Action Report: (Discussion)
- VI. Director's Report:
- VII. Facility Committee Report of Friday, May 22, 1998, Commissioner Brown: (Discussion)
- VIII. Real Estate Dept., Charlie Dunn - Update on Southeast Leases: (Discussion)
- IX. City Attorney's Office, Robert Bryan - Update on Culinary Funds: (Discussion)
- X. Introduction of New Business
- XI. Public Comment
- XII. Adjournment

Wed. 24
The next Southeast Community Facility Commission is scheduled for Thurs., June ~~11~~, 1998.

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-162

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

APPROVED

DOCUMENTS DEPT.
JUL 07 1998
SAN FRANCISCO
PUBLIC LIBRARY

MINUTES

THURSDAY, JUNE 11, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

I. Call to Order:

Commission Vice President Linda Richardson called the Thurs., June 11, 1998 Commission meeting to order at 6:15 p.m.

II. Roll Call:

Present:	Commissioner Esther Blanchard Commissioner Bobbrie Brown (6:20 pm) Commissioner Thomas Galante Commissioner Rollie Lepana Commissioner Linda Richardson
Excused:	Commissioner Ethel Garlington Commissioner John Knox
Staff Present:	Robert Bryan, Deputy City Attorney; Charlie Dunn, Real Estate Dept.; Toye Moses, Exec. Dir., SECFC; Kathy Basconcillo, SECF-Sec.

III. Approval of Minutes:

Action: Commissioner Lepana moved and Commissioner Galante seconded to approve the minutes of May 27, 1998 as mailed. Motion passed.

IV. Correspondence - Commission Executive Director Dr. Toye Moses reported that there was no correspondence to report since the last Commission meeting.

V. Presentation - Dina Ramos, Decorative Plant's Human Resources Officer gave the following presentation:

After referring to the Quarterly Affirmative Action Status Report hand-out in the Commissioners folders (including two sub-tenants reports from Sunbourne and San Francisco Foliage), Ms. Ramos stated that:

a) in referring to the report, Sunbourne is currently the only tenant that actually hires "extra" labor around Christmas time, they haven't had anyone leave their employ, but they did filled additional temporary positions that are still working in a temporary capacity;
b) San Francisco Foliage tenant have actually not had any openings nor have they hired anyone for a while;
c) Decorative Plant Services is working with the City and County of San Francisco/Dept. of Human Services and Tempi Priestly of Renaissance to do more community outreach to fill positions during our shows and busy season.

Commissioner Richardson then asked if San Francisco League of Urban Gardeners (SLUG) has in any way contributed to either new hires or even part-time/seasonal work for Decorative Plant and Ms. Ramos replied that two people originally hired for temporary positions came from SLUG and have been trained through Decorative Plant's Production Dept. and are now on board at full-time status.

Commissioner Galante asked if Decorative Plant has gone through YCD for community outreach for hiring. Ms. Ramos replied that although Decorative Plant has in the past gone through YCD, it's been a couple of years (with introductions by Commissioner Garlington) since Decorative Plant has been in contact with YCD. However, since YCD now has a new Executive Director, perhaps its time to rekindle the relationship.

Commission Executive Director Toye Moses asked to comment to the Commission as a reminder that during the recent Board of Supervisors meeting here at the Southeast Community Facility, Decorative Plant did a very nice job of the bringing over some nice trees and plants for the occasion. Although those trees have since been returned to Decorative Plant, they are planning to bring over additional trees for "permanent use" in the Community Room.

Since Commissioner Richardson turned the Chair over to Commission President Brown upon her arrival during the presentation, Commissioner Brown then requested staff to draft a letter of appreciation to Decorative Plant to acknowledge their participation in and support of the Community.

VI. Director's Report - Executive Director, Toye Moses reported:

a) The guard shack for the proposed security guard position is almost completed; we plan to fill the position by July 1;
b) there have been no security incidents to report lately, perhaps due to the installation of 8 closed-circuit TV's recently installed on the Facility's exterior.
c) a pre-bid meeting for prospective bidders on the security position was held on Tuesday, June 9 and 3 vendors attended - bids are due by Fri., June 26, 1998.
d) The Oakdale Avenue Bridge Overcrossing Project is scheduled for completion on Monday, June 16 and "Grand Opening" festivities planned for mid-day Friday, June 19, 1998.
e) Three student interns are planned to work in the Commission office for the summer program; one has already started this week. The student will work part-time, maximum of 4-hours per day until the next school semester begins.
f) Commissioner Garlington is still slowly recuperating at home and welcomes any contact (whether visits or phone calls) from fellow Commissioners and friends.

Action: Commissioner Richardson moved and Commissioner Galante seconded to receive the Director's Report. Motion passed.

VII. Facility Committee Report - Commissioner Brown referred to the report in the Commissioner's folders where after a report from Mr. Dunn, the Committee requested additional information on the proposed sub-lease tenant and a letter be drafted by Real Estate asking for clarification to these sub-lease questions be presented to the Commission.

Mr. Dunn said that he had planned to update the Commission during his report, but that a letter had been drafted (a copy of which is submitted in the Commissioner's folders), was now with his director and a copy of the version actually delivered to City College would also be copied to the Commission.

Another issue, EOC/Headstart lease renewal at Southeast Community Facility was also presented and is being recommended to the full Commission.

Since these items are not distinctly disclosed on the current agenda, no Commission action can be taken. These items will be correctly itemized on the next agenda for Commission discussion and action.

VII. Real Estate Dept. - Charlie Dunn reported that:

a) CCSF/Southeast campus lease was approved by the Public Utilities Commission this past Tues., June 9 (on the same terms that were presented to the Commission during a past Commission meeting, until the year 2001);
b) The EOC/Headstart Program at Southeast Community Facility lease has been presented for renewal; Commission will be kept updated.

Action: Commissioner Richardson moved and Commissioner Lepana seconded to accept the Real Estate Dept. report. Motion passed.

VIII. City Attorney's Office Report -Robert Bryan reported:

Several attempts have been made to contact Dean Bernice Brown regarding the status of the Culinary Funds - whether they have been released (for Computer Program) or not. To date this office has not had a response, what action does the Commission wish to take?

Mr. Dunn reminded the Commission that in her previous presentation Dean Brown stated that one lab has already been upgraded (with said funds); CCSF/Southeast wants to upgrade a second Computer Lab using additional funding from the City College District and is trying to put together a computer repair program.

Dr. Moses further reminded everyone that the letter he was requested to draft to Dean Brown asked for an update of this proposal for a second computer lab upgrade and estimated costs. The letter was drafted, presented to the Commission, sent to Dean Brown and to date there has been no response.

After some discussion, Commissioner Brown requested Deputy City Attorney Bryan put his request in writing and send it certified from his office.

IX. Introduction of New Business - Commissioner Brown would like the following items placed on the agenda for the next regularly scheduled Commission meeting:

1) Facility Committee Report of Fri., 5/22/98:
   a) Update on correspondence from Real Estate Dept. to Steve Herman of City College of San Francisco re: sub-leasing space and storage situation;
   b) Letter from City Attorney's Office to Dean Bernice Brown re: Computer Program at Southeast Community Facility

2) Real Estate Dept., Charlie Dunn:
   a) City College of San Francisco/Southeast campus lease;
   b) City College of San Francisco/Southeast sub-lease of space at 1800 Oakdale to Renaissance, Parents of Success (if no original is received);
   c) EOC/Headstart Child Care Program renewal of lease at Southeast Community Facility.

3) City Attorney's Office, Robert Bryan:
   a) Update of communication with Dean Brown re: Funding for the Computer Program at the Southeast Community Facility.

VII. Public Comment - Mr. Martin Reed, self-proclaimed activist in the Community inquired as to the purpose and jurisdiction of the Southeast Community Facility Commission; to which Commissioner Brown replied that the Commission's mission is to provide guidance to the City where it impacts the Southeast Sector and represent this Community.

VIII. Adjournment:

Action: Commissioner Galante moved and Commissioner Richardson seconded to adjourn the meeting at 7:10 p.m. Motion passed.

Respectfully submitted: ___________________________
(Commission Secretary)

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

THURSDAY, JUNE 24, 1998 - 6:00 P.M.
1800 Oakdale Avenue, Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

DOCUMENTS DEPT.
JUN 22 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: June 11, 1998

IV. Correspondence: (Discussion and Action)
  a) Update on correspondence from Real Estate Dept. to Steve Herman of City College of San Francisco re: sub-leasing space and storage situation.
  b) Letter from City Attorney's Office to Dean Bernice Brown re: Computer Program at Southeast Community Facility

V. Director's Report:

VI. Facility Committee Report of Fri., 5/22/98, Commissioner Brown: (Discussion and Action)
  a) Real Estate Dept. letter to City College San Francisco re: Southeast campus sub-lease space and storage situation;
  b) Recommendation on EOC/Headstart Program lease at Southeast Community Facility.

VII. Real Estate Dept., Charlie Dunn: (Discussion and Action)
  a) City College of San Francisco/Southeast campus lease;
  b) City College of San Francisco/Southeast sub-lease of space at 1800 Oakdale to Renaissance, Parents of Success (& related correspondence update);
  c) EOC/Headstart Child Care Program renewal of lease at Southeast Community Facility.

VIII. City Attorney's Office, Robert Bryan: (Discussion and Action)
  a) Update of communication with Dean Brown re: Funding for the Computer Program at the Southeast Community Facility.

IX. Introduction of New Business

X. Public Comment

XI Adjournment

The next Southeast Community Facility Commission is scheduled for Thurs., July 9, 1998.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, tape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

SOUTHEAST COMMUNITY FACILITY COMMISSION

June 24, 1998

This meeting was not held.

San Francisco Public Library
Government Information Center

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
TUESDAY, JUNE 30, 1998 - 6:00 P.M.
1800 Oakdale Ave., Ste. B, Conference Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

0/98

DOCUMENTS DEPT.
JUN 26 1998
SAN FRANCISCO
PUBLIC LIBRARY

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: June 11, 1998

IV. Correspondence: (Discussion and Action)
  a) Update on correspondence from Real Estate Dept. to Steve Herman of City College of San Francisco re: sub-leasing space and storage situation.
  b) Letter from City Attorney's Office to Dean Bernice Brown re: Computer Program at Southeast Community Facility, 1800 Oakdale.

V. Director's Report:

VI. Facility Committee Report of Fri., 5/22/98, Commissioner Brown: (Discussion and Action)
  a) Real Estate Dept. letter to City College San Francisco re: Southeast campus sub-lease space and storage situation at Southeast Community Facility, 1800 Oakdale;
  b) Recommendation on EOC/Headstart Program lease at Southeast Community Facility, 1800 Oakdale.

VII. Real Estate Dept., Charlie Dunn: (Discussion and Action)
  a) City College of San Francisco/Southeast campus lease at the Southeast Community Facility, 1800 Oakdale;
  b) City College of San Francisco/Southeast sub-lease of space at Southeast Community Facility, 1800 Oakdale to Renaissance, Parents of Success (& related correspondence update),
  c) EOC/Headstart Child Care Program renewal of lease at Southeast Community Facility, 1800 Oakdale.

VIII. City Attorney's Office, Robert Bryan: (Discussion and Action)
  a) Update of communication with Dean Brown re: Funding for the Computer Program at the Southeast Community Facility, 1800 Oakdale.

IX. Introduction of New Business

X Public Comment

XI Adjournment

The next Southeast Community Facility Commission is scheduled for Thurs., July 9, 1998.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

DOCUMENTS DEPT.
JUL 17 1998
SAN FRANCISCO
PUBLIC LIBRARY

MINUTES

TUESDAY, JUNE 30, 1998
6:00 P.M.
1800 Oakdale Avenue, Ste. B, Room 5
San Francisco, California 94124

APPROVED

I. Call to Order:

Commission President Bobbrie Brown called the Tues., June 30, 1998 Commission meeting to order at 6:05 p.m.

II. Roll Call:

Present:	Commissioner Bobbrie Brown Commissioner Thomas Galante Commissioner John Knox (6:20 pm) Commissioner Rollie Lepana Commissioner Linda Richardson
Excused:	Commissioner Esther Blanchard Commissioner Ethel Garlington
Staff Present:	Robert Bryan, Deputy City Attorney; Charlie Dunn, Real Estate Dept.; Toye Moses, Exec. Dir., SECFC; Kathy Basconcillo, SECF-Sec.; Audrey Hudson, SECF-Clerk Typist

III. Approval of Minutes:

Action: Commissioner Richardson moved and Commissioner Galante seconded to approve the minutes of June 11, 1998 as mailed. Motion passed.

IV. Correspondence - Commission Executive Director Dr. Toye Moses reported that in their folders the Commissioner would find copies Deputy City Attorney Robert Bryan's letter of June 12 requesting the status of the funding for the computer program at the Southeast Community Facility and Dean Bernice Brown's response.

V. Director's Report Dr. Toye Moses reported:

a) has been on floating holiday for three days (Friday of last week and Monday and Tuesday of this week);
b) tomorrow, July 1, 1998 begins a new fiscal (budget) year;
c) the proposed FY1998-99 budget has been approved by the Mayor's Office (minus the requested 1840 position for Earl P. Mills Community Center and the satellite sites) and has gone onto the Board of Supervisors. Commissioners will be kept apprised;
d) the vendor for washing the Facility windows finished the project today; and
e) the final closed-circuit TV monitor was installed today in the Facility lobby; for additional security the BBR/carpenter shop will build a cabinet around it.

Commissioner Richardson moved and Commissioner Galante seconded to accept the Director's Report. Motion passed.

VI. Facility Committee Report of Fri., May 22, 1998 was not reiterated at this Commission meeting.

VII. Real Estate Dept. - Charlie Dunn reported that:

a) CCSF/Southeast campus lease was signed and executed by the General Manager of the Public Utilities Commission this past Tues., June 9 on the same terms that were presented to the Commission until the year 2001);
b) Regarding the CCSF/Southeast campus proposed sub-lease to Renaissance, Parents of Success/New Directions incorporating Room 406, 420 and 508 - additional information has been requested from the proposed sub-tenant, but we have not yet had a response;
c) EOC/Headstart Child Care Program/Headstart Child Care program lease renewal has been sent to the EOC/Headstart Child Care Program Executive Director for signing and execution, but he is currently away from the office and Real Estate should be hearing from him upon his return.

Commissioner Richardson inquired that given the past experience with some tenants, did Mr. Dunn think that the Commissioners could now expect a timely response with future leases? Mr. Dunn replied that at the last discussion of this particular issue, that although it is within the scope of the Commission's prerogative to include time clauses in tenant leases, staff recognizes the City does not want to appear arbitrary in its execution of tenant leases and deferred to Deputy City Attorney, Robert Bryan who concurred. However, when the EOC/ Headstart Child Care Program lease renewal is executed the Commission will be completely current with all tenant leases at sites under their jurisdiction and will not have to calendar the leases again for a couple of years.

Dr. Moses then asked an update to the letter that Real Estate was requested to draft to City College San Francisco re: Southeast campus sub-lease space and the storage situation at the Southeast Community Facility, 1800 Oakdale. Mr. Dunn replied that although he is not in receipt of a copy of the original letter - the signing authority is with the Director of Property - he expects that the letter was signed and sent out and that the Commission should be in receipt of a copy very soon, but he will confirm that information. However the letter does raise two issues: a) the sub-lease to Renaissance based upon substantial conversations with Dean Bernice Brown; and b) furniture currently stored in the college lobby area.

In agreement with Dr. Moses Mr. Dunn stated that although there is one existing sub-lease agreement that has the approval of the Commission, what is distressing is that an additional or expanded sub-lease has not yet been approved and tenants are already occupying the space they're requesting. The procedure for sub-lease is clearly outlined in the lease agreement signed with the College that is not being followed.

Commissioner Brown thanked Mr. Dunn for getting the lease agreement signed and executed with City College. The Commissioners joined in the congratulations.

VIII. City Attorney's Office Report - Robert Bryan reported:

Regarding the request of him to send a letter to Dean Bernice Brown concerning the status of the Computer Program at Southeast campus, specifically the funding for such a program - he finally (June 25, 1998) received a response, a copy of which is in Commissioner's folders.

As stated in the letter: "Additionally, I informed the members of the Southeast Community Facility Commission that City College had honored and continued to honor its agreement to hold in reserve those Community College capital outlay funds until such time that a satisfactory spending plan has been agreed to by the two entities.

Therefore, the 'culinary program' funds are available for any equipment purchase or capital project at the Campus that is mutually agreed upon for the Southeast Campus." Mr. Bryan stated that Dean Brown seems to be suggesting a spending plan is to be prepared which is an action item to be responded to by the Commission. The Commission could contact Dean Brown to see what they could do to assist with formulating this spending plan. Commissioner Brown referred staff to send another to Dean Brown to inquire if there is anything the Commission could to do assist in speeding this process along.

IX. Introduction of New Business by Commissioners - No new business was presented at this meeting

VII. Public Comment -

Michelle Byrd, Dept. of Human Services (DHS), announced the Grand Opening of the Career Center on Monday, July 13, 1998 at 12:30 p.m. where Mayor Brown is expected to make a guest appearance. Invitations to individual Commissioners and staff are forthcoming. Commissioner Brown informed Ms. Byrd that several Commissioners recently toured the DHS Program space, were impressed by the new developments and thanked her for bringing their service to the Community.

Alan Ford, Executive Director of Henry Ohloff House (HOH) a program with expertise in residential recovery (aka Ohloff Recovery Programs), announced HOH's recognition of the need for a women's residential recovery program in the Bayview-Hunter's Point Community and is interested in sponsoring/opening such a program while seeking the support and endorsement of the Commission.

Barbara Farrell, Director of Operations at HOH, explained that they are currently in the fund-raising phase (i.e., HUD funds) and seeking to develop a collaborative effort with existing Community programs. It the meantime we are in discussion about obtaining property in the neighborhood, but nothing yet formalized. However, we would like the support of the Southeast Community Facility Commission. HOH will send information of the proposed project (objective, goals, etc.) to the Commission through Toye Moses.

Tempi Priestly, Director of Renaissance, Parents of Success Program which is a non-profit sub-tenant here at the Southeast Community Facility. Renaissance has contracted with the San Francisco Unified School District (SFUSD) to enroll students into the CCSF/Southeast campus. To date we have enrolled 67 from the School District and 21 Temporary Aid for Needy Families (TANF) recipients into the Community College all here at Southeast. Currently the CCSF/Southeast campus is able to receive ABA funds for 99 students enrolled through our efforts.

Renaissance also has a contract with the Mayor's Office to do employment (community outreach for several 'corporate' job sponsors, i.e. United Airlines, the U.S. Postal Service, etc.) and we plan a 4-week job readiness program in conjunction with college enrollment to begin in the fall (August program).

The funding Renaissance receives from the SFUSD and the Mayor's Office requires the tracking of all students enrolled through the Renaissance Program; therefore, about 90% come from the Bayview-Hunter's Point Community and are all domiciled at this (CCSF/Southeast) campus. Through the collaborative effort at CCSF/Southeast enrollees fill out applications, are registered and tested through Renaissance; the College does evaluation and placement. We hope to enroll an additional 50 - 60 students per semester, for a total of about 200 by year end.

Mr. Dunn requested the same report in writing submitted with a proposed sub-lease agreement similarly to the one in 1996 and to please include any funding information. To which Ms. Priestly added that Renaissance's funding was common knowledge: $133,000 from Mayor's Office for three (3) contracts.

Rev. J.J. James, Board of Directors, President for Renaissance was also in attendance for support.

VIII. Adjournment:

Action: Commissioner Richardson moved and Commissioner Lepana seconded to adjourn the Commission meeting at 6:35 p.m. Motion passed.

Respectfully submitted: ____________________________
(Commission Secretary)

oorie Brown
President
nda Richardson
Vice President
ther Blanchard
Commissioner
hel Garlington
Commissioner
omas Galante
Commissioner
hn Knox
Commissioner
ogelio Lepana
Commissioner

/98

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Dir

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, JULY 9, 1998 - 6:00 P.M.
1800 Oakdale Ave., Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

DOCUMENTS DEPT.
JUL 07 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: June 30, 1998

IV. Correspondence: (Discussion and Action)
  a) Letter to Dean Brown in response to her June 25 letter asking what assistance the Southeast Community Facility Commission can lend in preparing a "spending plan";
  b) Letter to Decorative Plant acknowledging their continued contribution to the Bayview-Hunter's Point Community regarding employment.

V. Director's Report:

VI Introduction of New Business

VII. Public Comment

VIII. Adjournment

The next Southeast Community Facility Commission is scheduled for Wed., July 22, 1998.

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

THURSDAY, JULY 9, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

DOCUMENTS DEPT.
AUG 11 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order:

Commission Vice President Linda Richardson called the Thurs., July 9, 1998 Commission meeting to order at 6:00 p.m.

II. Roll Call:

Present:	Commissioner Esther Blanchard Commissioner Thomas Galante (6:03 pm) Commissioner John Knox Commissioner Rollie Lepana Commissioner Linda Richardson
Excused:	Commissioner Bobbrie Brown Commissioner Ethel Garlington
Staff Present:	Toye Moses, Exec. Dir. (6:10 pm), SECFC; Kathy Basconcillo, SECF-Sec.

III. Approval of Minutes:

Action: Commissioner Lepana moved and Commissioner Knox seconded to approve the minutes of June 30, 1998 as mailed. Motion passed.

Commissioner Richardson took the Public Comment section out of order until Dr. Moses arrived for Correspondence and the Director's Report.

VII. Public Comment - Jesse J. James, Pres., Board of Directors/Renaissance, Parents of Success spoke, as a Community Activist, on behalf of the Renaissance Program and distributed a letter (q.v.) from the Association of Ministers Conference of San Francisco stating "Our goal is to get at least 1,000 kids on your campus in the next two (2) years. . . . Please support our efforts to help this organization build your enrollment at your campus . . .".

After hearing Rev. James' testimony upon his arrival at 6:10, Dr. Moses suggested that the issue of CCSF/Southeast campus proposed expanded sub-lease to the Renaissance program be sent to the Commission's Facility Committee for discussion.

Action: Commissioner Knox moved and Commissioner Lepana seconded to send the issue of CCSF/Southeast campus proposed expanded sub-lease to the Renaissance program be sent to the Commission's Facility Committee. Motion passed.

IV. Correspondence -

Commission Executive Director Dr. Toye Moses reported that both the letter to Dean Brown (in response to her 6/25/98 letter asking what assistance the Southeast Community Facility Commission can lend in preparing a "spending plan") and the letter Decorative Plant (acknowledging their continued contribution to the Bayview-Hunter's Point Community regarding employment) are still in progress.

V. Director's Report - Dr. Moses reported the following:

a) the requested budget for FY 1998 - 99 has passed the Mayor's Budget Analyst's Office and is now with the Board of Supervisor's Budget Analyst's Office (minus the requested 1840 position at Earl P. Mills Community Center);
b) Bids for the Security positions at the 3 sites (WPC/750 Phelps, EPM/100 Whitney Young, and Southeast Community Facility/1800 Oakdale) have been received, were opened and are being analyzed by PUC/Finance who hopes to make a decision and sign the contract to go into effect by August 1, 1998. To date: Finance is checking on whether requirements are met for the lowest bidder; McCoy's is the second lowest bidder, but the Commission will be kept apprised.

Action: Commissioner Lepana moved and Commissioner Blanchard seconded to receive the Director's report. Motion passed.

VI. Introduction of New Business - Dr. Moses announced that the Publisher of the Bayview Sun Reporter, Ms. Amelia Ashley-Ward has recently been named "Publisher of the Year" by the National Newspaper Publishers Association. This is a great honor for Ms. Ashley-Ward and several elected officials of the City and County of San Francisco would like to present her with commendations on her award. Dr. Moses suggested this presentation of award to Ms. Ashley-Ward be made at the next regularly scheduled Commission meeting (Wed., July 22, 1998). Commissioner Richardson agreed that this item will be placed on the next agenda.

VII. Public Comment -

Asst. Police Chief, P. Earl Sanders and Officer John Monroe are targeting several community organizations to announce the start of new recruitment to the San Francisco Police Force beginning August 28. The Force is actively recruiting particularly among young men and women of color and would like this Commission to assist is passing the word through the Community. In response to some questions from the Commission and staff, Asst. Chief Sanders explained that anyone who is interested should apply as long as they have no felony convictions (especially if they only have non-violent misdemeanors) because there are ways to get records legally expunged. There is also training offered in preparation for the test as well as classes in how to interview and how to dress for an interview (five classes will be given in the next 18 months). There are courses to assist in taking the physical agility test and tip and pointers in many good books (compilation of types police dept. tests given across the nation) on how to take the written exam. Roughly 200 positions are either currently available or through attrition will need to be filled by this recruitment.

As a side note: The old Potrero/Bayview Police Station at Third and 22nd Sts. will be the new site for the Juvenile Offenders Program (a high-intensity program modeled after the Delancy Street program).

Next, Ms. Tempe Priestly, Director of Renaissance, Parents of Success Program asked Asst. Chief Sanders whether or not the Police Dept. had any type of mentoring program on the recruitment agenda and he replied that there is a policy of mentoring at the Police Dept. and as a matter of fact that is exactly how he was recruited himself a few years back. He hopes to encourage this mentoring policy further among established police officers.

Asst. Chief Sanders then left some flyers for the SFPD Recruitment Program to be posted and thanked the Commission for allowing him time to speak.

Commissioner Richardson then thanked the officers for attending and sharing their announcement; asked for further Public Comment and there being none asked for meeting adjournment.

VIII. Adjournment:

Action: Commissioner Knox moved and Commissioner Blanchard seconded to adjourn the meeting at 6:35 p.m. Motion passed.

Respectfully submitted: Katherine A. Fasconello
(Commission Secretary)

Bobbrie Brown
President
Linda Richardson
Vice President
Essther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

2/98

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

DOCUMENTS DEPT.
JUL 17 1998
SAN FRANCISCO
PUBLIC LIBRARY

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, JULY 22, 1998 - 6:00 P.M.
1800 Oakdale Ave., Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: July 9, 1998

IV. Correspondence: (Discussion and Action)
   a) Letter to Dean Brown, in response to her June 25 letter, asking what assistance the Southeast Community Facility Commission can lend in preparing a "spending plan";
   b) Letter to Decorative Plant acknowledging their continued contribution to the Bayview-Hunter's Point Community regarding employment.

V. Presentation: Ms. Amelia Ashley-Ward, Publisher of the Year (honorarium presentations from Mayor's Office, Board of Supervisor's Office, Senator Burton's Office, and Assemblyperson Migden's Office)

VI. Director's Report

VII. Introduction of New Business

VIII. Public Comment

IX. Adjournment

The next Southeast Community Facility Commission is scheduled for Thurs., Aug. 13, 1998.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, tape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

obbrie Brown
President
inda Richardson
Vice President
sther Blanchard
Commissioner
thel Garlington
Commissioner
homas Galante
Commissioner
ohn Knox
Commissioner
ogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, JULY 22, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

I. Call to Order:

Commission Vice President Linda Richardson called the Wed., July 22, 1998 Commission meeting to order at 6:10 p.m.

II. Roll Call:

DOCUMENTS DEPT.
AUG 24 1998
SAN FRANCISCO
PUBLIC LIBRARY

Present:	Commissioner Bobbrie Brown Commissioner Esther Blanchard Commissioner Thomas Galante Commissioner John Knox Commissioner Rollie Lepana Commissioner Linda Richardson
Excused:	Commissioner Ethel Garlington
Staff Present:	Toye Moses, Exec. Dir. (6:10 pm), SECFC; Audrey Hudson, SECF-Sr. Clerk Typist

III. Approval of Minutes:

Action: Commissioner Richardson moved and Commissioner Galante seconded to approve the minutes of July 9, 1998 as mailed. Motion passed.

Commissioner Brown took the Presentation Section next out of order for those who had to leave early.

V. Presentation:

Commissioner Brown thanked everyone for showing up to today's special Commission meeting especially those connected with this next presentation: the awardee Ms. Amelia Ashley-Ward; Supervisors Leland Yee and Amos Brown; Mayor's Special Assistant Yolanda Harris; John Carter from Senator John Burton's Office; Simeon Gant from Assemblyperson Carole Migden's Office; Kim Brandon, Vice President of the Court Commission; Lynette Sweet, President of the Redevelopment Commission and Manager of Union Bank in Bayview Plaza and welcomed everyone in attendance.

Ms. Amelia Ashley-Ward, Publisher of the Sun Reporter for the last 18 years was named "Publisher of the Year" by the distinguished National Newspaper Publishers Association (the Black Press of America). In recognition of this highly prestigious award, Supervisors Amos Brown and Leland Yee co-sponsored a citation extending the highest commendation to Ms. Ashley-Ward and signed by all members of the Board of Supervisors. This citation was presented at today's Commission meeting.

Ms. Yolanda Harris from the Mayor's office also took this opportunity to present Ms. Ashley-Ward with a similar citation from the Mayor's Office proclaiming Wednesday, July 22, 1998 as "Amelia Ashley-Ward Day" in San Francisco.

Ms. Ashley-Ward received another joint resolution from Simeon Gant of Assemblyperson Carole Migden's Office and John Carter of Senator John Burton's Office. Like Ms. Harris they also mentioned that Ms. Ashley-Ward's paper, the Sun Reporter was credited with being the first African American newspaper credited on national television for breaking a local news story.

Ms. Amelia Ashley-Ward graciously thanked everyone for this recognition and the photo opportunity. Dr. Moses thanked everyone for their participation and Supervisor Lee for his continued support.

IV. Correspondence - Executive Director Toye Moses informed the Commissioners that in their folders they would find copies of:

a) Letter to Dean Brown asking what the Commission can do to expedite the Computer Technology Program (inc. letter from Senator Kopp re: reallocation of funds once ear-marked for a Culinary Program);
b) Letter inviting Ms. Amelia Ashley-Ward to today's proceedings;

c) Letter to Decorative Plant Service for their recent plant donations for both the Board of Supervisors meeting held here at Southeast and the Mayor's Southeast Sector visit.

VI Director's Report - Dr. Moses reported the following:

a) Recently attended a seminar on "sexual harassment" mandated by the Mayor for all City Dept./Div. heads (due to the recent rash of sexual harassment suits brought against the City). The seminar was conducted by the Office of City Attorney, Dept. of Human Resources, Commission on the Status of Women, the Mayor was in attendance.
b) We are experiencing a slight problem with the chiller in the Facility, but expect the new Stationary Engineer to be oriented soon and he will be working on the have everything under control shortly;
c) the Grand Opening for the Dept. of Human Services' One Stop Career Shop was held this past Monday with the Mayor (and many others) in attendance.
d) A revised draft of the "Southeast Community Resource Directory" has been submitted and hopefully the "finished" product will be ready in about a month.

Action: Commissioner Linda Richardson moved and Commissioner Knox seconded to accept the Director's Report. Motion passed.

VII. Introduction of New Business -

a) Dr. Moses reminded the Commission that quite a bit of time has transpired since Dr. Sandra Hernandez, as Director of Public Health, has been out to the Bayview to update the Community on health issues. Now that the prevalence in the Community of breast cancer among African Americans and asthma among children is of great concern, Toye suggested an invitation to Dr. Hernandez' successor, Dr. Katz is warranted. The Commission agreed and directed staff to keep them abreast.
b) Commissioner John Knox asked about scheduling a Facilities Committee meeting about sub-leasing space in the building. Dr. Moses mentioned that Charlie Dunn, Real Estate Dept., is on vacation and upon his return the meeting will be scheduled.

VIII. Public Comment:

a) Commissioner Richardson reminded the rest of the Commission to be waiting for PG&E's decision to turn over one or two power plants in the area over to the City for shut down.

d) Commission Brown also commended Dr. Moses for the work he has been doing for the Commission by staying on top of things in the Community and the personal effort he has been putting out.

VIII. Adjournment:

Action: Commissioner Richardson moved and Commissioner Knox seconded to adjourn the meeting at 6:40 p.m. Motion passed..

Respectfully submitted: Katherine A. Fasconcelli
(Commission Secretary)

obbrie Brown
President
inda Richardson
Vice President
s her Blanchard
Commissioner
thel Garlington
Commissioner
homas Galante
Commissioner
hn Knox
Commissioner
ogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, AUGUST 13, 1998 - 6:00 P.M.
1800 Oakdale Ave., Community Room San Francisco, California 94124
This is a public meeting. Commission will hear all requests for public testimony.
Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

/98

*** * NO SMOKING DURING COMMISSION MEETING * ***

DOCUMENTS DEPT.
AUG 11 1998
SAN FRANCISCO
PUBLIC LIBRARY

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: July 22, 1998

IV. Correspondence: (Discussion and Action)
  a) Invitation to Mitch Katz, M.D., Director of Public Health, presentation on the prevalence of asthma in San Francisco especially in the Bayview-Hunter's Point;
  b) Memo from DPW/Bureau of Construction Management to DPT/Traffic Engineering Division re: Final Traffic Stripping on Oakdale Ave. from Phelps St. to Quint St.;
  c) PG&E News Release: City & County of San Francisco and PG&E agreement to close Hunter's Point Power Plant.

V. Director's Report [in his absence, the Director's Report will be read)] (Discussion & Action):
  a) Public Utilities Commission meeting scheduled for Tues., Aug. 25 at 4 pm will be held in the Community Room at the Southeast Community Facility (Southeast Community items and Public Comment at 6 pm);
  b) Central Purchasing Dept. awarded a 3-yr. contract to McCoy's Security to provide security patrol services at the Southeast Community Facility, EPMills Community Center and the Southeast Water Treatment Plant all located in the Bayview-Hunter's Point.

VI. Facility Committee Report: (Discussion and Action)
  a) Recommendation to full Commission re: Use of Room 406 of the Southeast Community Facility by New Directions pending staff approval of a fully executed sub-lease agreement

VII. Old and On-going Business: (Discussion and Action)
  a) Use of Room 508 of the Southeast Community Facility, City College of San Francisco/ Southeast campus-Renaissance, Parents of Success sub-lease addendum.

VIII. Introduction of New Business

IX. Public Comment

X. Adjournment

The next Southeast Community Facility Commission is scheduled for Weds., Aug. 26, 1998.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

12

2

13/98

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

THURSDAY, AUGUST 13, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

Toye Moses
Executive Director

APPROVED

I. Call to Order:

Commission Vice President Linda Richardson called the Thurs., Aug. 13, 1998 Commission meeting to order at 6:00 p.m.

DOCUMENTS DEPT.
SEP 21 1998
SAN FRANCISCO
PUBLIC LIBRARY

II. Roll Call:

Present:	Commissioner Esther Blanchard Commissioner Thomas Galante (6:05 pm) Commissioner John Knox Commissioner Rollie Lepana Commissioner Linda Richardson
Excused:	Commissioner Bobbrie Brown Commissioner Ethel Garlington
Staff Present:	Robert Bryan, Asst. City Atty.; Charlie Dunn, Real Estate Dept.; Kathy Basconcillo, SECF-Sec.

III. Approval of Minutes:

Action: Commissioner Lepana moved and Commissioner Knox seconded to approve the minutes of July 29, 1998 as mailed. Motion passed.

Since the Executive Director was out of town on vacation this past week, the Commission Secretary read both the Correspondence section and Dr. Moses' Report:

IV. Correspondence:

a) The invitation letter to inviting the Director of Public Health, Dr. Mitch Katz to a Commission meeting to present on the prevalence of asthma in San Francisco especially in the Bayview-Hunter's Point was is still in progress; however his office has been contacted to check the availability for attendance;
b) Memo from DPW/Bureau of Construction Management to DPT/Traffic Engineering Division re: Final Traffic Stripping on Oakdale Ave. from Phelps St. to Quint St.;
c) PG&E News Release: City & County of San Francisco and PG&E agreement to close Hunter's Point Power Plant.

V. Director's Report:

a) I am out of the office on vacation Mon. Aug. 10 through Fri. Aug. 14, 1998 returning on Mon. August 17, 1998.
b) The Public Utilities Commission will meet on Tues., Aug. 25 at 4 pm in the Southeast Community Facility Community Room . Items related to the Southeast Community and public comment are slated to begin at 6 pm. (May I suggest that all Southeast Community Facility Commissioners appear at this important meeting and perhaps the Commission President or designate speak and welcome the PUC Commissioners.
c) Central Purchasing Dept. awarded a 3-yrs. contract to McCoy's Security to provide security patrol services at the Southeast Community Facility, EPMills Community Center and the Southeast Water Treatment Plant all located in the Bayview-Hunter's Point. McCoy's began new security patrolling service on Weds. Aug. 5 at the Facility. Patrol hours are Mon. - Sun. 10 pm - 7 am and 6 pm - 7 am on all holidays.
d) PG&E News Release: The City and County of San Francisco and Pacific Gas & Electric Co. have agreed to close the Hunter's Point Power Plants. (May I suggest that the Commission move to commend the Mayor for his leadership in making this historical event happen and furthermore, commend the SAEJ for their diligent efforts in working with the Mayor regarding this closure and direct staff to send them letters to that effect).
e) A new Stationary Engineer, Khamphay "Paul" Phommavong, has recently been oriented to this Facility and the Stationary Engineer previously assigned to this site, Gary Smith has been transferred.

f) Veronica Hunnicutt has been appointed Dean of City College/Southeast campus effective Aug. 1, 1998. This is a new assignment for Dean Hunnicutt who comes from Phelan Campus and we look forward to a long and successful working relationship at the Southeast Facility.

2. Earl P. Mills Community Center and three (3) satellite centers -

a) McCoy's began new security patrolling service on Thurs., Aug. 6 at this Facility; Patrol hours are Mon. - Sun. 7 am. - 7 pm including holidays.

VI. Facility Committee Report - Commissioner Knox read the Facility Committee report (q.v.). After hearing the report Commissioner Blanchard moved that New Directions be granted month-to-month use of Room 406 at the Southeast Community Facility pending (Commissioner Lepana suggested that "staff" be changed/specified to "Real Estate") Real Estate Dept's. approval of a fully executed sub-lease agreement and an annual review of use; Commissioner Galante seconded. Motion passed.

VII. Old and On-Going Business:

a) Commissioner Knox raised for discussion purposes that since we've already discussed Room 508, toured the space and it has already been determined the space can only be used for administrative/office space (as opposed to classroom space), then Renaissance - Parents of Success be granted month-to-month use of the space. Mr. Dunn clarified that since City College could not sub-let for a period longer that their own contract existed, the term of the Room 508 sub-let would be less-than or equal to that of City College's lease.

With this in mind, Commissioner Galante moved that Room 508 at the Southeast Community Facility, the Renaissance - Parents of Success be granted month-to-month use of the space pending Real Estate Dept's. approval of a fully executed sub-lease agreement and an annual review of use; Commissioner Knox seconded. Motion passed.

VIII. Introduction of New Business:

a) Commissioner Linda Richardson requested that staff send a letter of welcome acknowledging Veronica Hunnicutt as the newly appointed Dean at City College/ Southeast Campus.

Commissioner Richardson stated that Dean Hunnicutt came highly recommended to this post and we look forward to working with her.

b) Commissioner Richardson also requested that staff send a letter of condolence to the family of City Counselor, ex-President of the NAACP and outstanding African American community leader, Lulann S. McGriff who passed away this weekend. Commission Richardson also announced that the wake was in fact this evening and the funeral services are planned for tomorrow (Friday, Aug. 14) at 11 am at Third Baptist Church.

c) Commissioner Galante asked that the issue of diagonal parking be placed on the agenda for discussion and action at the next Commission meeting.

d) Dean Hunnicutt had originally made plans to attend today's Commission meeting, but since the meeting will end soon, she will be at the next Commission meeting.

e) Commissioner Rollie Lepana has been reappointed as a Commissioner to the Southeast Community Facility Commission and his swearing-in ceremony will be on Friday, August 14, at 4:30 p.m. at 401 Van Ness at the Board of Supervisors Office and he invites all his fellow Southeast Community Facility Commissioners and staff that are able to attend.

IX. Public Comment -

Tempi Priestly, Director of the Renaissance, Parents of Success program expressed her gratitude to the Commission for approving the extension of their sub-lease at the Southeast Community Facility to include Room 508.

VIII. Adjournment:

Action: Commissioner Galante moved and Commissioner Blanchard seconded to adjourn the meeting at 6:30 p.m. Motion passed.

Respectfully submitted: Katherine A. Fasconiello
(Commission Secretary)

DOCUMENTS DEPT.
AUG 20 1998
SAN FRANCISCO
PUBLIC LIBRARY

THE SOUTHEAST COMMUNITY
FACILITY COMMISSION
AND
BAYVIEW-HUNTER'S POINT RESIDENTS COMMUNITY
WELCOME

THE PUBLIC UTILITIES COMMISSION

TO A SPECIAL MEETING ON

DATE: TUES., AUG. 25, 1998

TIME: 4 P.M. - PUC MEETING BEGINS
6 P.M. - PUBLIC COMMENT AND
SOUTHEAST ISSUES

WHERE: SOUTHEAST FACILITY COMMUNITY
ROOM - 1800 OAKDALE AVE.
(CORNER OF PHELPS)

DON'T MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY

NOW IS THE TIME TO M AKE YOUR VOICE HEARD !!! BRING YOUR ISSUES AND CONCERNS
LET THE PUBLIC UTILITIES COMMISSION KNOW WHAT YOU THINK

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SECFC AT (415) 821-1534.

Government Information Center
MAIN LIBRARY
200 Larkin Street, 5th Floor
S.F., CA 94102

Bobbrie Brown
President
Linda Richardson
Vice President
her Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

6/98

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, AUGUST 26, 1998 - 6:00 P.M.

1800 Oakdale Ave., Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony.

Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

DOCUMENTS DEPT.
AUG 2 4 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: August 13, 1998

IV. Correspondence: (Discussion and Action)
- Letter of condolence to family of Lulann McGriff;
- Letter of welcome to Dean Veronica Hunnicutt of City College of San Francisco;
- Letter of commendation to Mayor's Office and Southeast Alliance for Environmental Justice re: Bayview-Hunter's Point Power Plants.

V. Director's Report: (Discussion and Action)
- Invitation to new Chancellor of City College of San Francisco, Dr. Philip R. Day, to attend a Southeast Community Facility Commission meeting

VI. Real Estate Dept., Charlie Dunn -
- Update on City College sub-lease at Southeast Community Facility, 1800 Oakdale;
- Update on Head Start child Care lease at Southeast Community Facility, 1800 Oakdale.

VI. Old and On-going Business: (Discussion and Action)
- Diagonal Parking on Oakdale Avenue as proposed in Dept. of Public Works Field Memo to Dept. of Parking and Traffic, dated 6/22/98.

VII. Introduction of New Business

IX. Public Comment

X. Adjournment

The next Southeast Community Facility Commission is scheduled for Thurs., Sept. 10, 1998.

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

MINUTES

WEDNESDAY, AUGUST 26, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

I. Call to Order:

Vice President, Commissioner Linda Richardson attempted to call the Thurs., Aug. 26, 1998 Southeast Community Facility Commission meeting to order at 6:30 p.m., but the meeting was called off for lack of a quorum.

II. Roll Call:

Present:	Commissioner Thomas Galante Commissioner Rollie Lepana Commissioner Linda Richardson
Not Present:	Commissioner Esther Blanchard (excused for illness) Commissioner Bobbrie Brown Commissioner Ethel Garlington (excused for illness) Commissioner John Knox (excused)
Staff Present:	Robert Bryan, Deputy District Attorney; Toye Moses, Exec. SECFC; Kathy Basconcillo, SECF-Sec;
Guests:	Al Williams, Alfred Williams Consultancy; Members from Dept. of Human Services (DHS) Career Center at 1800 Oakdale.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

10/98

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, SEPTEMBER 10, 1998 - 6:00 P.M.
1800 Oakdale Ave., Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony.

Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

DOCUMENTS DEPT.
SEP 09 1998
SAN FRANCISCO
PUBLIC LIBRARY

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: August 13, 1998

IV. Correspondence: (Discussion and Action)
- News Release from Office of Assemblywoman Carole Migden re: New Bayview Pool;
- Letter of condolence to family of Lulann McGriff;
- Letter of welcome to Dean Veronica Hunnicutt of City College of San Francisco;
- Letter of commendation to Mayor's Office and Southeast Alliance for Environmental Justice re: Bayview-Hunter's Point Power Plants.

V. Director's Report: (Discussion and Action)
- Invitation to new Chancellor of City College of San Francisco, Dr. Philip R. Day, to attend a Southeast Community Facility Commission meeting

VI. Real Estate Dept., Charlie Dunn -
- Update on City College sub-lease at Southeast Community Facility, 1800 Oakdale;
- Update on Head Start Child Care lease at Southeast Community Facility, 1800 Oakdale.

VI. Old and On-going Business: (Discussion and Action)
- Diagonal Parking on Oakdale Avenue as proposed in Dept. of Public Works Field Memo to Dept. of Parking and Traffic, dated 6/22/98.

VII. Introduction of New Business

IX. Public Comment

X. Adjournment

The next Southeast Community Facility Commission is scheduled for Weds., Sept. 23, 1998.

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, tape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

THURSDAY, SEPTEMBER 10, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

0/98

I. Call to Order:

Commission President Bobbrie Brown called the Thurs., Sept. 10, 1998 Commission meeting to order at 6:05 p.m.

II. Roll Call:

Present:	Commissioner Esther Blanchard Commissioner Bobbrie Brown Commissioner John Knox Commissioner Rollie Lepana Commissioner Linda Richardson
Excused:	Commissioner Thomas Galante Commissioner Ethel Garlington
Staff Present:	Robert Bryan, Asst. City Atty.; Toye Moses, Executive Director, SECF; Kathy Basconcillo, SECF-Sec.

DOCUMENTS DEPT
OCT 21 1998
SAN FRANCISCO
PUBLIC LIBRARY

III. Approval of Minutes:

Action: Commissioner Richardson moved and Commissioner Knox seconded to approve the minutes of August 13, 1998 as mailed. Motion passed.

IV. Correspondence:

a) News Release that "Assemblywoman Carole Migden's $500,000 request to aid in the construction of a new Martin Luther King, Jr. pool in the Bayview was included in the state budget, signed this past Friday. Included with this news release was the invitation to attend the "Demolition Ceremony" in preparation for construction of the new pool;
b) Letter of condolence to the family of Lulann McGriff;
c) Letter of welcome to new CCSF/Southeast campus Veronica Hunnicutt;
d) Letter of commendation to Southeast Alliance for Environmental Justice (similar letter to Mayor's Office is still in progress).

V. Director's Report:

a) Staff has been working diligently with the budget for the new fiscal year.
b) With new security in effect at the Facility there are no new or unusual circumstances to report. It seems these additional security measures are beginning to pay off.
c) It has been confirmed that Neighborhood House Associates of San Diego are the new sponsors for the Headstart Child Care Center at Southeast, taking over the program from EOC. New lease documents are being worked out with Real Estate Dept.
d) Reminder that since there is a Chancellor of City College, perhaps the Commission should consider inviting him to a Commission meeting to share his vision and plans for City College/Southeast campus as the Commission did with previous Chancellors Anderson and Dobell.
e) The Public Utilities Commission meeting at Southeast in the Community on Tues., Aug. 25, 1998 was well-attended by both Southeast Residents and Southeast Water Pollution Plant representatives.

Action: Commissioner Blanchard moved to request staff to invite Dr. Phillip Day Chancellor at City College of San Francisco to come to a future Commission meeting. Commissioner Richardson seconded and the motion passed.

Action: Commissioner Knox moved and Commissioner Richardson seconded to accept the Director's Report as read. Motion passed.

VI. Real Estate Dept. Report - Charlie Dunn:

Since Mr. Dunn did not attend today's Commission meeting, Dr. Moses reported that Mr. Dunn was currently working on two projects for the Commission:

a) Update on City College sub-lease at Southeast Community Facility, 1800 Oakdale; and,
b) Update on Head Start Child Care lease at Southeast Community Facility, 1800 Oakdale. The Commission will be updated at next Commission meeting.

VII. Old and On-Going Business:

As a result of interest by Commissioners Galante and Blanchard regarding the issue of diagonal parking along Oakdale Ave. in front of the Facility, a Field Memo issued by the Dept. of Parking and Traffic (DPT) to change the "long red zone" to disabled parking and diagonal parking on the north side of Oakdale Avenue to the west side of the bridge "thus helping with the constant double parking and speeding." The Field Memo states that the painting Division of DPT was notified on 6/10. As soon as there is an update to this issue it will be reported to the Commission.

VIII. Introduction of New Business:

a) Commissioner Brown reiterated inviting Dr. Day to a Commission meeting.
b) *Action: Commissioner Blanchard moved to have staff request a status report on the Computer Program and related issues. Perhaps the update could come from the new Dean since Dean Brown is no longer at this campus. Commissioner Knox seconded and the motion passed.*
c) Commissioner Lepana requested that staff send a letter of appreciation to Assemblywoman Carole Migden for her concern for the residents of the Southeast Sector and procuring funds for the a new King Pool.
d) Dr. Moses updated the Commission that an invitation was made to the new Director of Public Health requesting that he come and update the Community on the prevalence of asthma in the Bayview-Hunter's Point. Dr. Katz said that he would be glad to send someone to speak on his behalf. Dr. Moses said he would re-contact Dr. Katz' office and state that the Commission would be glad to wait until his schedule allowed him to come personally.

IX. Public Comment -

Dean Veronica Hunnicutt introduced herself to the Commission and thanked them for her welcome to the Southeast Facility. She expressed an appreciation for the appointment of Dr. Day as Chancellor and was extremely proud to hear him say that he expects the Community Colleges (one of which is Southeast campus) to be a "beacon of their (respective) communities."

Ms. Sharon Hewitt, representing the Dept. of Human Services asked to update the Commission on the status/direction of a DHS project - primarily, the Dept. (DHS) is experiencing some success through the Neighborhood Career Centers in the transition of the Welfare-to-Work Program focusing on TANIF recipients and therefore encourages the Commissioners collectively or individually to visit the Career Center located at this facility. With additional current staff training and the incorporation of a couple more aspects of the program, DHS expects to be fully operational with a "One Stop Career Shop" within 90 days.

VIII. Adjournment:

Action: Commissioner Knox moved and Commissioner Blanchard seconded to adjourn the meeting at 6:34 p.m. Motion passed.

Respectfully submitted: Katherine A. Basconcillo
(Commission Secretary)

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SF
S72
#1
9/23/98

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WDNESDAY, SEPTEMBER 23, 1998 - 6:00 P.M.
1800 Oakdale Ave., Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony.

Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

DOCUMENTS DEPT.
SEP 21 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: September 10, 1998

IV. Correspondence: (Discussion and Action)
- Letter of appreciation to Assemblywoman Carole Migden for her part in securing King Pool funds and her concern for the Bayview-Hunter's Point community ;
- Letter of invitation to City College of San Francisco Chancellor Phillip R. Day to attend a Commission meeting;
- Letter of commendation to Mayor's Office re: Bayview-Hunter's Point Power Plants.

V. Director's Report: (Discussion and Action)

VI. Real Estate Dept., Charlie Dunn -
- Update on City College sub-lease at Southeast Community Facility, 1800 Oakdale;
- Update on Head Start Child Care lease at Southeast Community Facility, 1800 Oakdale.

VI. Old and On-going Business: (Discussion and Action)
- Status report: Diagonal Parking on Oakdale Avenue as proposed in Dept. of Public Works Field Memo (of 6/22/98) to Dept. of Parking & Traffic (Commission Action);
- Commission meeting schedule during upcoming holidays;

VII. Introduction of New Business

IX. Public Comment

X. Adjournment

The next Southeast Community Facility Commission is scheduled for Thurs., Oct. 8, 1998.

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

3/98

vised

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, SEPTEMBER 23, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

I. Call to Order:

Commission President Bobbrie Brown called the Weds., Sept. 23, 1998 Commission meeting to order at 6:04 p.m.

DOCUMENTS DEPT.
OCT 05 1998
SAN FRANCISCO
PUBLIC LIBRARY

II. Roll Call:

Present:	Commissioner Esther Blanchard Commissioner Bobbrie Brown Commissioner Thomas Galante (6:06 p.m.) Commissioner John Knox Commissioner Rollie Lepana Commissioner Linda Richardson (6:11p.m.)
Excused:	Commissioner Ethel Garlington
Staff Present:	Robert Bryan, Asst. City Atty.; Charlie Dunn, Real Estate Dept.; Toye Moses, Executive Director, SECF; Kathy Basconcillo, SECF-Sec.

III. Approval of Minutes:

Action: Commissioner Blanchard moved and Commissioner Knox seconded to approve the minutes of September 10, 1998 as mailed. Motion passed.

IV. Correspondence:

- Letter inviting Dr. Philip R. Day, Jr., to present his perspective, ideas and goals as he takes over as the new Chancellor of City College of San Francisco.

Agenda items IV. a and c are still in progress.

V. Director's Report:

a) Attended Water Pollution Control meeting PUC Purchasing to keep us current with budget/accounting/purchasing issues for the new fiscal year.
b) Attended "Demolition Ceremony" of the old Martin Luther King Pool where the Mayor began the demotion process on the old site in preparation for the construction of the new MLK Pool and Community Center. (This is the project where Assemblyperson Migden help ear-mark $500,000 in the State budget for it.)
c) As a reminder to the Commission, Neighborhood House Associates of San Diego is the new, albeit interim, sponsor for the Headstart Child Care Program here at Southeast. Real Estate's Mr. Dunn will elaborate further during his report.

Action: Commissioner Galante moved and Commissioner Blanchard seconded to accept the Director's Report as read. Motion passed.

VI. Real Estate Dept. Report - Charlie Dunn:

In his update Mr. Dunn reported:
a) Re: City College sub-lease at Southeast Community Facility, 1800 Oakdale, he would be meeting with new Dean Hunnicutt to work on the various sub-leases next Tues. 9/29 and bring the signed paperwork back to the Commission for final approval; and,
b) Re: Headstart Child Care lease, the Economic Opportunity Council (EOC) has officially transferred sponsorship of their Headstart Program in this Facility to a San Diego based non-profit, Neighborhood House Association on an interim basis. It could take anywhere from 1 year to 18 months before a San Francisco -based non-profit can be selected as a "permanent sponsor". The interim lease paperwork is currently with the City Attorney's Office to iron out minor language; but the Neighborhood House Association is trying to become (HRC Chapter 12 B) certified/compliant in order to replace its interim status with final non-profit sponsorship status.

After a few questions from the Commission, Mr. Dunn reported that:

a) EOC had a month-to-month lease contract and as far as he knew was current on their rent (however, a report through Dan Kennedy at Real Estate could easily verify this information;

b) Mr. Dunn would also check with Mr. Kennedy if lease performance was obtainable in a quarterly report or at least incorporate this in his (Mr. Dunn's spreadsheet).

VII. Old and On-Going Business:

a) There has not yet been any progress on the issue of diagonal parking along Oakdale Ave. in front of the Facility. As soon as there is an update to this issue it will be reported to the Commission.

b) The Commission voted to hold the Commission meeting regularly scheduled for Weds., Nov. 25 on Mon. Nov 23, 1998. There will be no changes for the Commission meeting regularly scheduled for Weds. Dec. 23, 1998.

VIII. Introduction of New Business:

a) As a reminder to the Commission, Executive Director Moses asked the Commission's preference for holding Election of New Officers. The Election of New Officers will be held at the October 28, 1998 Commission meeting.

b) Dr. Moses also briefed the Commission on his attendance at a reception honoring the new FCC approved owner of the local TV station KOFY-Channel 20 - Granite Inc.

c) Ms. Sharon Hewitt, representing the Dept. of Human Services asked to update the Commission on the status/direction of a DHS project - primarily, the Dept. (DHS)

IX. Public Comment - There was no public comment offered at this meeting.

VIII. Adjournment:

Action: Commissioner Richardson moved and Commissioner Blanchard seconded to adjourn the meeting at 6:38 p.m. Motion passed.

Respectfully submitted: ________________________
(Commission Secretary)

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

/98
ised

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, SEPTEMBER 23, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

DOCUMENTS DEPT.
OCT 26 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order:

Commission President Bobbrie Brown called the Weds., Sept. 23, 1998 Commission meeting to order at 6:04 p.m.

II. Roll Call:

Present:	Commissioner Esther Blanchard Commissioner Bobbrie Brown Commissioner Thomas Galante (6:06 p.m.) Commissioner John Knox Commissioner Rollie Lepana Commissioner Linda Richardson (6:11p.m.)
Excused:	Commissioner Ethel Garlington
Staff Present:	Robert Bryan, Asst. City Atty.; Charlie Dunn, Real Estate Dept.; Toye Moses, Executive Director, SECF; Kathy Basconcillo, SECF-Sec.

III. Approval of Minutes:

Action: Commissioner Blanchard moved and Commissioner Knox seconded to approve the minutes of September 10, 1998 as mailed. Motion passed.

IV. Correspondence:

- Letter inviting Dr. Philip R. Day, Jr., to present his perspective, ideas and goals as he takes over as the new Chancellor of City College of San Francisco.

Agenda items IV. a and c are still in progress.

V. Director's Report:

a) Attended Water Pollution Control meeting PUC Purchasing to keep us current with budget/accounting/purchasing issues for the new fiscal year.
b) Attended "Demolition Ceremony" of the old Martin Luther King Pool where the Mayor began the demotion process on the old site in preparation for the construction of the new MLK Pool and Community Center. (This is the project where Assemblyperson Migden help ear-mark $500,000 in the State budget for it.)
c) As a reminder to the Commission, Neighborhood House Associates of San Diego is the new, albeit interim, sponsor for the Headstart Child Care Program here at Southeast. Real Estate's Mr. Dunn will elaborate further during his report.

Action: Commissioner Galante moved and Commissioner Blanchard seconded to accept the Director's Report as read. Motion passed.

VI. Real Estate Dept. Report - Charlie Dunn:

In his update Mr. Dunn reported:
a) Re: City College sub-lease at Southeast Community Facility, 1800 Oakdale, he would be meeting with new Dean Hunnicutt to work on the various sub-leases next Tues. 9/29 and bring the signed paperwork back to the Commission for final approval; and,
b) Re: Headstart Child Care lease, the Economic Opportunity Council (EOC) has officially transferred sponsorship of their Headstart Program in this Facility to a San Diego based non-profit, Neighborhood House Association on an interim basis. It could take anywhere from 1 year to 18 months before a San Francisco -based non-profit can be selected as a "permanent sponsor". The interim lease paperwork is currently with the City Attorney's Office to iron out minor language; but the Neighborhood House Association is trying to become (HRC Chapter 12 B) certified/compliant in order to replace its interim status with final non-profit sponsorship status.

After a few questions from the Commission, Mr. Dunn continued:

- EOC had a month-to-month lease contract and as far as he knew was current on their rent (however, Dr. Moses stated that staff could request a written report updating how much was collected from each tenant, etc. to use in the 1999 budget forecast from Dan Kennedy in Real Estate);
- Mr. Dunn would also check with Mr. Kennedy if lease performance was obtainable in a quarterly report or could be incorporated in Mr. Dunn's spreadsheet.

VII. Old and On-Going Business:

a) There has not yet been any progress on the issue of diagonal parking along Oakdale Ave. in front of the Facility. As soon as there is an update to this issue it will be reported to the Commission.

b) The Commission agreed to hold the Commission meeting regularly scheduled for Weds., Nov. 25 on Mon. Nov 23, 1998. There will be no changes for the Commission meeting regularly scheduled for Weds. Dec. 23, 1998. (As a courtesy, Mr. Dunn reminded the Commission that he would be out of town during the Dec. 23rd Commission meeting.)

VIII. Introduction of New Business:

a) Director Moses reminded the Commission that as per the Commission's By-laws no President (of the Commission) may serve more than two consecutive terms in office. Commissioner Brown has now been President of the Commission for two years; therefore it is time for the election of new officers. The Commission scheduled the "Election of New Officers" for the October 28, 1998 Commission meeting.

b) Dr. Moses also briefed the Commission on his attendance at a reception honoring the new owner of KOFY20, the TV station that happens to be located in this neighborhood. The new owners, Granite Broadcasting Corp., from New York, through their CEO Don Cornwell, indicated they would like to come to a Commission meeting, present their plans for the new KBWB20 and to garner support from the Community for FCC licensing. They will be agenda'd for an upcoming meeting.

c) Commissioner Brown asked for an update on the 49er stadium issue re: what's happening with all the proposed job opportunities, new businesses, etc. and perhaps the Third Street Light Rail Project as well. Dr. Moses suggested that since the Mayor's office had a press conference this past week to announce that the stadium was "back on track" perhaps inviting someone in line with the Mayor's plans for these new jobs would make sense.

Audience member Ms. Sharon Hewitt, from the Dept. of Human Services offered that perhaps one appropriate person to invite to the Commission for an update on the anticipated jobs aspect of the "49er stadium issue" would be the Director of the DHS, Will Lightbourne (who is developing a work force in anticipation of filling the employment requirement of several large projects currently in progress).

Another relevant invitee might be Kofi Bonner, Director of the Mayor's Office of Economic Development to update the Commission on the status of the several the projects currently being developed in the City's Southeast Sector (since Commissioner Lepana also requested an update on the stadium mall.)

d) Commissioner Richardson suggested inviting someone to update the Commission regarding land development at the Bayview-Hunter's Point Shipyard since a Request for Qualification (RFQ) has been issued.

e) Commission Brown also requested an update on the SFHDC Senior Housing Project at Third and Armstrong. It seems the project is nearly completed and someone from the Commission should plan to attend the opening since in the planning and funding stages the project was brought to this Commission for endorsement.

IX. Public Comment - There was no public comment offered at this meeting.

VIII. Adjournment:

Action: Commissioner Richardson moved and Commissioner Blanchard seconded to adjourn the meeting at 6:38 p.m. Motion passed.

Respectfully submitted: Katherine A. Basconcillo
(Commission Secretary)

obbrie Brown
President
nda Richardson
Vice President
Est r Blanchard
Commissioner
thel Garlington
Commissioner
homas Galante
Commissioner
hn Knox
Commissioner
ogelio Lepana
Commissioner

SF
S72
#1
10/8/98

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, OCTOBER 8, 1998 - 6:00 P.M.
1800 Oakdale Ave., Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

DOCUMENTS DEPT.
OCT 05 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: September 23, 1998

IV. Correspondence: (Discussion and Action)
- Letter from Assemblywoman Carole Migden re: illegal dumping in the Bayview-Hunter's Point - increase in minimum fine bill signed and in effect January 1, 1999.

V. Presentation: : (Discussion and Action)
- Community/Commission awareness/support of Granite Broadcasting Corp. - new owners of KBWB-TV20 (formerly KOFY-TV20) in the San Francisco and with the Federal Communications Commission (FCC).

VI. Director's Report:
- Update report of proposed "diagonal parking on Oakdale Ave."
- Senior Housing Project on 3rd & Armstrong (San Francisco Housing Development Corp.)

VII. Introduction of New Business

VIII. Public Comment

IX. Adjournment

The next Southeast Community Facility Commission is scheduled for Weds., Oct. 28, 1998.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

THE SOUTHEAST COMMUNITY FACILITY COMMISSION

Introduces

DOCUMENTS DEPT.
OCT 05 1998
SAN FRANCISCO
PUBLIC LIBRARY

SOLEM & ASSOCIATES,
MS. BONNIE JONES

THE PUBLIC RELATIONS FIRM FOR

GRANITE BROADCASTING

NEW OWNERS OF KBWB-TV20
(FORMERLY KOFY-TV20)
TO THE BAYVIEW-HUNTER'S POINT COMMUNITY

DATE: THURSDAY, OCT.8, 1998

TIME: 6:00 P.M. - 8:00 P.M.

PLACE: SOUTHEAST FACILITY
COMMUNITY ROOM
1800 OAKDALE AVE.
(CORNER OF PHELPS)

DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY
PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL THE COMMISSION OFFICE AT (415) 821-1534.

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

'98

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

THURSDAY, OCTOBER 8, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

DOCUMENTS DEPT.
NOV 13 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order:

Commission President Bobbrie Brown called the Thurs., October 8, 1998 Commission meeting to order at 6:05 p.m.

II. Roll Call:

Present:	Commissioner Esther Blanchard Commissioner Bobbrie Brown Commissioner Thomas Galante Commissioner John Knox Commissioner Rollie Lepana (6:07) Commissioner Linda Richardson (6:20p.m.)
Excused:	Commissioner Ethel Garlington
Staff Present:	Robert Bryan, Asst. City Atty.; Charlie Dunn, Real Estate Dept.; Toye Moses, Executive Director, SECF; Kathy Basconcillo, SECF-Sec.

III. Approval of Minutes:

Action: Commissioner Knox moved and Commissioner Blanchard seconded to approve the minutes of September 23, 1998 as mailed. Motion passed.

IV. Correspondence:

- Letter from Assemblywoman Carole Migden re: illegal dumping in the Bayview-Hunter's Point - increase in minimum fine bill signed and in effect 1/1/99.

V. Presentation: Bonnie Jones (of Solem & Associates, the Public Relations firm for) Granite Broadcasting Corp. - Community/Commission awareness/support of Granite Broadcasting Corp., new owners of WBTV-20 (formerly KOFY-TV20):

Dr. Moses introduced Ms. Jones by informing the Commission that KOFY-TV20 (located in this neighborhood where the Commission is responsible for promoting economic development) has recently been taken-over by Granite Broadcasting Corp. (GBC). Dr. Moses suggested that their proposal is in line with the Commission's responsibilities, and GBC (through their PR firm Solem & Assoc.) requests the Commission's endorsement.

Ms. Bonnie Jones thanked the Commission for allowing GBC (through Solem & Assoc.) to attend a Commission meeting and inform them about the status of what used to be KOFY-TV20 in their neighborhood:

Earlier this year GBC, a minority-controlled broadcasting company out of New York, bought out KOFY-TV20, whose call letters are now KBWB-20 (WB20). GBC currently owns several other TV stations nationwide, among them is KNTV in San Jose. At some point in the Bay Area the signals from both TV stations can be received, they overlap. There is also a Federal Communications Commission (FCC) ruling that no two (or more) TV stations whose signals overlap may have a single owner thereby causing a duopoly (or monopoly) in the area.

GBC is requesting the Southeast Community Facility Commission's support (as well as the Mayor's Office, Board of Supervisors and other agency's) in convincing the Federal Communications Commission to reconsider GBC's application for common-ownership of KBWB in San Francisco and KNTV in San Jose, thereby allowing GBC to develop such projects as the new KBWB 10 p.m. news show and other community based programming.

Ms. Jones then fielded questions regarding the new stations pro-community outreach policies providing assistance/access with Public Service Announcements (PSA's), presented a sample resolution the Commission might consider submitting, and announced that the Mayor and the Board of Supervisors have already come out in support of GBC ownership of WB-20.

The Commission agreed to support this minority-ownership of the local TV station. Commissioner Brown requested staff to send a letter of support to the FCC and for City Atty. Robert Bryan to work on rewording the resolution for submittal.

V. Director's Report:

a) Although there might have been some advertising regarding a presentation today by the new City College of San Francisco Chancellor, Philip R. Day, Jr. and Southeast Campus Dean Veronica Hunnicutt, both chancellor Day and Dean Hunnicutt will make a presentation to the Commission on Thurs. Nov. 12, 1998.
b) Due to a slight mix-up in the approved Commission minutes, new/corrected Commission minutes will be sent to the Library for public record.
c) Discussed the proposed diagonal parking on Oakdale project with the Dept. of Rec. and Parks and they assured us that they will do all they can to meet the needs of the Community.
d) The Senior Housing Project (on Third and Armstrong) may be completed by the beginning of the year. Although applications to fill the housing slots have been received, they have not been opened nor responded to yet. As soon as there is an update, it will be passed along to the Commission.
e) The first of three Great Sweep Day (scheduled for Sat., Nov. 7) planning meetings was held today in the Conference Room where co-captains were assigned to staging sites and given instruction from DPW.
f) Met with the Director of Public Health and issued a personal invitation to an upcoming Commission meeting. Although Katz said he would probably bring someone with him to present on the high incident of asthma in the Bayview-Hunter's Point, he would also personally attend.
g) Attended WPC/Emergency Response meeting since Southeast Community Facility is designated an emergency response location/shelter.
h) There is a meeting scheduled next week to discuss the status of the HVAC proposal at the Facility.

Action: Commissioner Lepana moved and Commissioner Richardson seconded to accept the Director's Report as read. Motion passed.

VI. Introduction of New Business:

a) Reminder: Election of Commission Chair and Vice Chair will be held at the Oct. 28th meeting.

b) The list of tenants under the jurisdiction of the SECF Commission and their leases/rents has been distributed to the Commissioners for them to digest and present questions to Mr. Dunn from the Real Estate Dept. at the Oct. 28 meeting.

c) Reminder: Mr. Will Lightbourne, the Director of the Dept. of Human Services will present an "Update on the Employment Opportunities in the Bayview-Hunter's Point" at the next meeting scheduled for Wed., Oct. 28, 1998.

IX. Public Comment - There was no public comment offered at this meeting.

VIII. Adjournment:

Action: Commissioner Richardson moved and Commissioner Lepana seconded to adjourn the meeting at 6:45 p.m. Motion passed.

Respectfully submitted: Katherine A. Zasconello
(Commission Secretary)

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

28/98

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, OCTOBER 28, 1998 - 6:00 P.M.

1800 Oakdale Ave., Community Room San Francisco, California 94124
This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

DOCUMENTS DEPT.
OCT 26 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: October 8, 1998

IV. Correspondence: (Discussion and Action)
- Letter confirming Mr. Lightbourne's attendance at today's Commission meeting;
- Letters confirming Dean Hunnicutt's and Chancellor Day's attendance and presentation at Commission meeting scheduled for Thurs., Nov. 12, 1998;
- Letter and resolution supporting Granite Broadcasting Corp./WB-20TV;
- Announcement: Christmas in April, seeking applicants for home repair program.

V. Presentation: (Discussion and Action)
- Director of Dept. of Human Services, Will Lightbourne, Presentation: An Update of Employment Opportunities in the Bayview-Hunter's Point.

VI. Director's Report:
- SECF projected 1999-00 budget

VII. Real Estate Dept. Report - Charlie Dunn: (Discussion and Action)
a) Update on City College sub-lease at Southeast Community Facility, 1800 Oakdale;
b) Update on Headstart Child Care lease at Southeast Community Facility, 1800 Oakdale;
c) Report: Leases under jurisdiction of the Southeast Community Facility Commission.

VIII. Election of Commission Chair and Vice-Chair: (Discussion and Action)

IX. Introduction of New Business

X. Public Comment

XI. Adjournment

The next Southeast Community Facility Commission is scheduled for Thurs., Nov. 12, 1998.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, tape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

THE SOUTHEAST COMMUNITY FACILITY COMMISSION
Announces

DIRECTOR, DEPT. HUMAN SVCS.,

DOCUMENTS DEPT
OCT 26 1998
SAN FRANCISCO
PUBLIC LIBRARY

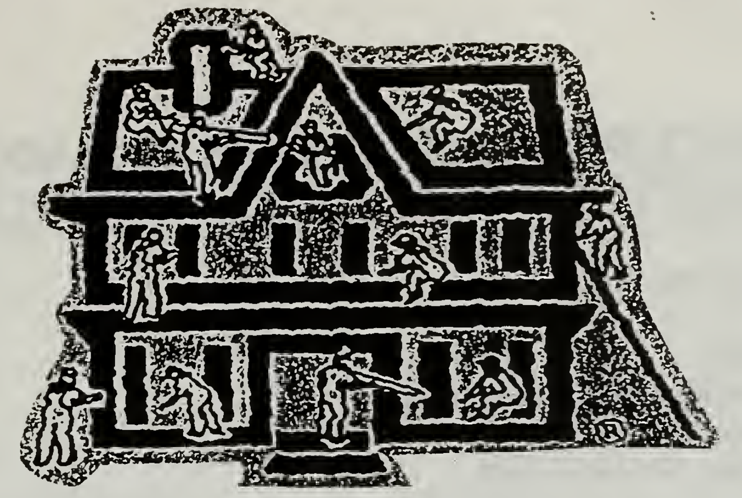
WILL

LIGHTBOURNE

PRESENTING UPDATED PLANS FOR EMPLOYMENT OPPORTUNITIES IN THE BAYVIEW-HUNTER'S POINT

DATE: WEDNESDAY, OCT. 28,1998
TIME: 6:00 P.M. - 8:00 P.M.
PLACE: SOUTHEAST FACILITY
COMMUNITY ROOM
1800 OAKDALE AVE.
(CORNER OF PHELPS)

DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY
PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL THE COMMISSION OFFICE AT (415) 821-1534.



Christmas in April is seeking applicants for the

1999 Home Repair Program.

The Christmas in April Home Repair Program is an annual nonprofit program that brings together hundreds of skilled and unskilled volunteers to repair and renovate the homes of low-income, disabled or elderly persons.

Renovations and repairs vary from house to house, but may include: painting, carpentry, plumbing, plastering, electrical, appliance installation, and other tasks. Weatherization, clean-up, and yard work may also be included. Each house will be provided with deadbolt locks, smoke detectors, and lighted stairwells, if needed. **Christmas in April does not do roof work.**

In order to apply you must own and be living in the home needing repairs.

If you have questions or would like an application, please call Karen Tamis at (415) 905-1611.

The DEADLINE for applications IS NOVEMBER 30, 1998 but applicants are encouraged to submit applications as early as possible.

CHRISTMAS IN APRIL★SAN FRANCISCO
Pier 28 • San Francisco, CA 94105 • Tel 415 905-1611 • Fax 415 905-1610 • E-mail SanFrancisco@christmas-in-april.org

October 16, 1998

Toye Moses
SE Community Facility Commission
1800 Oakdale Ave Suite B
San Francisco, CA 94124-2002

Dear Mr. Moses:

We need your help! We are looking for moderate and low-income, or disabled homeowners who need home repair or renovation. Christmas in April Day in 1999 will be Saturday, April 24, and much of our success depends upon your referrals. Applications are due November 30, 1998, but we are eager to receive them ASAP! The sooner we get them in, the better chance the homeowner will have of being chosen for an April project.

Skilled and unskilled volunteers complete the work on the homes and facilities **at no cost** to the recipient. Volunteers focus on safety issues and work that can be completed in one day, such as installing grab bars and handrails, doing minor electrical and plumbing upgrades, repairing unsafe stairs and porches, painting, cleaning up yards and clearing out trash.

Enclosed, please find a Home Repair Application - please make and distribute as many double-sided copies as you wish. (If you need a Spanish application, or a Facility Renovation Application, call me.) Again, the application deadline is **November 30, 1998**, however, we would like you to encourage homeowners to apply now. A press release is also enclosed; please post information in your organization's bulletin, newsletter, or on a bulletin board.

I would be happy to make a presentation at your agency about Christmas in April Day to staff or homeowners. Please call me at (415) 905-1611 to express interest or if you have any questions. If this information is inappropriate for your agency and you would like to be removed from our mailing list please let me know.

Thank you for your past referrals and for helping to spread the spirit of Christmas in April!

Sincerely,

Karen
Karen Tamis
Program Coordinator

Good Neighbors Building Good Neighborhoods
Business and Labor in Partnership with the Community

CHRISTMAS IN APRIL★SAN FRANCISCO

Pier 28 • San Francisco, CA 94105 • Tel 415 905-1611 • Fax 415 905-1610 • E-mail SanFrancisco@christmas-in-april.org

- **What is Christmas in April ★ San Francisco?**

  Christmas in April is an annual program that repairs and renovates homes of those who, due to age, financial hardship, or disability, cannot do the work themselves. Hundreds of skilled and unskilled volunteers give their time on the last Saturday in April to create brighter, warmer, and safer environments.

  Christmas in April is a nonprofit organization supported entirely by voluntary contributions of time and money.

  It is *neighbor helping neighbor, people helping people.*

- **Who is eligible for Christmas in April's services?**

  Our applicants are low income, elderly, or disabled persons who live in San Francisco and own their own home. The homeowner must be living in the home needing repairs. There is no charge for Christmas in April's services.

- **What types of repairs are done by Christmas in April?**

  Repairs and renovations differ from house to house. The work may include: painting, carpentry, plumbing, plastering, electrical, appliance installation, and other necessary repairs. Each house will be provided with deadbolt locks, smoke detectors, and lighted stairwells as needed. Weatherization, clean-up, and yard work may also be included. Unfortunately, no roof work can be done.

- **How do I apply for Christmas in April's Services?**

  Please complete the attached application and mail to:

  Christmas in April ★ San Francisco
  Pier 28
  San Francisco, CA 94105

Important information for applicants of Christmas in April's Home Repair Program

- **1999 Project Date: April 24, 1999**

- If you are a homeowner living in San Francisco and for reasons of income, age, or disability you are not able to complete needed repairs in your home, please complete the attached Homeowners Application Form and return it to: Christmas in April ★ San Francisco, Pier 28, San Francisco, CA 94105.

- To qualify for inclusion in the Christmas in April Repair Program, you must:
  1. Own and live in your own home;
  2. Complete the attached Homeowners Application Form;
  3. Submit the required documentation (see Application, section III);
  4. Meet the following income guidelines (these figures are based on 1996 criteria and are subject to change):

No. in family	maximum income	No. in family	maximum income
1	$31,450	5	48,550
2	35,950	6	52,150
3	40,450	7	55,750
4	44,950	8	59,350

- All financial information received from applicants is confidential.

- If you meet the criteria listed above, you will be contacted by a representative from Christmas in April ★ San Francisco in the fall to arrange for a visit. The representative will tour your home with you and discuss possible repairs.

- By mid-February 1999, you will receive a letter indicating whether or not your home has been accepted for the program.

- There is **no charge** for the repair services completed by the Christmas in April volunteers. **Any Social Service benefits you receive will not be affected if you receive Christmas in April Services.**

- If physically able, homeowners, family members, and other persons living in the home are required to work with the volunteer team.

- If you have any questions or need assistance completing your application, please call the Christmas in April office at **415/905 - 1611.**

CHRISTMAS IN APRIL★SAN FRANCISCO
Pier 28 • San Francisco, CA 94105 • Tel 415 905-1611 • Fax 415 905-1610 • E-mail SanFrancisco@christmas-in-april.org

DEADLINE FOR APPLICATIONS: NOVEMBER 30, 1998

APPLICATION FOR HOME REPAIR PROGRAM
APPLICATION DEADLINE: NOVEMBER 30, 1998

(Please print. Financial information is kept confidential.)

I. PERSONAL INFORMATION

Name of homeowner(s):____

Address:____

Zip: ______________

Cross Street: ____

Telephone: _______________________ Office phone:_____________________

Where did you hear about Christmas in April? ____________________________

Do you own your own home? ________ Yes ________ No
Number of years at this address:______________

List names, ages, and annual income (from all sources) of ALL persons residing in your home (**including yourself**):

Name	**Age**	**Annual Income**

Is anyone residing in the home, disabled? ____Yes ___ No
If yes, indicate special needs (wheelchair, walker, hearing aid, etc.)

____

II. DESCRIPTION OF WORK NEEDED TO BE DONE IN YOUR HOME

If your home is approved for the Christmas in April program, what repairs would you like to have done? (Use additional paper if necessary.)

Interior Painting: (which rooms?) ________________________________

____

Exterior Painting: (which outside areas?) ___________________________

____

Plumbing: (sinks, toilets, hot water heater, etc.) ______________________

____

Electrical work: (wall outlets, switches, light fixtures, etc.)________________

____

Carpentry: (interior walls, ceilings, floors, stairs, porches, etc.)______________

____

Doors: (interior or exterior?)________________________________

Deadbolt locks: ____

Windows: (broken or cracked panes, etc.)__________________________

Weatherproofing: (caulking around doors and windows)___________________

General cleaning ______________ **Fence Repair** ______________________
Yard Work __________________ **Debris Removal** ____________________

Other repairs not listed above: ________________________________

____

____

____

- **Does your home have any leaks?** ________ Yes ________ No
  If yes, where?________________________________
- **Does your furnace work?** ________Yes ________No
- **Does your hot water heater work?** ________Yes ________No

III. DOCUMENTS NEEDED TO COMPLETE THIS APPLICATION

The following documents are necessary for the completion of this application:

1. A copy of your current property tax bill (the portion with your name appearing) OR a copy of the deed to your property (as evidence that you are the legal owner of the home);
2. A copy of your W-2 OR a copy of the benefit check for each household member with benefit income (as evidence that you fall within our income guidelines);
3. A copy of a recent telephone bill OR a copy of a recent PG&E bill.

This documentation is confidential and is needed to verify that you own your home, you reside in your home and you fit within the income guidelines. Your application cannot be considered with out this information.

Please attach copies of these documents to your application form and mail them to the Christmas in April office:

Christmas in April ★ San Francisco
Pier 28
San Francisco, CA 94105

IV. VERIFICATION AND SIGNATURE

Please sign the application below:

I certify that all statements in this application are true to the best of my knowledge.

______________________________ ______________________
Signature of homeowner Date

If this form is prepared by someone other than the homeowner, or if assistance is given to the homeowner, please complete the following:

Name of person preparing or assisting with this application:____________________

______________________________ Daytime phone:________________

Relationship to owner:____
Would you like to be present at the home visit? ________Yes _______No
Is homeowner aware of this application? ________Yes ________No

APPLICATION DEADLINE: NOVEMBER 30, 1998

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

/28/98

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, OCTOBER 28, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED

DOCUMENTS DEPT.
NOV 23 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order:

Commission Vice Chair Linda Richardson called the Weds., October 28, 1998 Commission meeting to order at 6:08 p.m.

II. Roll Call:

Present:	Commissioner Esther Blanchard Commissioner Bobbrie Brown (6:20) Commissioner Thomas Galante Commissioner John Knox Commissioner Rollie Lepana (6:12) Commissioner Linda Richardson
Excused:	Commissioner Ethel Garlington
Staff Present:	Robert Bryan, Asst. City Atty.; Charlie Dunn, Real Estate Dept.; Toye Moses, Executive Director, SECF; Kathy Basconcillo, SECF-Sec.

In order to accommodate this evening's presenter, Commissioner Richardson took item V. out of regular agenda order and moved directly into the presentation.

V. Presentation - Mr. Will Lightbourne, Director of Human Services: An update of employment opportunities in the Bayview-Hunter's Point.

After his introduction by Commissioner Richardson, Mr. Lightbourne thanked the Commission for the invitation to update them on the employment opportunities/situation in the Bayview-Hunter's Point. He stated he was last here a little over one year ago and discussed and asked for input and assistance for projects that were still in the planning stages (and thanked both the Commission and the Community for all the input and assistance DHS has received so far). Unlike other parts of the country, we are not interested in just meeting the requirements of the getting Welfare recipients off the roles as quickly as possible. In implementing our program we have made the commitment to produce "meaningful transitional activity to help people enter the labor market in a positive way ".

The components of this commitment are several:

- Insure availability of subsidized child care;
- Insure access to labor market;
- Bring services to the community;
- Our retention policy is that the services that we provide for the Welfare to Work agencies who provide over-time to other disadvantaged San Franciscans, that the same system should be available to the Community as a whole.

We also have a strong commitment to provide a comprehensive range of services acknowledging that people who need/use the services are whole families with multiple needs.

As an update to where we are in reaching these commitments and providing services:

- A new child care system began in January, came up to full speed very quickly, and is as good if not better than any other system in the State. Payment is made directly to the provider and more than 1,000 kids are currently in the system that has had a very smooth transition from the old system. As far availability of child care, we have been able to tap into under-utilized (as far as capacity) community programs and as much as $10 million has been made available for new adult-child care facilities and family day-care centers.
- In insuring access to the labor market, the historical experience has been employment opportunities on large projects in San Francisco have not gone to San Franciscans. We have been working on legislation that has been recently adopted, the First Source Hiring Ordinance, that obligates businesses that contract with the City as well as most major developments that do business in the City to work with the DHS in hiring San Franciscans - sort of a "first window of referral".
- In order to bring services to the community, we have localized services by establishing "One Stop Career Centers" throughout currently four San Franciscan neighborhoods; the Center servicing the Bayview-Hunter's Point located right here in the Southeast Community Facility. As a matter of fact a number of Career Center staff is present tonight.

Currently the Career Center primarily service CalWorks participants, but this system/program involves the partnership of several agencies: EDD, City College, Private Industry Council, Dept. of Rehabilitation, Bayview-Hunter's Point Foundation, and Westside Mental Health. As this partnership takes roots and flourishes, so too is the expectations that the group to which services will be administered will flourish and widen. Additionally, a number of community agencies have been contracted with to provide support services: placement, vocational preparation, training/apprenticeship and enhancement services, neighborhood health and counseling.

In closing his presentation, Mr. Lightbourne stated that “we are very conscious that a large percentage of people subject to CalWorks live in the 94124/94134 area”, therefore we are concentrating our effort in and around this area. About 5000 people have gone through the CalWorks process and about half are currently working. We still have a long way to go and are still in the beginning stages, but we do have some key steps in place and will change the system/program as we move along. We need to just keep the faith.

Mr. Lightbourne then took answered questions from both the Commission and audience -

There currently exists three basic partnerships in the business community which strongly supports and in fact endorsed the First Hiring Source Ordinance.:

- SFWorks, sponsored by the San Francisco Chamber of Commerce (representing basically the big corporations) whose motto “2000 by 2000” plans to train and place 2000 workers by the year 2000.
- JobNetwork, a small businesses effort concentrating on job readiness (soft skills).
- PGE began a pilot program last year, and will graduate a second class of trainees this week.

Mr. Lightbourne also mentioned that a subsidized child care resources could be found for almost all instances of up to at least moderate income. The rest of the questions touched on: the small business community’s involvement, housing, concern for getting ex-felons through the program, benefits for parents, financial-aid packages, and DHS positions as civil service jobs.

Commissioner Brown thanked Mr. Lightbourne for his presentation, stated that thus far the Commission has had very positive interaction with the DHS staff and feels very good about accomplishments to date. She also invited him to update the Commission again at a later date.

III. Approval of Minutes:

Action: Commissioner Richardson moved and Commissioner Galante seconded to approve the minutes of October 8, 1998 as mailed. Motion passed.

IV. Correspondence:

Toye Moses, Executive Director reported that this past week the Commission has either received or sent out the following correspondence:

- Letter from Commissioner Thomas Galante that, effective this meeting, he did not wish to be re-appointed to the Commission (meaning this would be his last meeting as a Southeast Community Facility Commissioner);
- Letter confirming Mr. Lightbourne's attendance at today's Commission meeting;
- Letters confirming Dean Hunnicutt's and Chancellor Day's attendance and presentation at Commission meeting scheduled for Thurs., Nov. 12, 1998;
- Letter and resolution supporting Granite Broadcasting Corp./WB-20TV;
- Announcement: Christmas in April, seeking applicants for home repair program.

VI. Director's Report - Dr. Moses also reported :

a. He is diligently working on FY 1999-00 budget submittal to WPC (due this week) and PUC (due next week).
b. A second planning meeting in the Conference Room for the Great Sweep Day (Sat., Nov. 7) was held for co-captains. DPW gave a detailed explanation of the procedures stating that binders with maps and printed procedures will be forthcoming before the Great Sweep. In any event, a third/final planning meeting is scheduled for Thurs., Nov. 5 - two days before the Great Sweep to distribute any last minutes supplies and instructions.
c. Attended WPC/Purchasing meeting to stay up with Purchasing procedures, etc.
d. Attended Mayor's State of the City address on Monday, Oct. 26, 1998.
e. Meeting with Ed Rathbun of Decorative Plant and BBR/WPC to address the mechanical project at the Greenhouse has been postponed to next Fri. (10/30).
f. At EPMills, cleared out janitorial storage area in preparation of office construction by BBR; which has now started and is progressing nicely.

Action: Commissioner Richardson moved and Commissioner Lepana seconded to accept the Director's Report as read. Motion passed.

VII. Real Estate Dept. Report - Charlie Dunn:

a) Had several productive meetings & conversations with Dean Veronica Hunnicutt of CCSF/Southeast campus and provided appropriate sub-let documentation so all sub-let agreements could be signed by signed by their respective sub-tenants.

Additionally the campus-wide policy of $10/hr. rental of available classrooms was reviewed and it does not appear that this policy is in any way contrary to language in the current lease (or sub-lease) agreement. Mr. Dunn also added that working with Dean Hunnicutt has been a very cooperative and smooth-running experience thus far and a comfortable working rapport has developed.

b) The lease agreement for Headstart Child Care Program at Southeast is being reviewed since the sponsorship of the program has been transferred to the San Diego-based Neighborhood House Assoc. by the City Attorney's Office. It is also being reviewed for First Source Hiring Ordinance language pertaining to non-profit contractors (receiving over $250,000 in funding) with the City. The lease is ready for signing after receiving the City Attorney's determination.

c) At the last meeting a report was distributed delineating the Commission's tenants, the amount of rent each tenants respectively pays and whether they pay their own utilities and operating expenses. Although several tenants only pay $1/yr. they also pay all their own monthly expenses and there is no rental adjustment. Tenants who pay a different amount monthly per sq. ft. have their monthly expenses paid for by the City with differing annual rental adjustment.

Mr. Dunn also answered Dr. Moses question that since JMCA is the only "for-profit" tenant (meaning they pay their own monthly expenses) and their lease expires Dec. 1998, they have a month-to-month hold-over clause in the lease agreement and does not expect much of an increase in their CPI adjustment.

Action: Commissioner Richardson moved and Commissioner Lepana seconded to accept the Real Estate Dept. Report as read. Motion passed.

VIII. Election of Commission Chair and Vice Chair:

In order to participate in the Commission elections, Commissioner Brown turned the Chair over to the Commission Secretary, Kathy Basconcillo, to conduct the elections in accordance with the Deputy City Attorney, Robert Bryan.

The Chair opened the floor to nominations for Commission Chair: Commissioner Lepana nominated Commissioner Linda Richardson, Commissioner Blanchard nominated Commissioner John Knox. Nominating Commissioners then spoke in favor of their respective nominees and the vote was called. The first vote was a tie with each nominee receiving 3 votes each. After deliberation with the Deputy City Attorney, it was decided to have each nominee say a few words on their own behalf and retake the vote. A second vote decided in favor of Commissioner John Knox for Commission Chair by a vote of 4 - 2.

The Chair then opened the floor for Vice Chair nominations: Commissioner Galante nominated Commissioner Linda Richardson, Commissioner Knox nominated Commissioner Esther Blanchard. Vote was called, then Commissioner Brown asked for additional time to contemplate the nominations. The results of the vote is Commissioner Linda Richardson for Commission Vice.

Dr. Moses thanked Commissioner Brown for her 2-1/2 years of service as Chair of the Commission and reminded the Commission that the vacancy of Commissioner Galante's position would be reported to the Mayor's Office to be filled as soon as possible.

The Chair reverted to Commissioner Brown for the remainder of the meeting.

IX. Introduction of New Business: No new business was introduced.

IX. Public Comment -

Mr. Walter Bertram of Census 2000 stated that with the advent of the new millennium, there would be a need for a totally updated census; therefore he was announcing to the Community the need to fill several positions for the Census Project. Mr. Bertram disseminated packets with the description of the positions to be filled, locations, all other pertinent information and a number where he could be reached if anyone needed more information or packets.

VIII. Adjournment:

Action: Commissioner Galante moved and Commissioner Knox seconded to adjourn the meeting at 7:55 p.m. Motion passed.

Respectfully submitted: Katherine D. Basconcillo
(Commission Secretary)

Bobbrie Brown
President
Linda Richardson
Vice President
sther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SF
S72
#1
11/12/98

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, NOVEMBER 12, 1998 - 6:00 P.M.

1800 Oakdale Ave., Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

DOCUMENTS DEPT.
NOV 13 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: October 12, 1998

IV. Correspondence

V. Presentation: (Discussion and Action)
- Chancellor of City College of San Francisco (CCSF), Dr. Philip R. Day, Jr./Dean of CCSF/ Southeast Campus, Veronica Hunnicutt: "Ideas and Plans for CCSF/Southeast Campus"

VI. Director's Report

VII. Introduction of New Business

VIII. Public Comment

IX. Adjournment

The next Southeast Community Facility Commission is scheduled for Mon., Nov. 23, 1998.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

THE SOUTHEAST COMMUNITY FACILITY COMMISSION
Introduces

DOCUMENTS DEPT.
NOV 13 1998
SAN FRANCISCO
PUBLIC LIBRARY

CHANCELLOR

PHILIP R. DAY, JR.,

PRESENTING HIS IDEAS AND PLANS FOR

SF CITY COLLEGE/SOUTHEAST CAMPUS

AND

DEAN

VERONICA HUNNICUTT,

PRESENTING HER PERSPECTIVES FOR THE

CCSF/SOUTHEAST CAMPUS

DATE: THURSDAY, NOV. 12,1998

TIME: 6:00 P.M. - 8:00 P.M.

PLACE: SOUTHEAST FACILITY
COMMUNITY ROOM
1800 OAKDALE AVE.
(CORNER OF PHELPS)

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY
PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.
FOR MORE INFORMATION, PLEASE CALL THE COMMISSION OFFICE AT (415) 821-1534.**

MINUTES

THURSDAY, NOVEMBER 12, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

I. Call to Order:

Commission Chair John Knox called the Thurs., November 12, 1998 Commission meeting to order at 6:40 p.m.

II. Roll Call:

Present:	Commissioner Esther Blanchard Commissioner Bobbrie Brown Commissioner John Knox Commissioner Linda Richardson
Excused:	Commissioner Ethel Garlington Commissioner Rollie Lepana
Staff Present:	Robert Bryan, Asst. City Atty.; Charlie Dunn, Real Estate Dept.; Toye Moses, Executive Director, SECF; Kathy Basconcillo, SECF-Sec.

Dr. Philip R. Day, Chancellor, City College of San Francisco presented his "Ideas and Plans for CCSF/Southeast Campus" before the Commission meeting. The item was continued with Dean Hunnicutt's presentation.

V. Presentation - Dean Veronica Hunnicutt, City College of San Francisco/Southeast Campus began her presentation of the status of City College of San Francisco/ Southeast campus by likening it to "a diamond in the rough - an institution waiting to become great." To this end she has discovered several key issues that need addressing, among them:

- determining the Community needs/preferences and therefore planning listening sessions (the first of which is scheduled for Southeast campus on Dec. 1);
- capable and diverse faculty and staff working together as a team to provide quality education to the Southeast Sector;
- dissemination of student-/user-friendly materials and brochures that accurately reflect course offerings and represents the college's image; and
- lack of a good outreach effort that would assist in the development of a foundation/ base to support economic development - AA/AS degree program (certification and credit courses so workforce can come from within), GED & pre-GED program, and courses for intellectual enrichment.

In response to some of these issues, Dean Hunnicutt was glad to be able to announce the following:

- The Computer Room 306 will be upgraded over the intersession;
- We have plans to relocate the new lab from Room 309 into Rooms 407- 408 (next to the invest lab) making it available for a first-class multi-purpose viewing room;
- The "Kopp funds" are intact (to the tune of $335,000) and can easily be leveraged to use for telecourses for an AA/AS program (this idea will be expanded on when Southeast College comes back to the Commission on November 23 to present on the Technology Infrastructure Project);
- This coming Saturday (11/14) we (Dean Hunnicutt and Southeast College staff) are scheduled go into the Sunnydale community to do outreach for Southeast City College; on the 11/21 outreach will be to the Potrero Hill (Neighborhood House) area; and in January or February in Visitation Valley.

We have hope for the people in the Community, hope for them to come and use our Facility, our City College at Southeast. And we are glad to have a Chancellor with compassion and a vision towards fulfilling our (City College's) role as both leader and partner in a community-based educational delivery system.

With this final statement, Dean Hunnicutt opened the presentation to questions and comments from the Commission and Audience.

Dr. Day replied to Commissioner Richardson's comment about being on the same page with Dr. Rojas of the San Francisco Unified School District, that Dr. Rojas and Dr. Day have already met a number of times and found that they share a common agenda and commitment for retaining students to the educational system. Consequently, this (San Francisco) School District did receive a $650,000 grant from the State to fund a School-to-Work transition project linking the Chamber of Commerce, the private sector, and the K-12 and the Community College systems to zero-in on the prevention of fall-out and reduction of student attrition.

Commissioner Brown then commented that it was both refreshing and hopeful to hear (and from someone other that ourselves) that students from this Community or attending this Facility (Southeast campus) were finally going to be getting the same consideration and treatment as students get on the Phelan (Main) campus.

Commissioner Blanchard relayed her appreciation of the presentation and asked to be included on the schedule for the outreach to the Sunnydale neighborhood. She also commented on the inclusion of multiple language skills (both speech and computer languages) in the Strategic Plan to better prepare students for the very competitive work force.

Dr. Day stated that part of the vision and plan for the Community College System is to educate whole families/create family resource centers with ultimately a computer in every home.

After the Commission's Executive Director Dr. Toye Moses proclaimed Dr. Day the "People's Action Chancellor", he expressed that previous Deans (administrations) were "crippled" by not being able to bring in their own or additional staff, what will be the prevailing policy now? To which Dr. Day replied that City College of San Francisco is looking at giving more authority to each Dean, reassessing responsibility and therefore accountability.

Foster parent and audience member JoAnn Sanders expressed a concern with the rapid changing technology how easily/quickly computers become outdated and having to update or replace hard- and software in (her experience) the elementary school system. Dr. Day agreed that while the necessity for upgrading computer hard-and software in a timely manner was a major challenge for both (SFUSD Superintendent) Rojas and (the Community College system) himself, the process of upgrading was becoming less costly. Dr. Rojas is planning to spend $35 million to upgrade this coming year while Dr. Day's upgrade budget is $15 million. Dr. Day considers this $50 million as an "investment in technology." Therefore, while Dr. Day shares this concern (with Ms. Sanders) he does feel there is a light at the end of the tunnel.

Dr. Day concluded the presentation by stating that he'd like to be invited back with Dean Hunnicutt to give a progress report to the Commission.

III. Approval of Minutes:

Action: Commissioner Richardson moved and Commissioner Galante seconded to approve the minutes of October 28, 1998 as mailed. Motion passed.

IV. Correspondence: No correspondence received this past week.

VI. Director's Report - Dr. Moses reported :

a. Public Utilities Commission has requested yet another submittal of the FY1999-00 budget; Commission will be kept updated.
b. Commissioner Lepana is scheduled for surgery today; Commission will be kept updated on this also.
c. Commissioner Garlington is gradually recuperating, but we don't have a due back date yet.
d. Leaving this evening (Thurs. Nov. 12 at 10 pm) to attend a conference in Washington D.C. until Thurs. Nov. 19 and returning to the office on Friday, Nov. 20, 1998. Please contact office staff if any questions.

Action: Commissioner Blanchard moved and Commissioner Richardson seconded to accept the Director's Report as read. Motion passed.

VII. Introduction of New Business:

Commissioner Brown suggested an invitation to the Owner and Management of McDonald's on Third St. for an update of their operation since this Commission supported their opening from the inception.

VIII. Public Comment - No public comment was presented at this meeting.

IX. Adjournment:

Action: Commissioner Brown moved and Commissioner Richardson seconded to adjourn the meeting at 7:30 p.m. Motion passed.

Respectfully submitted: ________________________
(Commission Secretary)

In order to accommodate those present and this evening's presenter, Commission Vice President Richardson asked City College of San Francisco Chancellor Philip Day to proceed with his presentation until enough Commissioners were present for a quorum. If and when enough Commissioners arrived, the Commission meeting could be called to order and to proceed with the remainder of the agenda items.

V. Presentation - Dr. Philip R. Day, Chancellor, City College of San Francisco: "Ideas and Plans for CCSF/Southeast Campus."

After Commissioner Richardson introduced him, Dr. Day expressed his appreciation at being invited to present his and Dean Hunnicutt's plans for CCSF/Southeast campus. Although Dr. Day has been on board for only two months, he supports Dean Hunnicutt's efforts and encourages her to move forward with her plans for Southeast. His initial sense of the strategic plan developed by the Board of Trustees is for a concern that although City College wants to do things for itself (make itself a better institution, have a better organizational plan, get more full-time faculty, have more technology available for students, faculty and staff), there was a significant lacking of including the community as a partner in the plans for being a community college. Therefore, one of our first projects is to go out into the Community, arrange listening sessions to get feedback from and work with the Community towards fulfilling our role as both leader and partner in the vision of a community-based educational delivery system.

Some other plans for Southeast are:

- Getting the campus "wired for technology"; $2,500 has already been allocated for a consultant to come in and tell us what the minimum is we need to do to provide the basics (teleconferencing, telecourses, etc.);
- Develop a foundation/base to support economic development - AA/AS degree program, certification and credit courses so workforce can come from within district;
- Provide a broader array of training/provide access to other educational opportunities.

obbrie Brown
President
inda Richardson
Vice President
er Blanchard
ommissioner
thel Garlington
Commissioner
homas Galante
Commissioner
ohn Knox
Commissioner
ogelio Lepana
Commissioner

2

3/98

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
MONDAY, NOVEMBER 23, 1998 - 6:00 P.M.

1800 Oakdale Ave., Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

DOCUMENTS DEPT.
NOV 2 3 1998
SAN FRANCISCO
PUBLIC LIBRARY

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: November 12, 1998

IV. Correspondence

V. Presentation: (Discussion and Action)
- Technology Infrastructure Project at City College of San Francisco/Southeast Campus: Dean Veronica Hunnicutt, Wendy Pinos, Mamie Howe

VI. Director's Report

VII. Introduction of New Business

VIII. Public Comment

IX. Adjournment

The next Southeast Community Facility Commission is scheduled for Thurs., Dec. 10, 1998.

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

MINUTES

MONDAY, NOVEMBER 23, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

I. Call to Order:

Commission President John Knox attempted to call the Monday, November 23, 1998 meeting of the Southeast Community Facility Commission to order at 6:27 p.m., but the meeting was called off for lack of a quorum.

II. Roll Call:

Present:	Commissioner Bobbrie Brown (6:40) Commissioner John Knox Commissioner Linda Richardson (6:35)
Excused:	Commissioner Esther Blanchard Commissioner Ethel Garlington Commissioner Rollie Lepana
Staff Present:	Robert Bryan, Deputy District Attorney; Toye Moses, Exec. SECFC; Kathy Basconcillo, SECF-Sec;
Guests:	Dean Veronica Hunnicutt, Hope Hayes, SEC Advisory; Wendy Pinos, Mamie How

Bobbrie Brown
President
Linda Richardson
Vice President
her Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

1/10/98

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING
SOUTHEAST COMMUNITY FACILITY COMMISSION
THURSDAY, DECEMBER 10, 1998 - 6:00 P.M.

1800 Oakdale Ave., Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

DOCUMENTS DEPT.
DEC 04 1998
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

II. Roll Call

III. Approval of Minutes: November 12, 1998

IV. Correspondence

V. Presentation: (Discussion and Action)
- Technology Infrastructure Project at City College of San Francisco/Southeast Campus: Dean Veronica Hunnicutt, Wendy Pinos, Mamie Howe

VI. Presentation: (Discussion)
- Update on Senior Housing Project (Third & Armstrong): Lynette Williams, Director, San Francisco Housing Development Association

VII. Director's Report:
- Update: PG&E/Potrero Power Plant Sale
- Tenant Rental Payment: General Fund/Clean Water Fund
- Update on Southeast Community Facility FY1999-2000 budget submitted to PUC

VIII. Real Estate Dept. Report - Charlie Dunn:
- Update: Headstart at 1800 Oakdale Ave. lease
- Update - City College/Southeast campus subleases:
    - Dept. of Human Services
    - Renaissance, Parents of Success
    - New Directions

IX. Introduction of New Business

X. Public Comment

XI. Adjournment

The next Southeast Community Facility Commission is scheduled for Weds., Dec. 23, 1998.

Know Your Rights Under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact the SUNSHINE ORDINANCE TASK FORCE at (415) 554-6075.

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.

2. Minutes of meetings are available in large print, tape form, and/or readers upon request.

3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554- 8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

4. Commission meetings are held at 1800 Oakdale Avenue, in the Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.

5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.

6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Ad-Hoc Committee Report - Continuation of Presentation to December 10 Southeast Community Facility Commission Meeting

Dean Hunnicutt along with Ms. Pinos and Ms. Howe entertained questions from the Commission -

Commissioners Blanchard and Richardson posed a series of (technical) questions to which Ms. Pinos explained:

a) the clarification between data drop and voice drop was inaudible on tape but can be explained in the written information requested by the Commission;
b) using a "star" configuration each piece of hardware would be connected to a power source rather than be connected through another piece for power. Therefore in the event that a single piece failed, unless in the case of a complete power failure, all pieces would not fail at the same time.
c) TCPI is the computer communications used throughout the City College computer system and all fiber optics proposed for the Southeast project are compatible with that system;
d) the reference to "new" and "old" room numbers in the Technical Infrastructure proposal is due to current room numbers not matching the room numbers on the original building plans and there needs to be a one-to-one correlation when presenting this proposal to contractors for bid and implementation.
e) any wiring for any other connection project done heretofore will be "ripped out and re-wired according to an overall plan";
f) the overall plan for Southeast is to wire every habitable space (particularly including the Community Room) for potential hook-up.

The next set of questions (cost of project, how much can college district contribute, etc.) referred to the funding of this infrastructure proposal and Dean Hunnicutt stated that there are no funds currently ear-marked through the college district for such an upgrade at Southeast or any of the other Community College campuses. The reason this proposal is being considered and only at this campus is due to the availability of the "Kopp" funds. The plan, once all requirements are met and approvals granted, is to begin the wiring project by March of 1999 with computer hook-ups running by summer in order to offer the new computer lab services and an AA/AS program by fall semester 1999.

Dean Hunnicutt estimates the break-out for funding as follows:

a) $60,000 of "Kopp" funds to be used towards a computer lab;
b) $25 - $30,000 from College District as per Chancellor Day towards the same computer lab;
c) for a total of approximately $85 - $90,000 to build the computer lab;
d) remainder of the "Kopp" funds would go towards the Infrastructure Project.

Ms. Pinos would be able to provide a budget estimate of the proposal by next Commission meeting.

Correspondence:

From the Dept. of Administrative Services stating that the Southeast Community Facility Commission is one of the Commissions that will not be moving in to the newly renovated City Hall.

Presentation - Update on Senior Housing Project (Third & Armstrong Sts.): Lynette Williams, Executive Director handed out an overview of the San Francisco Housing Development Corporation, the prime contractors for the Senior Housing Project located at Third and Armstrong Streets, scheduled for completion in January, to which the Commission will definitely receive an invitation to the Grand Opening. Although applications are have not been distributed yet, SFHDC has been working with members of the community to prepare themselves for when the applications are available.

Director's Report:

- Dr. Moses reported that power plants located in the Bayview-Hunter's Point have been sold to Sultan Energy Co. of Atlanta, GA who has aggressive schedule for de-commissioning the plants.
- Tenant Rental Payment for the General Fund/Clean Water Fund: The Commission requested information regarding how much rent was generated last year (Clean Water: $340,901.00/General Fund: $19,163) and the projected rental. Mr. Quinn from the Real Estate sent over the attached information (q.v.) for the Commission's review.
- New forms have been developed to schedule the use of the both the Community Room and the Conference Room here at 1800 Oakdale by the tenants. They have been distributed along with a set of the Rules and Regulations.
- I (Executive Director) will be on vacation from Friday, Dec. 18, 1998 through Monday, Jan. 4, 1999. A letter to this effect will be distributed to the Commission, all tenants and appropriate personnel.
- Commissioner Garlington is still recuperating very slowly at home; Commissioner Galante's position is still open pending appointment by the Mayor's office which we expect to be very soon.

Commission President Knox reminded the Commission that since two (out of seven) Commission positions were currently "inactive" it now becomes imperative for all of the other Commissioners to be keenly aware that their presence may be required for a quorum. Therefore if it behooves all remaining Commissioners to notify the Commission Secretary as soon as possible if they will not be able to attend a Commission meeting.

Real Estate Dept. Report - Charlie Dunn:

- Comments have been received from the Neighborhood House Association which have incorporated into the lease agreement which will be sent out soon. We are still waiting for confirmation from HRC that NHA is 12B compliant;

- Regarding CCSF/Southeast campus sub-leases: DHS documents have been negotiated and to my knowledge are being executed as we speak; language is currently being prepared for both Renaissance and New Directions sub-leases.
- Dr. Moses reminded Mr. Dunn that if there are any changes to any of the Commission's lease agreements, the Commission would like to obtain new copies.

Intro. of New Business: No new Business was submitted at this meeting.

Public Comment: There was no Public Comment offered at this meeting.

Please note that on page #1, item a) under "Dean Hunnicutt estimates the break-out for funding as follows: . . . . " the reference "(about half)" was to the computer lab project (about one half of the computer lab upgrade/creation project) and not to the amount of funds needed for the project; therefore the reference has been omitted.

Respectfully submitted: ________________________
(Commission Secretary)

:kab 01/20/99

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
Commissioner
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION
WEDNESDAY, DECEMBER 23, 1998 - 6:00 P.M.
1800 Oakdale Ave., Community Room San Francisco, California 94124

This is a public meeting. Commission will hear all requests for public testimony. Requests made by completing an information card and submitting to the Secretary will have first priority. Public comment may be heard after Commission discussion of a specific item on the agenda.

*** * NO SMOKING DURING COMMISSION MEETING * ***

AGENDA

I. Call to Order

II. Roll Call

III. Approval of:
   a) Minutes of December 10, 1998 Southeast Community Facility Commission meeting;
   b) Ad-Hoc Committee Report - Continuation of Presentations at December 10 Southeast Community Facility Commission meeting

IV. Correspondence

V. Director's Report (Read to Commission in Executive Director's absence):
   - Update: Tenant Rental Payment - General Fund/Clean Water Fund
   - Update on Southeast Community Facility FY1999-2000 budget

VI. Introduction of New Business

VII. Public Comment

VII. Adjournment

The next Southeast Community Facility Commission is scheduled for Thurs., Jan. 14, 1999.

1800 OAKDALE AVENUE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

Bobbrie Brown
President
Linda Richardson
Vice President
Esther Blanchard
98 *Commissioner*
Ethel Garlington
Commissioner
Thomas Galante
Commissioner
John Knox
Commissioner
Rogelio Lepana
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

Toye Moses
Executive Director

MINUTES

WEDNESDAY, DECEMBER 23, 1998
6:00 P.M.
1800 Oakdale Avenue
San Francisco, California 94124

APPROVED
DOCUMENTS DEPT.
JAN 22 1999
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order:

Commission Chair John Knox called the Weds., December 23, 1998 Commission meeting to order at 6:12 p.m.

II. Roll Call:

Present: Commissioner Esther Blanchard
Commissioner Bobbrie Brown
Commissioner John Knox
Commissioner Rollie Lepana
Commissioner Linda Richardson

Excused: Commissioner Ethel Garlington

Staff Present: SECF; Kathy Basconcillo, SECF-Sec.

III. Approval of Minutes:

Action: Commissioner Brown moved and Commissioner Richardson seconded to approve the minutes of December 10, 1998 as mailed. Motion passed.

IV. Correspondence:

Letter of apology was addressed to each Commissioner and the Executive Director of the Southeast Community Facility Commission regarding the lack of quorum to continue the December 10, 1998 Commission meeting.

VI. Director's Report - In Dr. Moses' absence, the Commission secretary reported:

a. There is no update to report re: Tenant Rental Payment
b. The FY1999-00 budget request is now with at the Public Utilities Commission where there is likely to be a request for additional information due after the beginning of the year; Commission will be kept updated.

VII. Introduction of New Business: There was no introduction of new business.

VIII. Public Comment - No public comment was presented at this meeting.

IX. Adjournment:

Action: Commissioner Brown moved and Commissioner Lepana seconded to adjourn the meeting at 6:20 p.m. Motion passed.

Respectfully submitted: ______________________
(Commission Secretary)